

**Get to know the CRAI Economics and
Business Library**
Academic year 2015-16

What's the aim of this session?

- To introduce you to the services and facilities of the CRAI Economics and Business Library

<http://crai.ub.edu/en/about-crai/libraries/economics-business>

To present the general services and resources offered by the Resource Center for Learning and Research (CRAI)

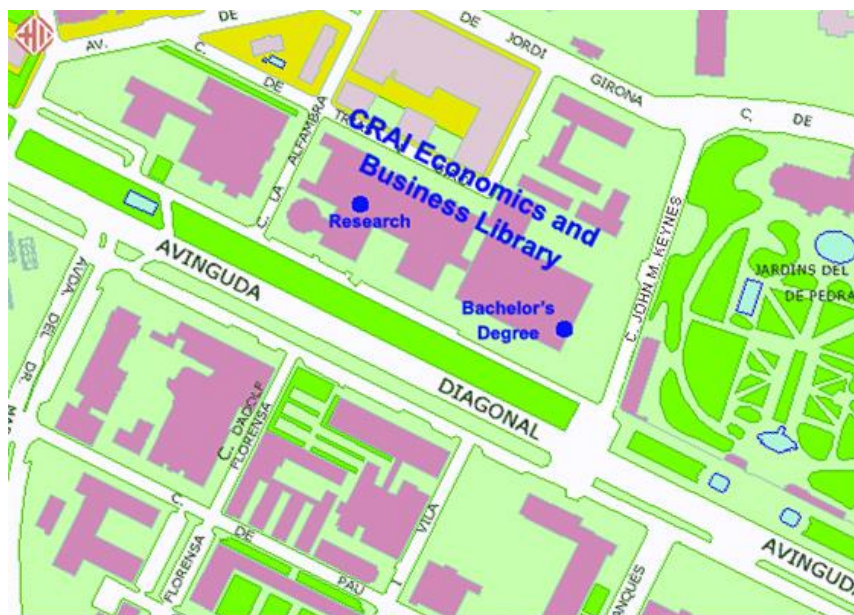
<http://crai.ub.edu/en>

What will we be talking about?

- Where to find us and when we're open
- Get your bearings: spaces, facilities and collections
- How do I take books out? UB Card and library loans
- The library catalogue. What is it and how do I use it?
- ReCercador. Electronic resources
- Virtual Campus
- CRAI web site. Services and resources
- Authentication
- Training and information
- And if you still have questions...

Where to find us and when we're open

CRAI Economics and Business Library



Address

- Recerca (Research)
Av. Diagonal, 690
08034 Barcelona
+34 934 034 734

- Grau (Bachelor's Degree)
C. John M. Keynes, 1-11
08034 Barcelona
+34 934 021 602

Opening hours

Monday-Friday, 8:30 a.m. to 8:30 p.m.
Weekends and public holidays,
10:00 a.m. to 9:00 p.m.

[Special opening hours](#) for exam periods

<http://crai.ub.edu/en/about-crai/libraries/economics-business>

Spaces

The **Faculty of Economics and Business** has two library spaces:

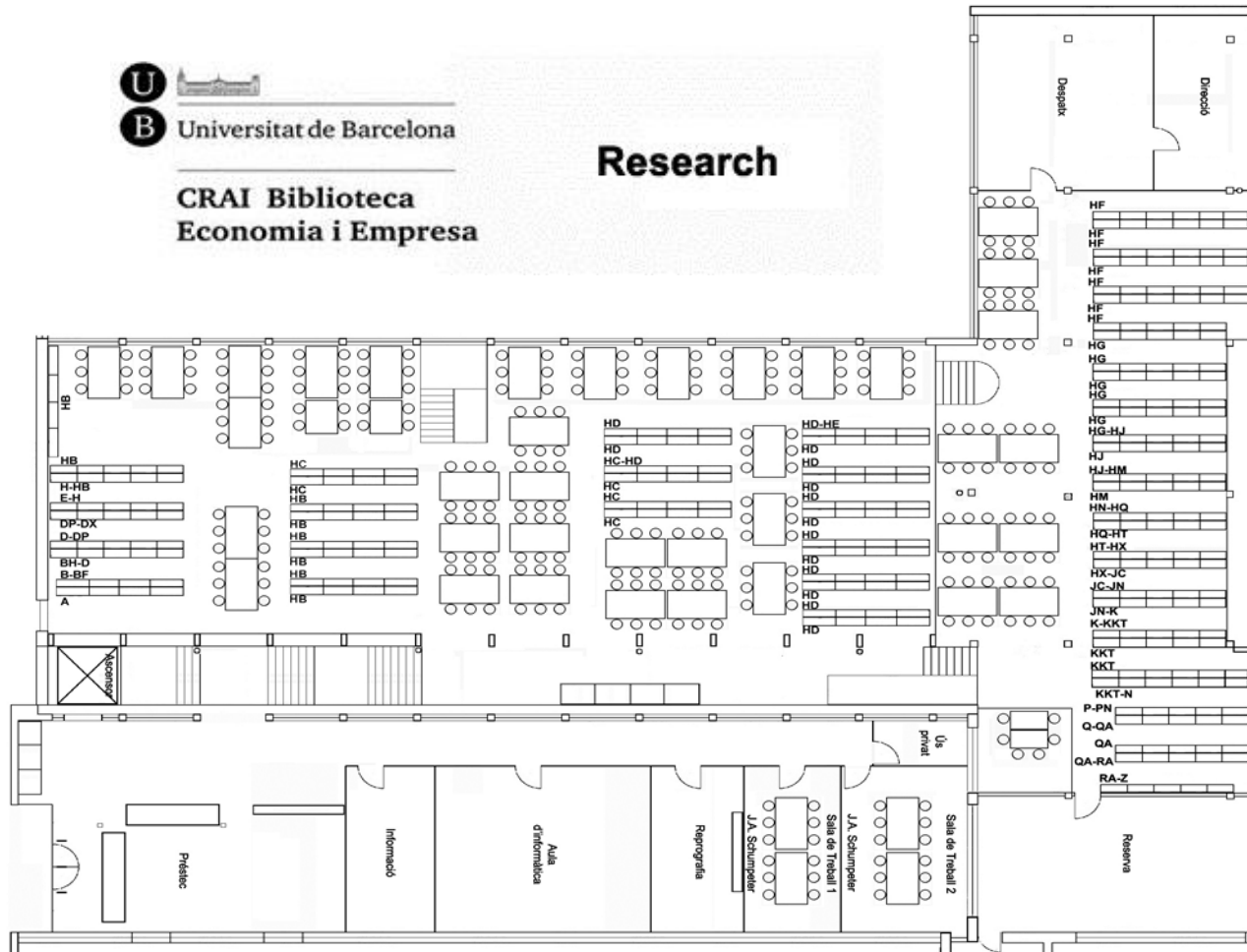
- **RECERCA (Research)**

- Primarily for **teaching staff, doctoral students, master's degree students** and other **postgraduate students**
- You'll find:
 - the **newspaper archive**
 - **specialized** monographs
 - the **historical collection**

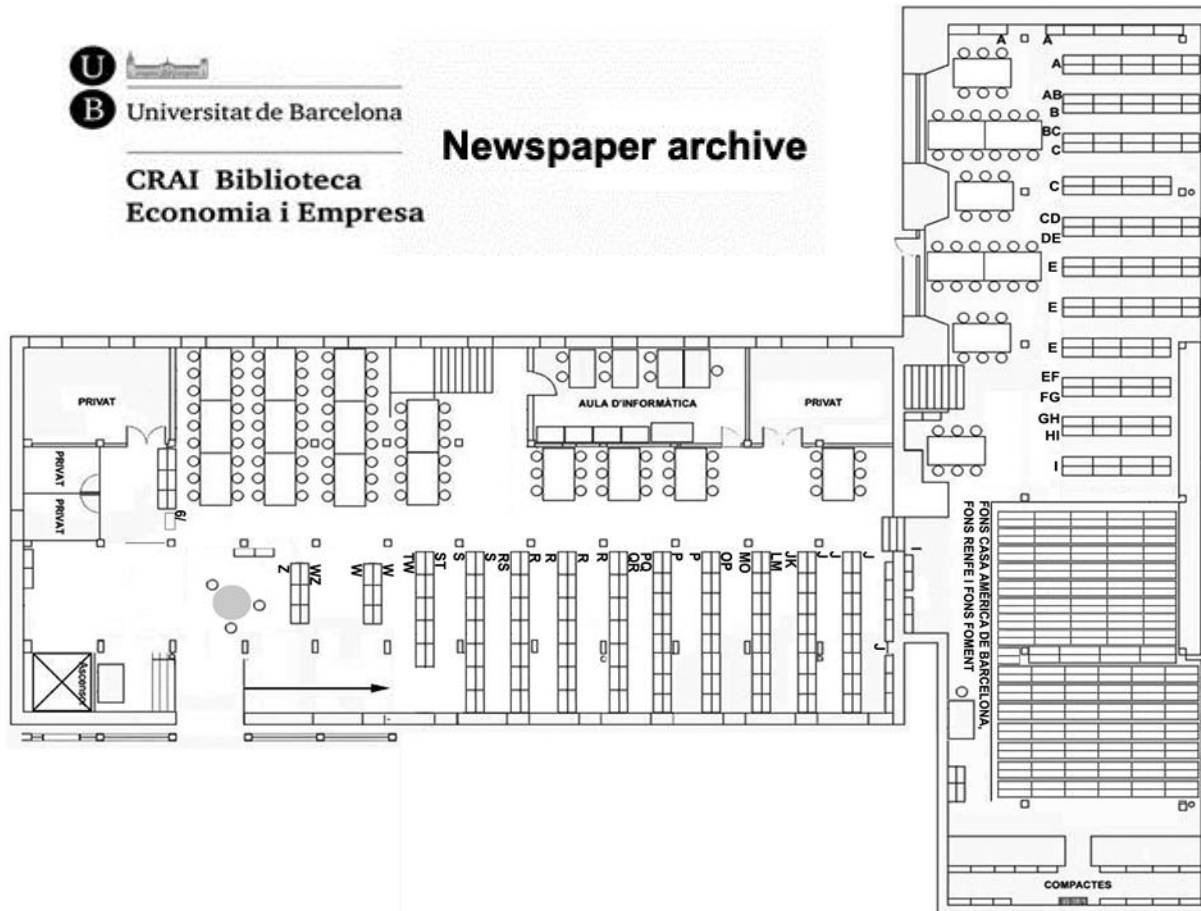
- **GRAU (Bachelor's Degree)**

- Primarily for **bachelor's degree students**
- You'll find:
 - the **recommended bibliography (BR)**
 - the section for **statistical publications**

Map of the Research library



Map of the Newspaper archive



Equipment and facilities

- 2 computer rooms with 41 computers
- 1 training room with 8 computers
- 1 returns box
- 4 self-service photocopiers (with printer function)
- Newspaper archive
- Section for statistical publications
- Bibliographic information / loans desk
- New items
- 35 computers
- 12 laptops for loan
- 901 reading points
- Historical collection
- 3 group work rooms
- Wi-Fi area
- Self-Access Language Learning Centre (CAL)

The collection: books, journals...

- The Economics and Business libraries contain the research collection and specialized materials for the following courses: **Business Administration and Management; International Business; Economics; Sociology; Statistics; Research in Business; Creation and Management of New Technology-Based Firms; Marketing and Market Research; Financial and Actuarial Sciences; Sport Business Management; Economics, Regulation and Competition in Public Services; Internationalization; Cultural Management; Public Management; Business; Economic History; Cultural and Heritage Management; Accounting and Taxation.**
- The overall collection comprises: monographs, printed journals and e-journals, statistical publications and databases, doctoral theses and audiovisual materials.
- Books, theses and audiovisual materials are ordered according to the Library of Congress classification system, journals are ordered alphabetically.
- The library also houses a series of **special collections**: the Foment de Treball collection, the Ernest Lluch library, the Renfe collection, the Manuel Sacristán library, the Josep Ramon Santolalla library, Collection of the "Casa d'Amèrica de Barcelona", Collection of Area of International Economic Organization.

How do I take books out? UB Card and library loans

1. You need your [UB Card](#)
2. Take it to any library to be validated
3. Now you're ready to borrow books!

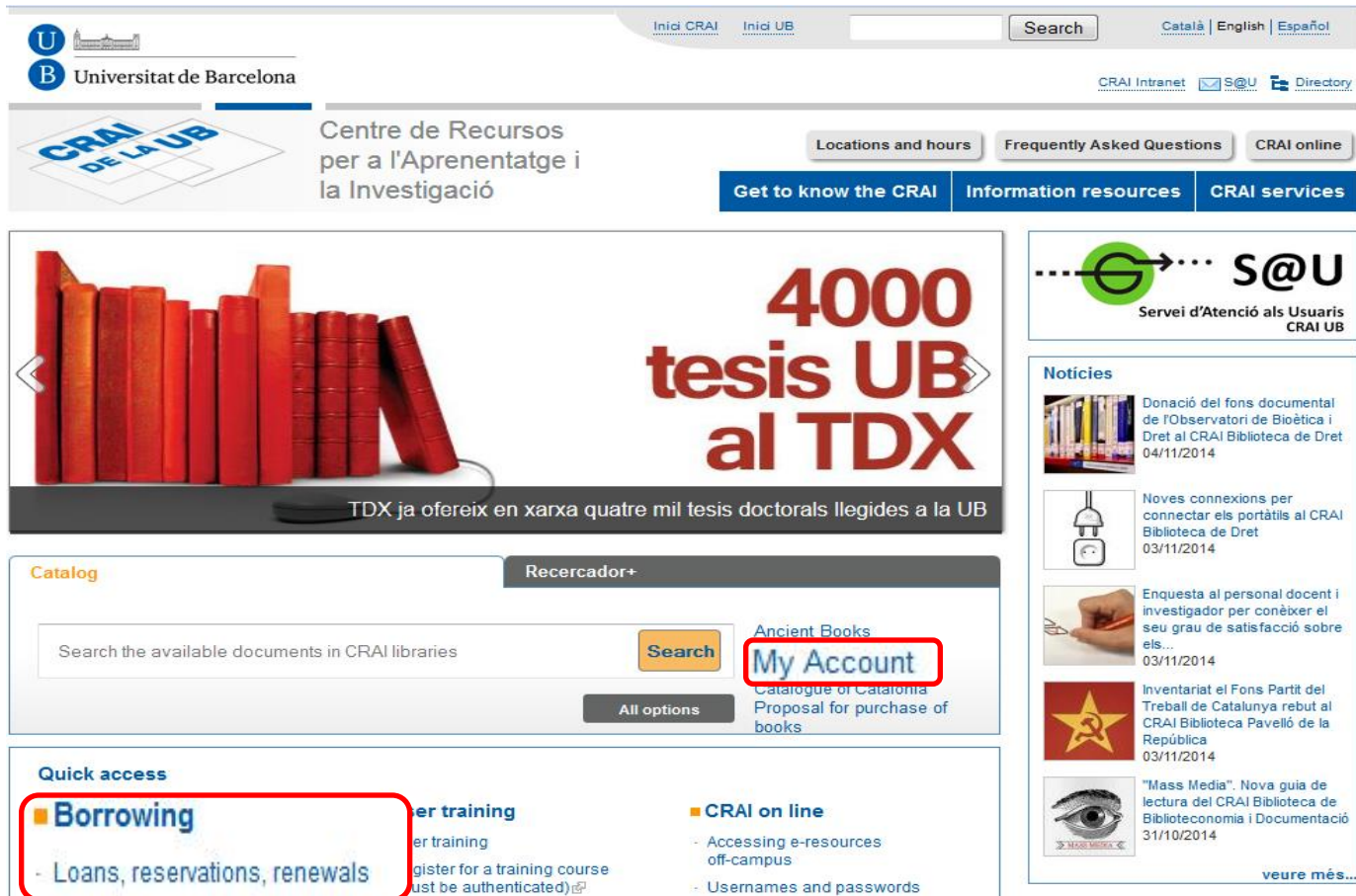


- Depending on your user profile (bachelor's degree student, postgraduate student, lecturer, etc.) the loan periods and conditions vary.
- Items can be renewed (in person, by phone or via the website) provided that they have not been reserved by another user.
- You can **request and return** from other UB libraries at any CRAI loan desk.
- If you return items late, your account will be temporarily suspended according to the following penalty scale: for recommended bibliography items returned late, 4 days per item for each day overdue; for all other items returned late, 1 day per item for each day overdue.

- [Further information on loan regulations](#) -

Catalogue: My account (I)

Manage your loan items: reserve and renew items, view your loan history...



The screenshot shows the CRAI website interface. At the top, there is a navigation bar with the Universitat de Barcelona logo, language options (Català, English, Español), and a search bar. Below this, there are links for 'CRAI Intranet', 'S@U', and 'Directory'. The main header area includes the CRAI logo and the text 'Centre de Recursos per a l'Aprenentatge i la Investigació', along with links for 'Locations and hours', 'Frequently Asked Questions', and 'CRAI online'. A blue navigation bar contains 'Get to know the CRAI', 'Information resources', and 'CRAI services'. A large banner features a stack of red books and the text '4000 tesis UB al TDX', with a subtext 'TDX ja ofereix en xarxa quatre mil tesis doctorals llegides a la UB'. Below the banner is a search bar with the text 'Search the available documents in CRAI libraries' and a 'Search' button. To the right of the search bar are links for 'Ancient Books', 'My Account' (highlighted with a red box), 'Catalogue of Catalonia', and 'Proposal for purchase of books'. A 'Quick access' section at the bottom left has a 'Borrowing' link highlighted with a red box, with sub-links for 'Loans, reservations, renewals'. Other quick access links include 'User training' and 'CRAI on line'. On the right side, there is a 'Notícies' section with several news items, each with a small image and a date.

Catalogue: My account (II)

Manage your loan items: reserve and renew items, view your loan history...

Library catalog Centre de Recursos per a l'Aprenentatge i la Investigació

U B Universitat de Barcelona

Home > Information Resources > Catalogs [Català](#) | [Español](#) Start Over | My Account | Help | Ask the librarian

My Account

▶ [Login with local identification](#) (UB Users)


Identifier:

Password:

▶ [Login with CRAI identification](#) (UB Card)

Your name

Barcode

 Submit

Once identified you will be able:

- Seeing and [renewing](#) your checked out items
- [Reserving](#) documents.
- Creating [your lists](#) of records.
- Accessing to the [catalog](#).
- Selecting and [saving your preferred searches](#).
- Consulting your [Reading History](#).

▶ [ReCercador](#)


▶ [Authorities Catalog](#)

▶ [UB Thesaurus](#)

▶ [Other catalogs](#)

▶ [University Union Catalogue of Catalonia](#)

▶ [Suggest a purchase](#)

▶ [New acquisitions](#) 

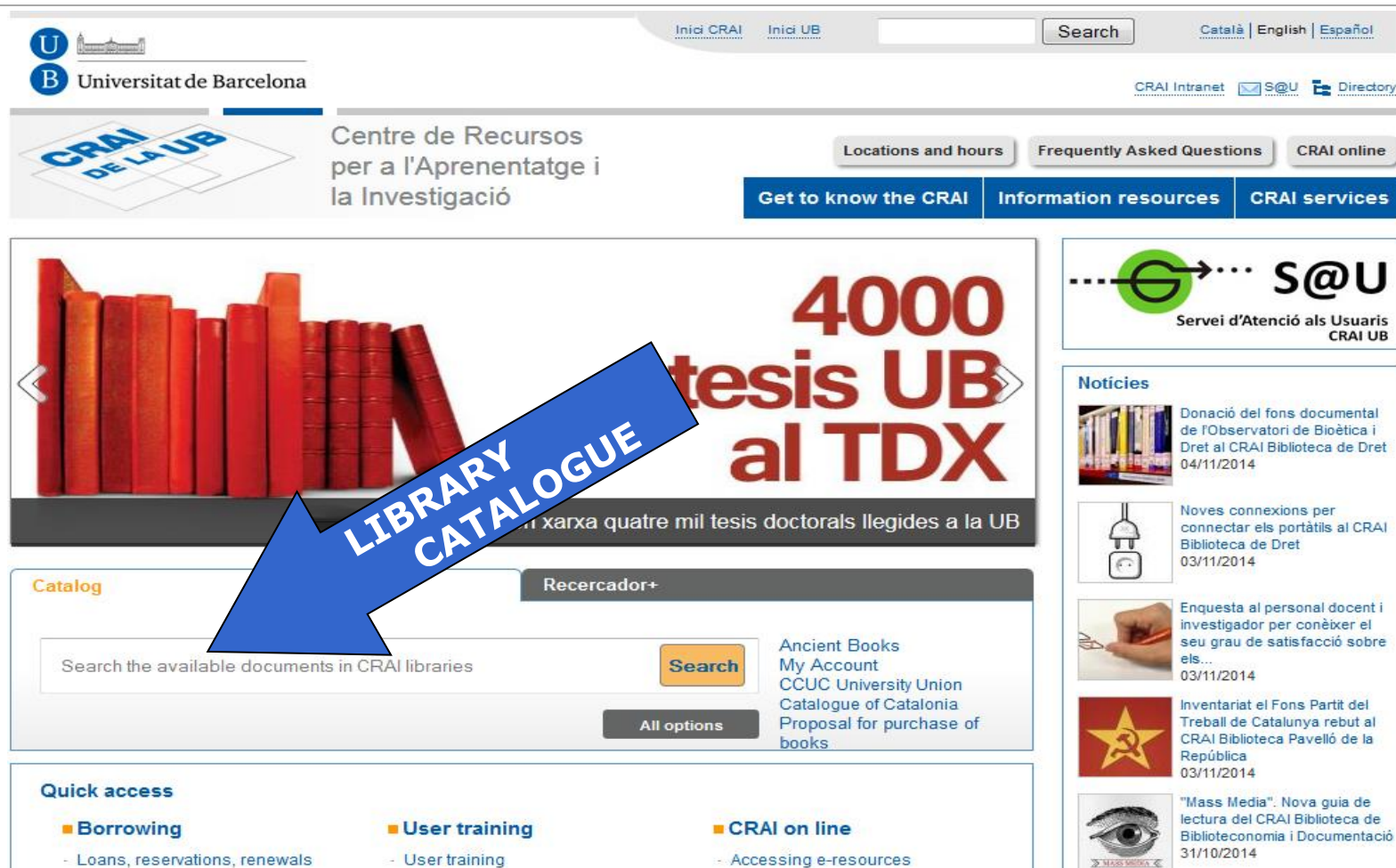
▶ [Interlibrary loan](#)

▶ [Accessing e-resources](#)

▶ [Special opening hours](#)

▶ [Information telephones](#)

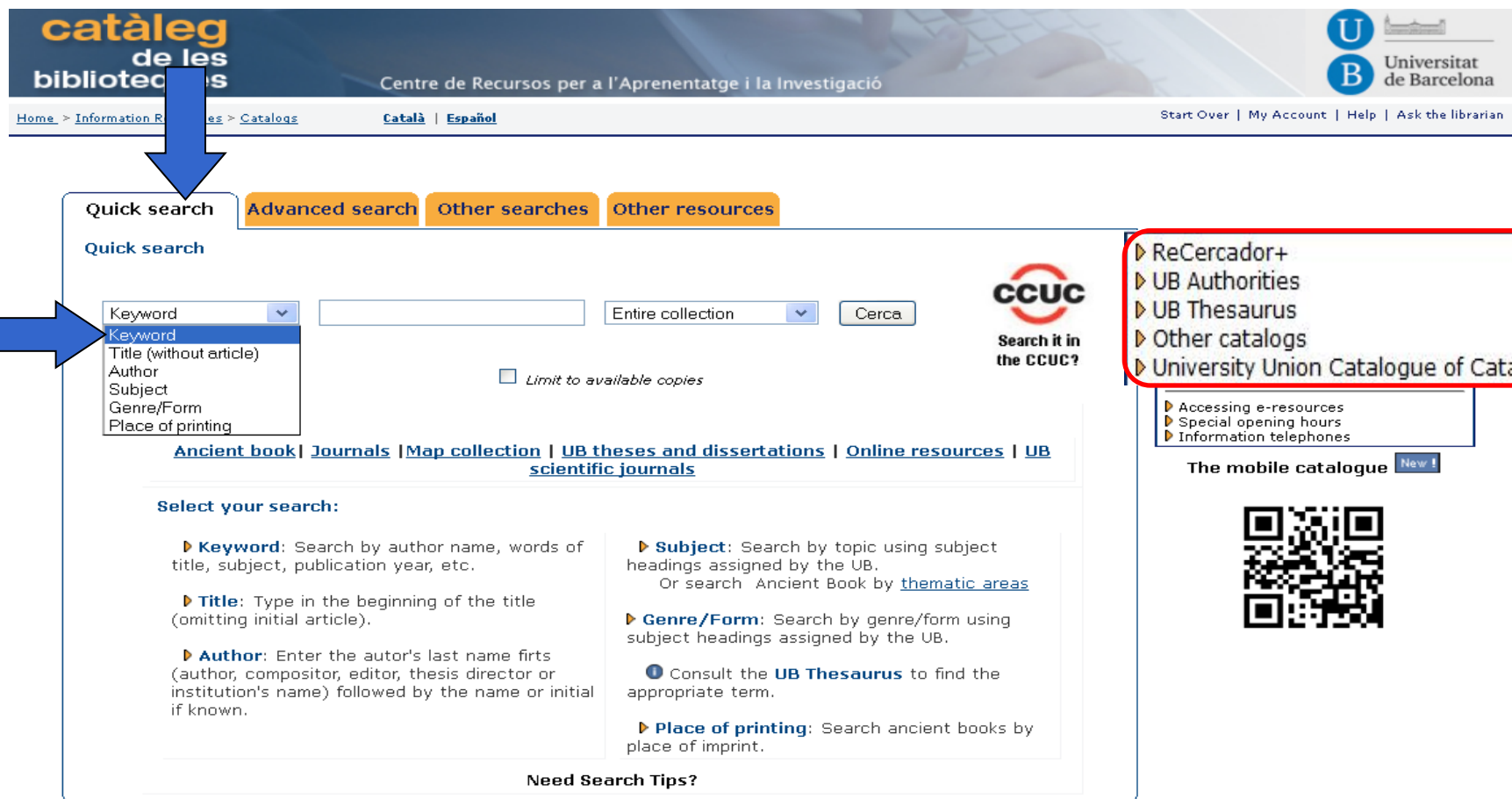
CRAI website: The library catalogue



The screenshot shows the CRAI website interface. At the top, there is a navigation bar with the Universitat de Barcelona logo, language options (Català, English, Español), and links for 'Inici CRAI', 'Inici UB', and 'Search'. Below this is a secondary navigation bar with 'CRAI Intranet', 'S@U', and 'Directory' links. The main header features the CRAI logo and the text 'Centre de Recursos per a l'Aprenentatge i la Investigació'. Navigation buttons include 'Locations and hours', 'Frequently Asked Questions', 'CRAI online', 'Get to know the CRAI', 'Information resources', and 'CRAI services'. A large banner advertises '4000 tesis UB al TDX' with an image of red books. A blue arrow points from this banner to the search bar. The search bar is labeled 'Recercador+' and contains the text 'Search the available documents in CRAI libraries'. To the right of the search bar are links for 'Ancient Books', 'My Account', 'CCUC University Union', 'Catalogue of Catalonia', and 'Proposal for purchase of books'. Below the search bar is a 'Quick access' section with three categories: 'Borrowing' (Loans, reservations, renewals), 'User training' (User training), and 'CRAI on line' (Accessing e-resources). On the right side, there is a 'Notícies' section with several news items, each with a small image and a date.

Catalogue: Quick search

You can search by: keyword, title, author, subject or place of publication



The screenshot shows the search interface of the 'catàleg de les biblioteques' website. A blue arrow points to the 'Quick search' tab, and another blue arrow points to the search dropdown menu. The dropdown menu is open, showing options: Keyword, Title (without article), Author, Subject, Genre/Form, and Place of printing. The search form includes a text input field, a 'Cerca' button, and a 'Limit to available copies' checkbox. Navigation links include 'Ancient book', 'Journals', 'Map collection', 'UB theses and dissertations', 'Online resources', and 'UB scientific journals'. A 'Need Search Tips?' link is at the bottom. On the right, a red-bordered box highlights a list of search options: ReCercador+, UB Authorities, UB Thesaurus, Other catalogs, and University Union Catalogue of Catalonia. Below this is a section for 'The mobile catalogue' with a QR code and a 'New!' tag.

Where do I find it?

Request
 Save to Lists
 Save Records
 Marc Display
 Return to list
 Another Search

Author:
 Entire collection:
 System Sorted:

Limit search to available items

[Persistent link to this record](#)

Record 8 of 52 Result page:

Author [Stiglitz, Joseph E., 1943-](#)

Title **Economía / los capítulos 7 y 24 han sido adaptados por el profesor Guillem López Casasnovas ; la información específica sobre la economía española que se ha añadido al texto original ha sido concebida y redactada por Joaquina Paricio ...[et al.]**

Publication/Production Barcelona : Ariel, 1993

Series [Ariel economía](#)

Description 1260 p. : gráf

Subject [Teoria econòmica](#)

Added Author [Paricio, Joaquina](#)
[López i Casasnovas, Guillem](#)

Note Reimpressions: 1994

Bibliography Glossari

ISBN 8434420872 (cart.)

Legal Deposit DL B. 25667-1993
DL B. 17315-1994

Exportar a RefWorks

COMPARTIR



Location	Call No.	Volumen	Barcode	Status	Loan Type ⁱ Info	Note
Belles Arts	RL BR 33 St	(1994)	0700496901	LIB USE ONLY	RB NO LOAN	
Belles Arts	RL 33 St	(1994)	0700496900	AVAILABLE	RB RECOM BIB	
Campus Mundet	p2 330 STI	(1995)	0700874651	AVAILABLE	STANDARD	
Cret	U/M/STI		0700370340	AVAILABLE	RB RECOM BIB	
Economia i Empresa - Recerca	HB171 .S85 1995	(1995)	0700737105	AVAILABLE	STANDARD	
Economia i Empresa - Recerca	HB171 .S85 1993		0700369508	AVAILABLE	STANDARD	
Economia i Empresa - Recerca	HB171 .S85 1993		0700329029	AVAILABLE	STANDARD	

Catalogue: Advanced search

Combine search fields and/or refine your search



Keyword **Title** Author Subject

Advanced Keyword Search

Please fill in the form, select limits, and click Submit (or choose a [Simple Keyword Search](#)). Clear form

Any Field:	<input type="text"/>	And	<input type="text"/>
Any Field:	<input type="text"/>	And	<input type="text"/>
Any Field:	<input type="text"/>	And	<input type="text"/>
Any Field:	<input type="text"/>	And	<input type="text"/>

Limit to:

Limit search to available items

Subcatalogs: Entire collection

Location: ANY, Ancient Book, Bellvitge Campus

Material type: Book, Ebook, Serial

Language: ANY, German, English

Year After: **and Before:**

Publisher:

Search and Sort: sorted by relevance

- ▶ ReCercador
 - ▶ UB Authorities
 - ▶ UB Thesaurus
 - ▶ Others catalogs
 - ▶ University Union Catalogue of Catalonia
-
- ▶ Suggesting a purchase
 - ▶ New Acquisitions
 - ▶ Interlibrary loan
-
- ▶ Accessing e-resources
 - ▶ Special opening hours
 - ▶ Information telephones
-
- ▶ Ancient book bibliography

Search Tips

Adjacency Multiple words are searched together as one phrase.
Example : world health organization

Wildcards Words may be right-hand truncated using an asterisk. '*' for 1-5 characters, '**' for open-ended truncation, '?' to replace a single character anywhere within a word.
Examples : environment* polic*, inter**, wom?n

Boolean Operators Use "and" or "or" to specify multiple words in any field, any order. Use "and not" to exclude words.
Example : stocks and bonds
Example : (alaska or canada) and (adventure and not vacation)

PUC: Interlibrary loan service

The PUC is a **free** service entitling users of libraries in the Consortium of Academic Libraries of Catalonia (CSUC) to request and borrow items from other libraries in the Consortium. Two options are available:

- **In situ:** By visiting the library where the item is held.
- **Web:** By searching the collective catalogue of the CCUC.

Web

- **Connect** to the CCUC catalogue: <http://puc.cbuc.cat/>.
- Check availability and **request** the item. Choose where you would like to pick it up.
- When your item arrives at the chosen library you will receive an **email notification**.
- You can **return** it to any at your university or at the institution the item belongs to.

CRAI website: ReCercador

The screenshot shows the CRAI website interface. At the top left is the Universitat de Barcelona logo. The top right contains navigation links for 'Inici CRAI', 'Inici UB', a search box, and language options (Català, English, Español). Below this are links for 'CRAI Intranet', 'S@U', and 'Directory'. A main navigation bar includes 'Locations and hours', 'Frequently Asked Questions', and 'CRAI online'. A secondary bar features 'Get to know the CRAI', 'Information resources', and 'CRAI services'. The central banner displays '4000 tesis UB al TDX' with an image of red books and the text 'TDX ja ofereix en xarxa quatre mil tesis doctorals llegides a la UB'. On the right, there is a 'S@U Servei d'Atenció als Usuaris CRAI UB' section and a 'Notícies' section with three news items. At the bottom, the 'Recercador+' search engine is highlighted with a blue arrow. The search bar includes a search box, a 'Search' button, and a list of resources: 'Electronic journals A-Z', 'Electronic books A-Z', 'Bases de dades A-Z', 'Digital press', and 'Map collection'. An 'All options' button is also present.

ReCercador

Access to a range of electronic resources: databases, library portals, catalogues, e-journals...

The screenshot shows the ReCercador+ website interface. At the top right, there are navigation links: "Guest", "e-Shelf", "My Account", and "Sign in". Below this is the "reCercador+" logo and the Universitat de Barcelona logo. A navigation bar contains links for "New search", "Databases", "E-Journals", "E-books", "Help", and "Language: English". A search bar is present with a dropdown menu set to "ReCercador +", a "Search" button, and an "Advanced Search" button. Below the search bar, there is a description of the service: "ReCercador+ is a service that provides centralized access to a range of electronic resources. Find e-journal articles and other electronic documents by searching a single database, and access the full text where available." To the right of this description are four icons with labels: a checkmark for "Trial resources", a 'G' for "Quick guides and database tutorials", "PMF" for "FAQs", and an 'L' for "Licencing". Below these are four main service boxes: "Access from outside UB" with a left arrow icon and "Activar accés via SIRE" text; "Other resources" with icons for "Digital press" and "Map library"; "Other search tools" with the "catàleg de les biblioteques" logo; and "Mendeley Premium Reference manager" with the Mendeley logo.

CRAI website: Virtual Campus



Centre de Recursos
per a l'Aprenentatge i
la Investigació

Locations and hours Frequently Asked Questions CRAI online

Get to know the CRAI

Information resources

CRAI services



4000 tesis UB al TDX



Quick access

<p>Borrowing</p> <ul style="list-style-type: none"> - Loans, reservations, renewals - Interlibrary loan - Loan of UB equipment - PUC and loans from other institutions 	<p>User training</p> <ul style="list-style-type: none"> - User training - Register for a training course (must be authenticated) ↗ 	<p>CRAI on line</p> <ul style="list-style-type: none"> - Accessing e-resources off campus - Logins and passwords - User Support Service - Wi-Fi and Eduroam
<p>Teaching Support</p> <ul style="list-style-type: none"> - Creating teaching materials - Tools and resources for teaching and learning 	<p>...</p> <ul style="list-style-type: none"> - Copyright, intellectual property and open access 	<p>Tools for research</p> <ul style="list-style-type: none"> - UB Digital Repository ↗ - Information Resources - Web of Science ↗ - Evaluation of scientific journals

Notícies

-  Donació del fons documental de l'Observatori de Bioètica i Dret al CRAI Biblioteca de Dret 04/11/2014
-  Noves connexions per connectar els portàtils al CRAI Biblioteca de Dret 03/11/2014
-  Enquesta al personal docent i investigador per conèixer el seu grau de satisfacció sobre els... 03/11/2014
-  Inventariar el Fons Partit del Treball de Catalunya rebut al CRAI Biblioteca Pavelló de la República 03/11/2014
-  "Mass Media". Nova guia de lectura del CRAI Biblioteca de Biblioteconomia i Documentació 31/10/2014

[veure més...](#)

Virtual exhibitions

[Apadrina un document](#)




<https://campusvirtual2.ub.edu>

Virtual Campus

Work space for individual subjects, providing access to: recommended bibliography and teaching materials

The screenshot shows the 'Campus Virtual de la Universitat de Barcelona' website. The page title is 'Campus Virtual de la Universitat de Barcelona'. The navigation menu on the left includes 'Home', 'Courses', and '14/15'. The main content area displays a list of course categories: 'Ensenyaments de Grau', 'Primer i segon cicle', 'Complements de formació', 'Màsters', 'Doctorats', 'Postgraus', 'Escola d'Idiomes Moderns', 'Extensió universitària', 'Universitat de l'Experiència', and 'Serveis Lingüístics'. A blue callout box labeled 'Subjects' points to the 'Ensenyaments de Grau' category. Another blue callout box labeled 'UB id. and password' points to the 'UB id.' field in the login section. At the bottom, a red-bordered box contains the URL 'https://campusvirtual2.ub.edu'. The page also includes a search bar, a language selector (English (en)), and a 'You are not logged in. (Log in)' message.

CRAI website: key services




Centre de Recursos per a l'Aprenentatge i la Investigació

Locations and hours Frequently Asked Questions


Get to know the CRAI Information resources

CRAI services



4000 tesis UB al TDX

TDX ja ofereix en xarxa quatre mil tesis doctorals llegides a la UB



S@U

Servei d'Atenció als Usuaris
CRAI UB

Catalog Recercador+

Search

All options


Ancient Books

My Account


CCUC University Union

Catalogue of Catalonia


Proposal for purchase of books




Donació del fons documental de l'Observatori de Bioètica i Dret al CRAI Biblioteca de Dret 04/11/2014




Noves connexions per connectar els portàtils al CRAI Biblioteca de Dret 03/11/2014



Enquesta al personal docent i investigador per conèixer el seu grau de satisfacció sobre els ... 03/11/2014



Inventariat el Fons Partit del Treball de Catalunya rebut al CRAI Biblioteca Pavelló de la República 03/11/2014



"Mass Media". Nova guia de lectura del CRAI Biblioteca de Biblioteconomia i Documentació 31/10/2014

[veure més...](#)

Quick access

Borrowing

- Loans, reservations, renewals
- Interlibrary loan
- Loan of UB equipment
- PUC and loans from other institutions

User training

- User training
- Register for a training course (must be authenticated) [↗](#)

CRAI on line

- Accessing e-resources off-campus
- Usernames and passwords
- S@U, User Support Service
- Wi-Fi and Eduroam

Publishing Support

- Citations and reference
- Mendeley
- Copyright, intellectual property and open access
- Standard criteria for listing the authors of scientific papers
- Depositing academic work in Ub repositories

Virtual exhibitions

Apadrina un document

Get to know the CRAI Economics and Business Library, 2015-16

[Back to summary](#)

CRAI website: key resources

Information resources

- Library catalogue
- ReCercador +
- ▶ Electronic journals
- ▶ Electronic books
- ▶ Databases
- Digital press
- Map collection
- Electronic resources in test
- ▶ UB online repositories
- ▶ UB bibliographic heritage
- Digital heritage UB



Centre de Recursos per a l'Aprenentatge i la Investigació

[Locations and hours](#) | [Frequently Asked Questions](#) | [CRAI online](#)

[Get to know t](#) | **Information resources** | [services](#)

Inici >> Information resources

Information resources

The University of Barcelona CRAI provides access to a series of information resources intended to meet the varied needs of its users:

- Search tools

The *Library Catalogue* and *ReCercador+* enable you to search for books, specialized journals, databases, web and thesis resources, among other types of documents.




To locate and access all kinds of documents available in libraries (books, journals, electronic resources, audio recordings, videos, multimedia, etc.) and an extensive early collection (manuscripts, incunabula, parchments, engravings, books printed from the sixteenth century to 1900).

Keyword

Entire collection

A single access point to a range of different electronic resources. This can be used to find journals or other electronic documents by searching just one central database and accessing the full text if it is available.

Introduce the search term:

- **UB online repositories** (UB Digital Repository, University of Barcelona's scientific journals [RCUB] and cooperative repositories).
- **UB bibliographic heritage** (early collections, personal collections and special collections, as well as the UB's digital bibliographic heritage).

- ▶ [Guia General i de Referència a Delicious](#)
- ▶ [Licències \(de revistes electròniques, bases de dades i llibres electrònics\) i condicions d'ús](#)
- ▶ [Condicions per a la descàrrega de llibres electrònics](#)
- ▶ [Recursos electrònics en fase de proves. Necessitem la vostra col·laboració per avaluar-los!](#)
- ▶ [Recordeu que per accedir als recursos electrònics des de fora de la UB cal utilitzar el servei de proxy.](#)

Authentication

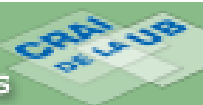
Some services require you to be authenticated

	Username	Password
Computers and Wi-Fi	UB_Email. alumnes (e.g.: jherg007.alumnes)	Món UB password
Virtual Campus, UB email, Món UB and proxy server	Món UB id. (4 characters)	Món UB password
My account (2 options)	Name and surnames or UB_Email. alumnes	UB Card barcode no. or Món UB password

Training and information



Formació
Serveis a Usuaris



25 anys d'Espanya a la
Unió Europea

Economics and Business blog: Find out about new books in the library collection, CRAI trivia and general interest news items related to economics and business.

Twitter: Keep up to date with day-to-day activities at the libraries!

Pinterest: Keep up to date with new acquisitions

Learning: Learn how to make the most effective use of the library website and specialized databases. Scheduled sessions and personalized training options. You can access to self-learning materials in **Training Campus**

Exhibitions: Virtual exhibitions about historical events, important figures in the field of economics, Nobel prizewinners...

And if you still have questions...

Ask the CRAI staff

Staff can help to solve a wide range of queries.

Online

Frequently Asked Questions

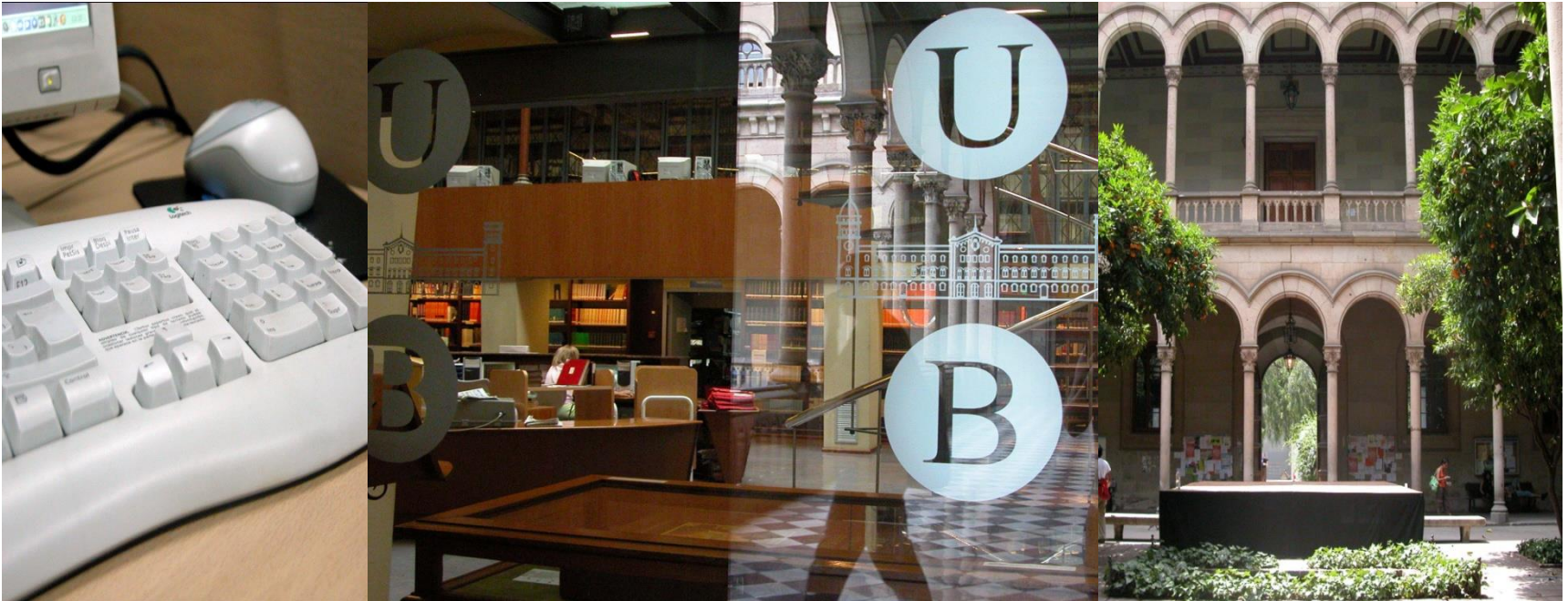
The [FAQs](#) section provides answers to many of the most frequent questions.

S@U, User Support Service

A virtual reference service with the support of specialized librarians, for questions and queries about CRAI libraries and their services and resources. 24 hours a day, 7 days a week.



Or you can call us on
+34 934 034 734



Thank you!