

UNIVERSITAT DE BARCELONA

Centre de Recursos per a l'Aprenentatge i la Investigació

CRA

Get to know the Economics and Business CRAI Library

Academic year 2017-18





What's the aim of this session?

To present the CRAI Economics and Business Library and its services

http://crai.ub.edu/en/about-crai/libraries/economics-business

To present the general services and resources offered by the Learning and Research Resources Centre (CRAI)

crai.ub.edu/en





What will we be talking about?

- Where are we? When we're open
- Get your bearings: spaces, facilities and collections
- Start using CRAI
- <u>Catalog</u>
- How do I take books out? UB Card and library loans
- What do I have on loan? My account
- Library consortium loans (PUC)
- <u>ReCercador+. Electronic resources</u>
- <u>Virtual Campus</u>
- Information resources
- Usernames and passwords
- <u>S@U, User Support Service</u>
- User training
- Follow us on social networks and in virtuals exhibitions!
- And if you still have questions...





Where are we? When we're open

CRAI Economics and Business Library



Adress:
 Research:
 Av. Diagonal, 690
 08034 Barcelona
 Tel. 934 034 734

•Bacherlor's Degree C. John M. Keynes, 1-11 08034 Barcelona Tel. 934 021 602

bib.ee@ub.edu

Adresses of other libraries

Opening hours:

Monday-Friday, 8:30 a.m. To 8:30 p.m. Weekends and public holidays, 9:30 a.m. to 8:30 p.m. (Bacherlor's Degree)

- Special opening hours in exam periods and at weekends
- Library service regulations
- □ <u>CRAI service charter</u>



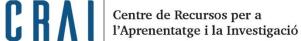
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Spaces

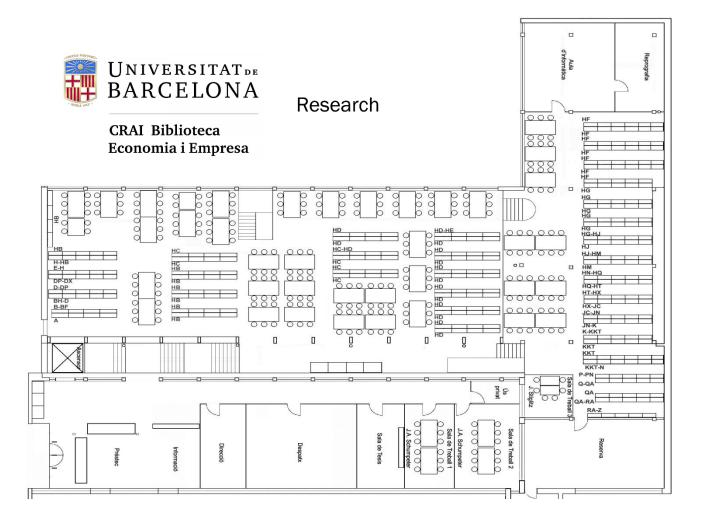
The Faculty of Economics and Business has two library spaces:

- RECERCA (Research)
 - Primarily for teaching staff, doctoral students, master's degree students and other postgraduate students
 - You'll find:
 - the newspaper archive
 - **specialized** monographs
 - the historical collection
- GRAU (Bachelor's Degree)
 - Primarily for **bachelor's degree students**
 - You'll find:
 - the **recommended bibliography** (BR)
 - the section for statistical publications





Spaces: Research library map







Spaces: Newspaper archive map

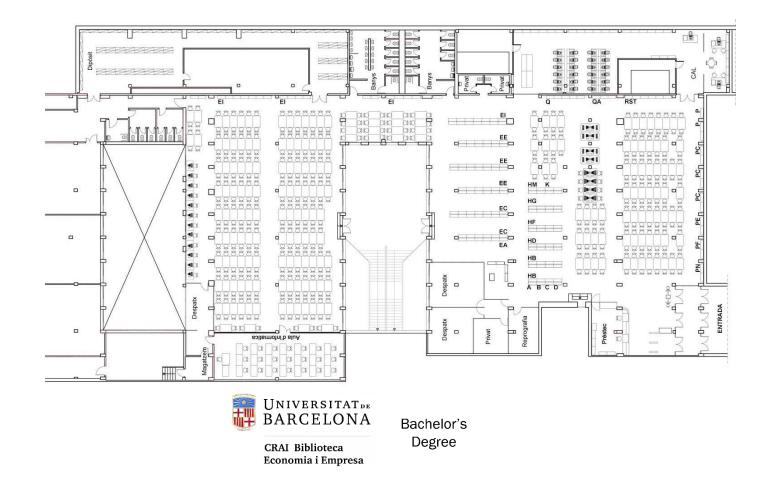








Spaces: Bachelor's Degree library map



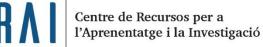




Equipment and facilities

- 2 computer rooms with 41 computers
- 1 training room with 8 computers
- 1 returns box
- 4 self-service photocopiers (with printer function)
- Newspaper archive and film library
- Section for statistical publications
- Bibliographic information / loans desk
- New items
- 35 computers
- 9 laptops for loan
- 896 reading points
- Historical collection
- 3 group work rooms
- Wi-Fi area
- Self-Access Language Learning Centre (CAL)





The collection: books, journals, etc.

- The Economics and Business libraries contain the research collection and specialized materials for the following courses: Business Administration and Management; International Business; Economics; Sociology; Statistics; Research in Business; Creation and Management of New Technology-Based Firms; Marketing and Market Research; Financial and Actuarial Sciences; Sport Business Management; Economics, Regulation and Competition in Public Services; Internationalization; Cultural Management; Public Management; Business; Economic History; Cultural and Heritage Management; Accounting and Taxation.
- The overall collection comprises: monographs, printed journals and electronic resources, statistical publications, doctoral theses and audiovisual materials.
- Books, theses and audiovisual materials are organized according to the Library of Congress classification system, journals are classified alphabetically.
- The library also houses a series of **special collections**: the Foment de Treball collection, the Ernest Lluch library, the Renfe collection, the Manuel Sacristán library, the Josep Ramon Santolalla library, Collection of the "Casa d'Amèrica de Barcelona", Collection of Area of International Economic Organization.





Start using CRAI

http://crai.ub.edu/ca/coneix-el-crai/inicieu-vos-en-el-crai

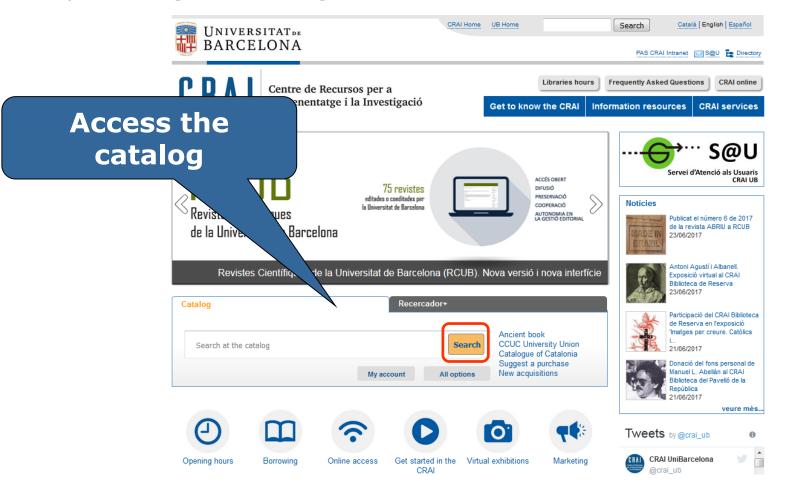






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Catalog http://cataleg.ub.edu/*eng

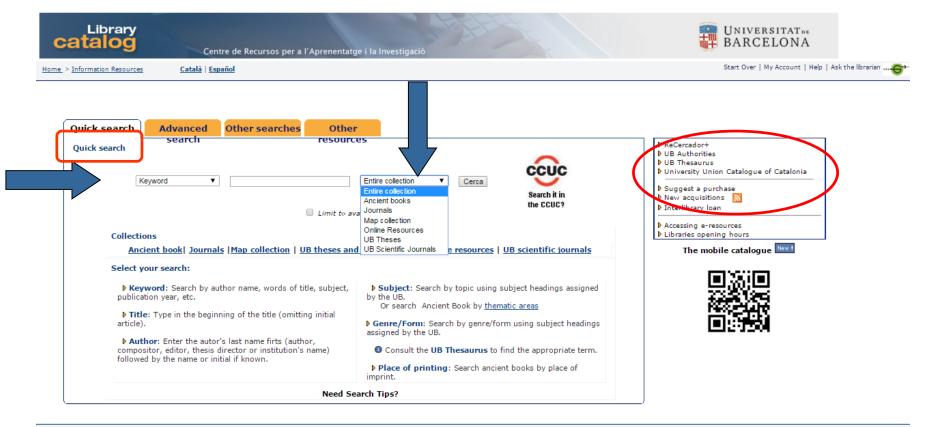






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Catalog: quick search



Home | Help

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Watch the video on search strategies

Get to know the Economics and Business CRAI Library, 2017-18

Back to summary



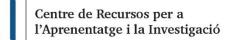


CRAI



Location	Call No.	Volumen	Barcode	Status	Loan Type 🛈 <u>Info</u>	Note
Belles Arts	RL BR 33 Sti	(1994)	0700496901	LIB USE ONLY	RB NO LOAN	
Belles Arts	<u>RL 33 Sti</u>	(1994)	0700496900	AVAILABLE	RB RECOM BIB	
Campus Mundet	p2 330 STI	(1995)	0700874651	AVAILABLE	STANDARD	
Dret	U/M/STI		0700370340	AVAILABLE	RB RECOM BIB	
Economia i Empresa - Recerca	<u>195 195 195 195 195 195 195 195 195 195 </u>	(1995)	0700737105	AVAILABLE	STANDARD	
Economia i Empresa - Recerca	18.71.585 1993		0700369508	AVAILABLE	STANDARD	
Economia i Empresa - Recerca	HB171 .S85 1993		0700329029	AVAILABLE	STANDARD	





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Catalog: advanced search

Combine search fields and/or refine your search.

Librar catalog		Recursos per a l'Aprenentat	ge i la Investi	gació		UNIVERSITAT. BARCELONA
Home > Information Res	<u>Català</u> <u>Español</u>				Start Over My /	Account Help Ask the librarian .
Keyword Advanced I	Title	Author Subje	ct		▶ ReCerci	
Please fill in	the form, select limits, ar	d click Submit (or choos	se a <u>Simple</u>	Keyword Search). Clear form	▶ UB The: ▶ Others	catalogs
Any Field:	•		And 🚽		Univers	ity Union Catalogue of Catalonia
Any Field:	•		And 👻		Suggest New Acc	ting a purchase
Any Field:	•		And 🚽		▶ Interlib	
Any Field:	▼				Accessi	ng e-resources
					Special	opening hours
Limit to:				Search and Sort:	P Informa	ation telephones
🔲 Limit sea	rch to available items			sorted by relevance 👻	▶ Ancient	book bibliography
Subcatalog	s: Entire collection -				(Search Tips
Location	Ancient Book Bellvitge Campus	*		Submit	Adjacency	 Multiple words are searched together as one phrase. <u>Example</u>: world health organization
Material type:	Book Ebook Serial				Wildcards	Words may be right-hand truncate using an asterisk. '*' for 1-5 characters, '**' for open-ended
Language:	ANY Arabic Basque T					truncation, '?' to replace a single character anywhere within a word. <u>Examples</u> : environment* polic*, inter**, wom?n
Year After	and Before				Boolean	Use "and" or "or" to specify multiple words in any field, any
Publisher:						order. Use "and not" to exclude words. Example : stocks and bonds Example : (alaska or canada) and (adventure and not vacation)
						Use "near" to specify words close to each other, in any order. <u>Example</u> : california near university
					Field limit	s A field limit causes the system to search only the specified field for the specified word(s).
					Grouping	Keyword search results are usuall grouped by relevance to bring the most likely titles to the top of the list. Each group represents a similar level of relevance and results are sorted within the group by date or title. To get an ungrouped result set, use boolean operators to form a complex query





- 1. You need your <u>UB Card</u>
- 2. Validate it in any library
- 3. You can then take items out on loan



- -Depending on your user profile (bachelor's degree student, postgraduate student, lecturer, etc.) the loan periods and conditions vary.
- -Items can be renewed (in person, by phone or via the website) provided that they have not been reserved by another user.
- -You can **request and return** from other UB libraries at any CRAI loan desk.
- If you return items late, your account will be temporarily suspended according to the following penalty scale: for recommended bibliography items returned late, 4 days per item for each day overdue; for all other items returned late, 1 day per item for each day overdue.

- Further information on loan regulations -

Get to know the Economics and Business CRAI Library, 2017-18

Centre de Recursos per a

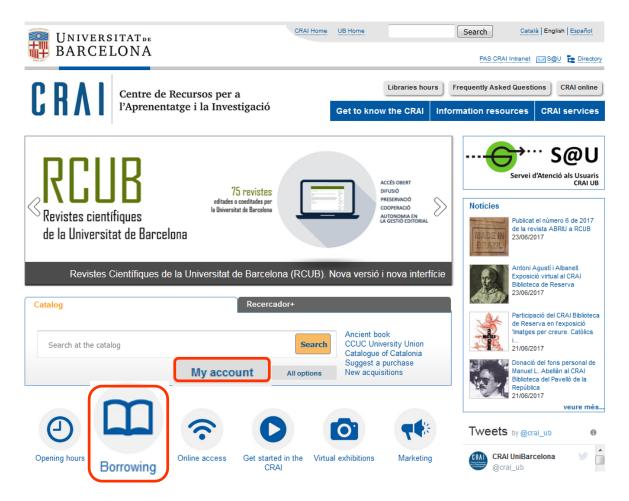
l'Aprenentatge i la Investigació





What do I have on loan? My account

https://cataleg.ub.edu/patroninfo*eng









What do I have on loan? My account (II) https://cataleg.ub.edu/patroninfo*eng

This service enables you to access your CRAI **user record**.

Once you have logged on, you can view and renew your loans, reserve new items, create lists of records, etc.

Library atalog	Centre de Recursos per a l'Aprenentatge i la Investigació	
Information Resources	Català Español	Start Over My Account Help Ask the librari
Identifier: Password: Barcode: Password: Password: Gen Oreia Once identified you Seeing and rei Reserving don Creating your Accessing to th	rewing your checked out items uments. lists of records.	ReCercador Authorities Catalog UB Thesarurs University Union Catalogue of Catalo Suggest a purchase New acquisitions Interlibrary Ioan Accessing e-resources Special opening hours Information telephones





Library consortium loans (PUC)

http://crai.ub.edu/en/crai-services/loans/loans-puc

The PUC is a **free** loan service through which users can request and borrow items from another library in the Consortium of University Services of Catalonia (CSUC).

How to request an item:

- a) In person, at the library that holds the item: **PUC in situ**.
- b) Online, using the **PUC web portal**. Watch the video

Where to return items:

- a) To any CRAI library.
- b) To any of the libraries linked to the institution that holds the item.







Web http://puc.cbuc.cat

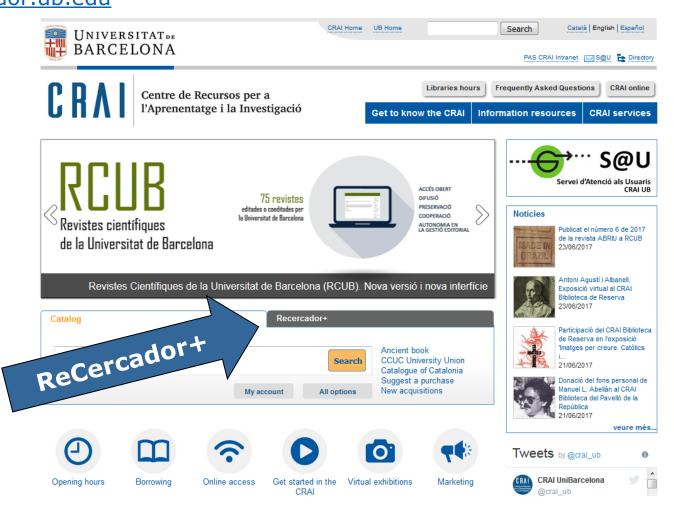
□ Requirements:

- You must be **registered** in your institution's library user database.
- You MUST NOT have any **overdue** loans at your institution.
- You MUST NOT be **blocked** from using your library account by your institution.
- □ Access University Union Catalog of Catalonia (CBUC): <u>puc.cbuc.cat/</u>
- □ Check availability and request the **item**. Choose where you would like to pick it up.
- □ When your item arrives at the chosen library you will receive **email notification**.
- You can return the item to any of the libraries at your university or at the institution that owns the item.



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ReCercador+ recercador.ub.edu







C R

ReCercador+ (II) recercador.ub.edu

Single point of access to a range of electronic resources: databases, book portals, library catalogs, e-journals, etc. Use it to search a range of electronic resources simultaneously from a single interface.

UNIVERSITAT: BARCELONA recer	Cauoi	-	New se	arch Databases	E-Journals	E-books	Help	Language	: English
	ReCe	rcador +	Search Advance	ed Search					
ReCercador+ is a service electronic resources. Find e-journal articles and database, and access the	l other electronic docum	nents by searching a single	Trial resourd G Quick guide PMF FAQs L Licencing	es s and database tuto	orials				
Access to electronic r		r resources Digital press	Other search tool	s catàleg de les	Mendeley Reference r	manager			







Access to online resources

http://crai.ub.edu/en/crai-services/resources-online/proxy

Use the E-Resources Access Service (SIRE) to consult the electronic information resources to which the CRAI subscribes from a computer or device within or outside the UB network.

To access SIRE, you will need the **UB username** and **password** that you use to access UB intranets (PDI, PAS or MónUB).

Watch the <u>video</u>





Virtual Campus (I) campusvirtual2.ub.edu Inici CRAI Inici UB Cerca Català | English | Español **UNIVERSITAT DE** BARCELONA Intranet PAS CRAI 🖂 S@U 🚹 Directori Biblioteques i horaris Preguntes més fregüents El CRAI en línia Centre de Recursos per a l'Aprenentatge i la Investigació Coneix el CRAI Recursos d'informació Serveis que ofereix el CRAI S@U Servei d'Atenció als Usuaris ACCÉS OBERT CRAI UB 75 revistes DIFUSIÓ PRESERVACIÓ editades o coeditades per Notícies la Universitat de Barcelona COOPERACIÓ Revistes científiques AUTONOMIA EN LA GESTIÓ EDITORIAL Catalogada la donació al CRAI Biblioteca del Campus de de la Universitat de Barcelona ΛŭĿ Mundet 'Recull de beceroles ABCDEFERIJELK d'... 26/06/2017 Astronomia. Nova col·lecció a Revistes Científiques de la Universitat de Barcelona (RCUB). Nova versió i nova interfície BiPaDi 23/06/2017 Recercador+ Catàleg Publicat el número 6 de 2017 de la revista ABRIU a RCUB 23/06/2017 Virtual Campus Col·lectiu de les Cerca al catàleg s de Catalunya sta de compra Antoni Agustí i Albanell. Exposició virtual al CRAI es adquisicions Biblioteca de Reserva 23/06/2017 veure més.. Horaris Prés Marxandatge CRAI virtuals Suport a la docència Eines per publicar Altres enllaços Virtual Campus Dades de recerca Apadrina un document Instruccions per publicar



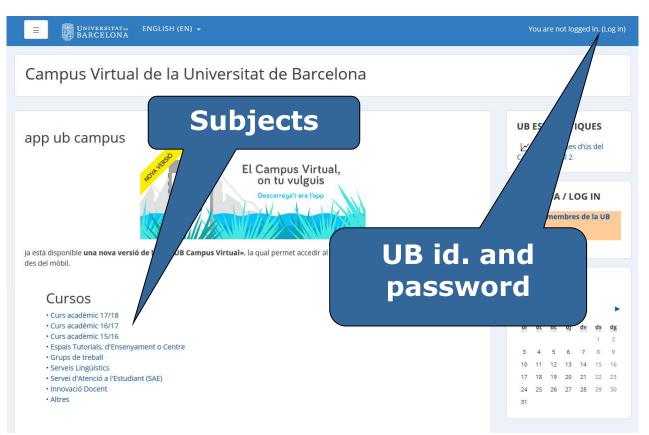


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Virtual Campus (II) campusvirtual2.ub.edu



The online tool for accessing your subjects and consulting recommended reading lists, teaching materials and activities.



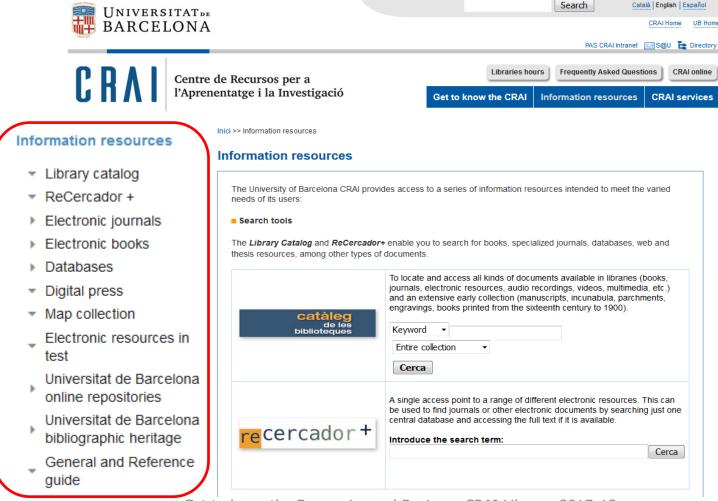






Information resources

http://crai.ub.edu/en/information-resources







Usernames and passwords

http://crai.ub.edu/en/crai-services/resources-online/authentication

Service	Username	Password
 Computer access UB Wi-Fi "My account" (Catalog: reservations, renewals, free photocopies, record of loans, etc.) Catalan university library loan (PUC) 	From the UB email address: For the address: <u>mgarm008@alumnes.ub.edu</u> The username is: mgarm008.alumnes	Món UB password
 Virtual Campus UB email Món UB Accessing electronic resources (SIRE) Inter-library loans 	Món UB id. (4 characters: see your enrolment confirmation)	Món UB password
 Eduroam Wi-Fi 	From the UB email address: For the address: <u>mgarm008@alumnes.ub.edu</u> The username is: <u>mgarm008.alumnes@ub.edu</u>	Món UB password

Watch the video



S@U, User Support Service http://crai.ub.edu/en/crai-services/sau

A 24x7 online information and reference service manned by specialized librarians, who can answer any doubts you have about the CRAI libraries and the full range of services and resources.

S@U is also the channel for delivering your complaints, suggestions and messages of thanks!





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User training

http://crai.ub.edu/en/crai-services/user-training

Advanced training courses are available to users who wish to improve their knowledge and search skills; for example, courses on specialized databases or the Mendeley reference manager.

Information about scheduled training courses is available on the CRAI Web, and personalized courses can be arranged on request.

Independent learning resources are available on the CRAI web.





Follow us on social networks!

crai.ub.edu/ca/coneix-el-crai/difusio-marqueting/blogs-i-xarxes-socials



Twitter <u>https://twitter.com/bibecoemp/</u>



Pinterest <u>https://es.pinterest.com/bibecoemp/</u>



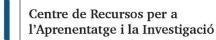
Tumblr <u>https://bibecoemp-novetats-cine.tumblr.com/</u>

And virtual exhibitions:

http://crai.ub.edu/en/coneix-el-crai/difusio-marqueting/exposicions-virtuals

Virtual exhibitions about historical events, important figures in the field of economics, Nobel Prizewinners, and other topical issues related to our teachings.





And if you still have questions...

Ask the CRAI staff

Library staff can answer the majority of your questions

CRAI home page

Frequently Asked Questions

SQU

ei d'Atenció als Usuaris

The section "Frequently asked questions"

provides answers to a number of common queries

S@U, User Support Service

Online information service for any questions about CRAI Libraries and the full range of resources and services. S@U is staffed by specialized librarians and is available 24 hours a day, seven days a week.

Or call us on 934 034 734



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Thank you!





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