



UNIVERSITAT DE
BARCELONA

CRAI

Centre de Recursos per a
l'Aprenentatge i la Investigació

Get to know the Information Sciences CRAI Library

Academic year 2017-18

Information Sciences CRAI Library

<http://crai.ub.edu/en/about-crai/libraries/information-sciences>

The Information Sciences CRAI Library was founded in 1920 as the library of the **Escola Superior de Bibliotecàries**, the former school of library science created by the Catalan Mancomunitat in 1915.

As the first specialized library of its type in Spain, its collections include the most representative twentieth-century publications in the field.

The CRAI Information Sciences Library provides comprehensive materials for study and research activities at the [Faculty](#) for the degrees of Information and Documentation and Audiovisual Communication.

Opening hours: Monday to Friday, from 8.30 a.m. to 8.30 p.m.

[Service Charter CRAI UB](#)

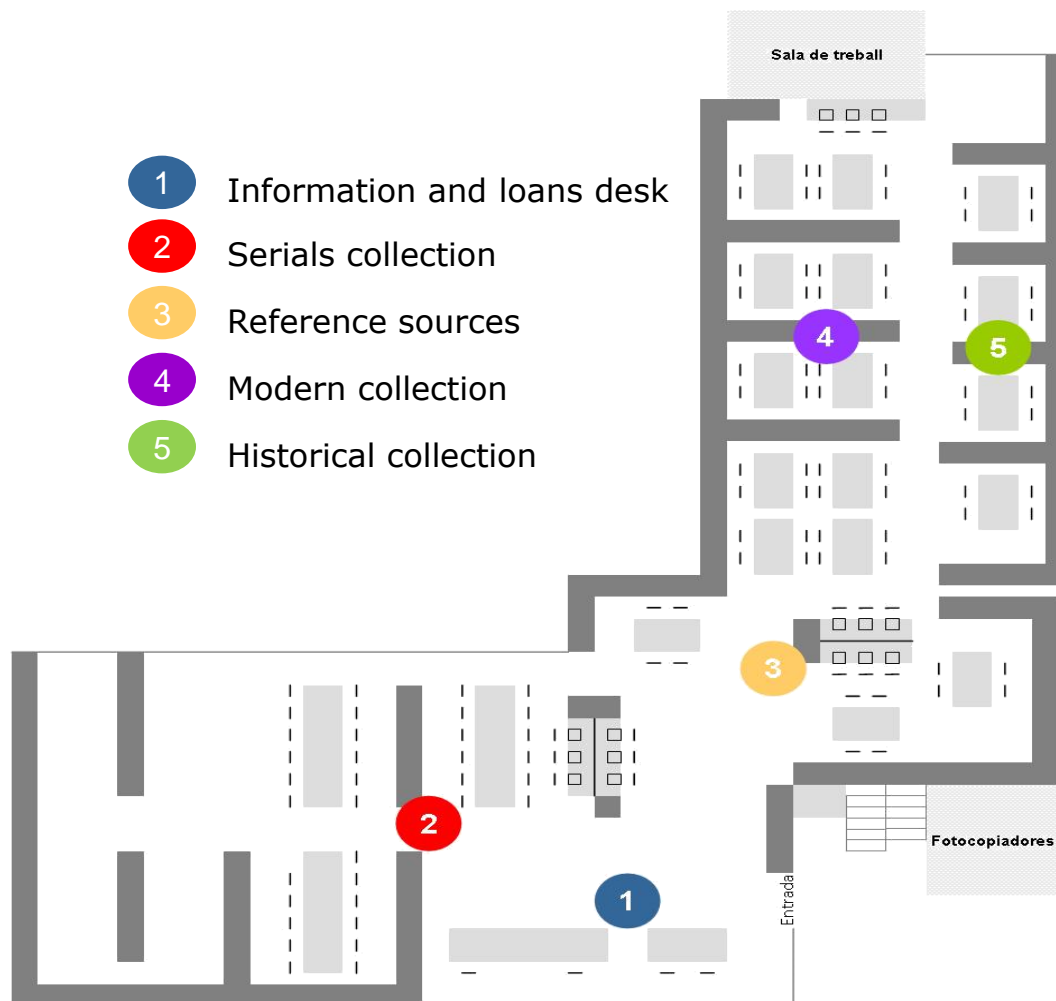


Facilities and equipment



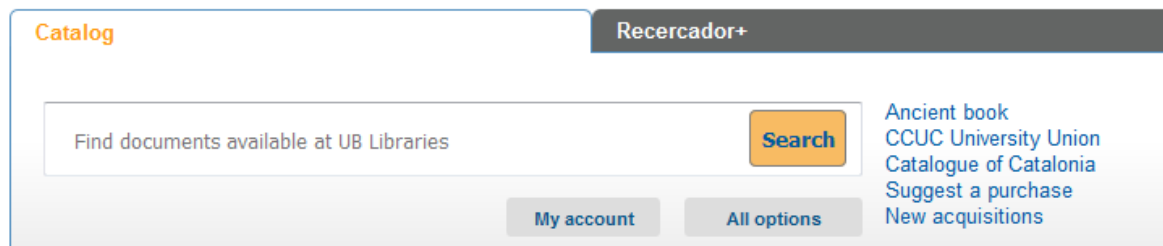
- 143 reading desks
- 1 microfiche reader
- 2 scanners
- 2 televisions/video equipment
- 24 PCs, 4 Macs and 15 laptops
- Wireless internet access and access to the secure Eduroam network. [How to get it](#)
- 2 photocopiers/printers (black/white) connected to the computers and scanner service.
- 1 group study room (6 persons) with 1 computer. [How to reserve](#)

Library collections: management and distribution



The UB Libraries catalog

http://cataleg.ub.edu/*eng



Catalog Recercador+

Find documents available at UB Libraries

My account All options

Ancient book
CCUC University Union
Catalogue of Catalonia
Suggest a purchase
New acquisitions

A complete **list of the collections offered by CRAI libraries** (books, journals, electronic resources, audio recordings, videos, multimedia...) and an important historical collection (manuscripts, incunabula, parchments and printed books since the 16th century until 1820).

Type of queries: **quick search**, **advanced search** (allowing the use of Boolean operators and limiting the search), and **other searches** (ISBN/ISSN, call number or book series).

Take a look at the catalog [search guide](#).



Library catalog Centre de Recursos per a

Home > Information Resources Català | Español

Quick search

Quick search

Keyword

Limit

Collections
[Ancient book](#) | [Journals](#) | [Map collection](#) | [UB](#)

Select your search:

- ▶ **Keyword:** Search by author name, words of title, subject, publication year, etc.
- ▶ **Title:** Type in the beginning of the title (omitting initial article).
- ▶ **Author:** Enter the author's last name first (author, compositor, editor, thesis director or institution's name) followed by the name or initial if known.

ReCercador+

<http://recercador.ub.edu>

ReCercador+ is a service that provides centralized access to a range of electronic resources.

Users can log in as a UB user, with the option e-Shelf and personalize their profile, create resource groups, save searches, create and alter alerts, customize results lists, and more. [Reference guide](#)

ReCercador+ provides:

- ➔ Access to UB electronic resources and to a selection of other free access resources.
- ➔ Searching of specific bibliography on different topics, and access to the **full text** (if we are subscribed to the publication.)
- ➔ Simultaneous searches across multiple resources from a single interface.
- ➔ Locating e-journal articles and other electronic documents by searching a single database, and access to the full text where available.




The screenshot shows the ReCercador+ website interface. At the top, there is a search bar with the text "ReCercador +" and a "Search" button. To the right of the search bar, there are links for "New search", "Databases", "E-Journals", "E-books", "Help", and "Language: English". Below the search bar, there is a description of the service: "ReCercador+ is a service that provides centralized access to a range of electronic resources. Find e-journal articles and other electronic documents by searching a single database, and access the full text where available." To the right of the description, there are several icons and links: a checkmark icon for "Trial resources", a "G" icon for "Quick guides and database tutorials", a "PMF" icon for "FAQs", and an "L" icon for "Licencing". Below these, there are four boxes: "Access to electronic resources" with a left arrow icon and "Activar accés via SIRE" and "info" buttons; "Other resources" with a book icon and "Digital press" and "Map library" links; "Other search tools" with a "catàleg de les biblioteques" link; and "Mendeley Premium Reference manager" with the Mendeley logo. At the bottom of the page, there is a footer with the text "Universitat de Barcelona. Centre de Recursos per a l'Aprenentatge i la Investigació (CRAI) | Comentaris i suggeriments: S@U. Servei d'Atenció als Usuaris" and a checkbox for "Update my screen automatically". The page is powered by ExLibris Primo.

Start using CRAI

crai.ub.edu/coneix-el-crai/inicia-t-en-el-crai

Coneix el CRAI: molt més del que t'imagines



La utilització d'alguns recursos i serveis requereix una identificació prèvia.

Quins codis s'utilitzen per autenticar-se en els serveis i recursos en línia [↗](#)

Com buscar documents (llibres, revistes, DVD, etc.) al Catàleg de les biblioteques del CRAI [↗](#)
[Més informació](#) [↗](#)

Com reservar sales de treball [↗](#)

i Préstec

Com reservar documents [↗](#). [Més informació](#) [↗](#)


Com renovar préstecs [↗](#)

PUC o préstec consorciat [↗](#)

i Accés als recursos

Com accedir als recursos electrònics: revistes, llibres i bases de dades [↗](#)

i Teniu dubtes?



S@U
Servei d'Atenció als Usuaris
CRAI UB

Virtual Campus

<http://www.ub.edu/campusvirtual/en>

The UB's **online learning platform**, where you will find the recommended reading for your coursework, reference works, online exercises and a range of complementary learning materials for different subjects. The recommended readings are linked to the UB catalog.

Users need UB username and password (MónUB) to access the campus.

At the CRAI we help you manage and use the Virtual Campus.

For other questions and queries you can contact User Support Service, S@U.

 campusvirtual



[Metodologic guide 2.x](#) [Frequently asked questions](#)

[Project](#) [Support](#) [Training](#) [Innovation](#)



Servei d'Atenció als Usuaris
CRAI UB

Si sou usuària de CRAI (des d'agost 2015), feu-nos arribar la consulta, dubte o incidència al nostre [servei en línia](#). Si no sou usuària UB, podeu fer servir aquest [formulari](#).



Accessos directes a les plataformes docents de la UB



Accés als ensenyaments reglats de la UB



Accés a la oferta formativa organitzada per ICE, CRAI i PAS



Accés a la oferta formativa per a personal extern organitzada per ICE i CRAI



Accés als cursos d'Innovació Docent (PMID)



**HISTÒRIC DEL
CAMPUS
VIRTUAL**
Curs Acadèmic 2015-16

Ajuda'ns a millorar




Dona la teva opinió



Bústia de suggeriments

Notícies

 [Calendari de manteniment dels diferents campus virtuals de la Universitat de Barcelona](#)

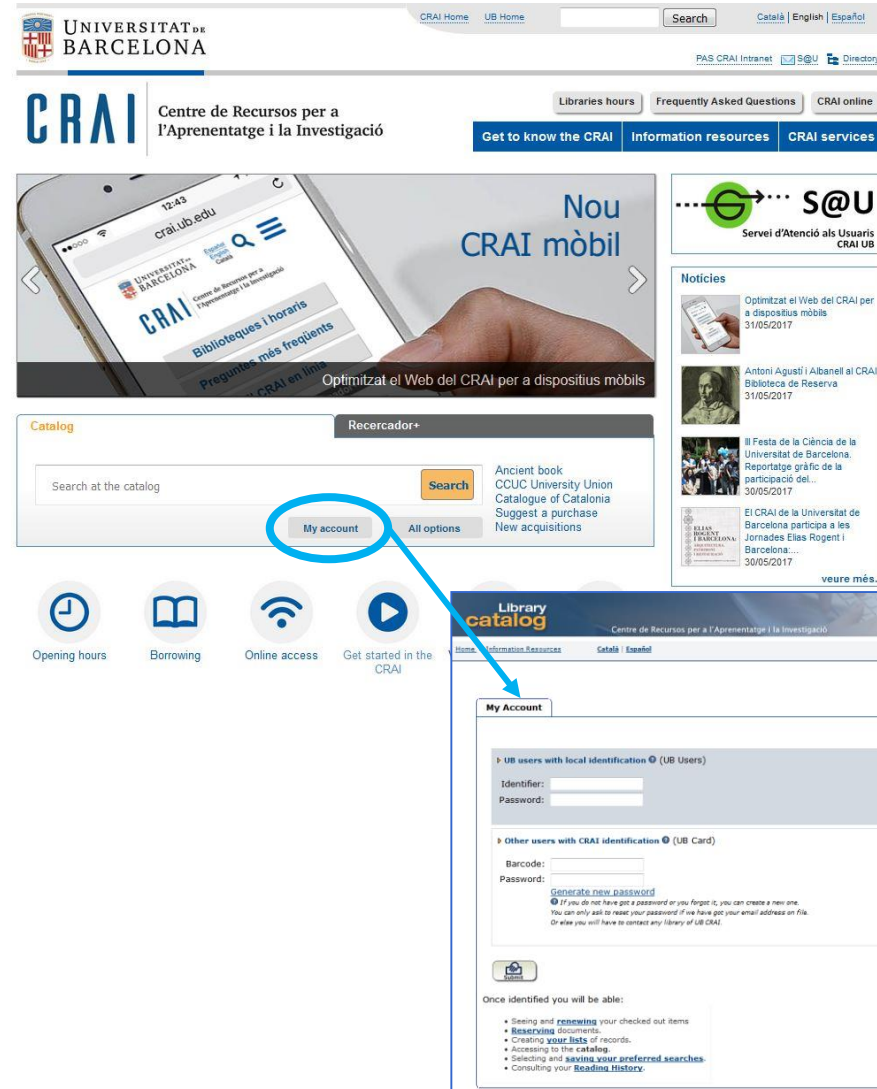
My Account

https://cataleg.ub.edu/patroninfo*eng

A service that gives you access to your CRAI user registration.

Once identified you will be able to:

- ➔ See and renew your checked out items
- ➔ Reserve documents
- ➔ Create your lists of records
- ➔ Access the catalog
- ➔ Select and save your preferred searches
- ➔ Consult your reading history



The screenshot shows the CRAI website interface. At the top, there is a navigation bar with the University of Barcelona logo and the CRAI name. Below this, there are several menu items including 'Libraries hours', 'Frequently Asked Questions', and 'CRAI online'. A prominent banner features a smartphone displaying the CRAI mobile app interface, with the text 'Nou CRAI mòbil' and 'Optimitzat el Web del CRAI per a dispositius mòbils'. Below the banner is a search bar and a 'Recercador+' button. A blue circle highlights the 'My account' link in the navigation menu. An inset window shows the 'My Account' registration form, which includes fields for 'Identifier', 'Password', and 'Barcode'. Below these fields, there is a 'Generate new password' button and a note: 'If you do not have got a password or you forgot it, you can create a new one. You can only ask to reset your password if we have got your email address on file. Or else you will have to contact any library of UB CRAI.' At the bottom of the inset, a list of services is provided: 'Once identified you will be able: See and renewing your checked out items, Reserving documents, Creating your lists of records, Accessing to the catalog, Selecting and saving your preferred searches, Consulting your Reading History.'

Accessing electronic resources (proxy)

<http://crai.uib.edu/en/crai-services/resources-online/proxy>

Some electronic resources are of limited access and so can only be accessed from a UB computer.

SIRE is a service that allows access to e-resources available at the UB from inside and outside the University network. This service is only offered to members of the UB community.

See the [installation instructions](#).

Accessing electronic resources (proxy)

The E-Resources Access Service (SIRE) provides access to electronic information resources contracted by CRAI, from a computer/client/device **inside or outside the University of Barcelona network**. It is based on OCLC's EZproxy solution.

SIRE is aimed at University teaching and research staff (PDI), administrative and service staff (PAS), and students.


■ Requirements

- ▶ You must be a member of the UB community: lecturer, student or member of the administrative and service staff.
- ▶ Authenticate as a member of the UB (with UB or local identifier).

■ E-Resources Access Service (SIRE)

We present two options for access:

- ▶ **Enabling access.** If you access material from a search engine results page (e.g. Google or PubMed), a shortcut or a bookmark, or from [UB Virtual Campus](#).

- ▶ Must be installed previously the **Sire** button and drag it to Bookmarks. 
- ▶ [More information](#).

- ▶ **With access automatically activated.** Must go through the [Catalog](#) or from [ReCercador](#) and also pressing the bottom [Consulta](#) on the screen you will find the results of searches performed (included those made on Google Scholar). These tools are configured to automatically activate access.

■ Authentication

- ▶ Authenticate as a member of the UB (with UB or local identifier).

■ Disconnection

- ▶ The session will expire after 1 hour of inactivity.
- ▶ The session can also be disconnected by entering the URL: <http://sire.uib.edu/logout>






- ▶ Regulation to use Digital Library [PDF](#) (catalan)
- ▶ SIRE: accessing electronic resources outside the UB networking. [Quick guide](#). (catalan)

▶ Remember that the use of electronic resources is only authorized for academic purposes, not for profit or for professional activities outside the University.

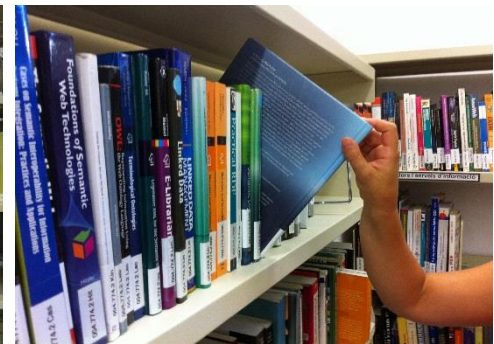
For more information, consult the [FAQs on accessing electronic resources](#) or contact us via [S@U](#), the User Support Service.

User names and passwords for accessing online services and resources

<http://crai.ub.edu/en/crai-services/resources-online/authentication>

Username	Services	Access																								
CRAI 	<ul style="list-style-type: none"> ■ Free photocopies ■ Loans 	<ul style="list-style-type: none"> ▶ UB card barcode number ▶ Password 																								
UB 	<ul style="list-style-type: none"> ■ Virtual Campus ☞ ■ How to access electronic resources ■ Interlibrary loan ■ Virtual Campus ☞ ■ How to access electronic resources ■ Free photocopies 	<p>Introduce your UB intranet username and password (for PDI, PAS or Mòn UB)</p> <p>Further information ☞</p> <table border="1"> <thead> <tr> <th>Students</th> <th>PAS/PDI</th> <th>Alumni Premium UB</th> </tr> </thead> <tbody> <tr> <td>▶ Alphanumeric code</td> <td>▶ DNI / Identification no.</td> <td>▶ Alumni code</td> </tr> <tr> <td>▶ Password</td> <td>▶ Password</td> <td>▶ Alumni password</td> </tr> <tr> <td></td> <td></td> <td><i>Except acces to electronic resources</i></td> </tr> </tbody> </table> <p>The username is comprised of the left-hand section of your UB email address, plus a suffix that varies depending on which user group you belong to.</p> <p>Further information ☞</p> <table border="1"> <thead> <tr> <th>Students</th> <th>PAS/PDI</th> <th>Alumni premium UB</th> </tr> </thead> <tbody> <tr> <td>▶ Left-hand section of the ub.alumnes email address <i>ub.alumnes</i> e.g.: Email: <code>jarc7@alumnes.ub.edu</code> Username: <code>jarc7.alumnes</code></td> <td>▶ Left-hand section of the UB email address e.g.: Email: <code>joan.garcia@ub.edu</code> Username: <code>joan.garcia</code></td> <td>▶ Left-hand section of the <i>ub.a</i> email address e.g.: Email: <code>imas@alumni.ub.edu</code> Username : <code>imas.a</code></td> </tr> <tr> <td>▶ UB intranet password</td> <td>▶ UB intranet password</td> <td>▶ UB intranet password</td> </tr> <tr> <td></td> <td></td> <td><i>Except acces to electronic resources, PUC and free photocopies</i></td> </tr> </tbody> </table>	Students	PAS/PDI	Alumni Premium UB	▶ Alphanumeric code	▶ DNI / Identification no.	▶ Alumni code	▶ Password	▶ Password	▶ Alumni password			<i>Except acces to electronic resources</i>	Students	PAS/PDI	Alumni premium UB	▶ Left-hand section of the ub.alumnes email address <i>ub.alumnes</i> e.g.: Email: <code>jarc7@alumnes.ub.edu</code> Username: <code>jarc7.alumnes</code>	▶ Left-hand section of the UB email address e.g.: Email: <code>joan.garcia@ub.edu</code> Username: <code>joan.garcia</code>	▶ Left-hand section of the <i>ub.a</i> email address e.g.: Email: <code>imas@alumni.ub.edu</code> Username : <code>imas.a</code>	▶ UB intranet password	▶ UB intranet password	▶ UB intranet password			<i>Except acces to electronic resources, PUC and free photocopies</i>
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For more information, consult the FAQs or contact us via [S@U](#), User Support Service.



Loan of documents

<http://crai.ub.edu/en/crai-services/loans/loansUB>

The document loan service can be used to consult CRAI materials outside the library premises for a certain period of time. To use this service, you must hold a [UB Card](#) or another document that indicates your entitlement to borrow items.

By logging into My Account, you can consult the catalog, renew loans, reserve items and check your reading history. You can request and return documents from other CRAI Libraries at any CRAI loan desk. [Guide of the service](#).

Documents that cannot be borrowed

- > Journals
- > Reference sources
- > Historical collection
- > Books identified with a red sticker





→ UB teaching and research staff (PDI): current, retired and emeritus staff of the UB, of affiliated with *venia docendi*, of the School of Modern Languages (EIM), the Hispanic Studies unit and Language Services (SL), guest and visiting teaching and research staff, departmental researchers and members of UB research groups, and researchers affiliated to the Jaume Almera Institute of Earth Sciences.

40 items

60 days



→ Postgraduate students and administrative and service staff (PAS): PhD students, postdoctoral fellows with teaching responsibilities, university master's degree, inter-university master's degree and UB-specific master's degree students, and current or retired PAS.

20 items

30 days



→ Bachelor's degree, postgraduate and university extension students: bachelor's degree students at the UB or affiliated centres, interuniversity students, national or international mobility students, IL3 students taking courses, and students enrolled in UB-specific postgraduate courses, university extension courses and University of Experience courses.

10 items

20 days



→ Health professionals at university hospitals (Hospital Clínic, Hospital de Bellvitge, Hospital de Sant Joan de Déu), UB teaching and research staff (PDI) affiliated to centres with specific collaboration agreements with the UB or that belong to the UB Group (including teaching staff of Institute of Education Sciences with UB contracts and research fellows from the Jaume Almera Institute of Earth Sciences) and researchers at affiliated or associated research institutes, research institutes in which the UB participates, and research institutes with specific collaboration agreements with the UB or that are members of the UB Group.

15 items

20 days

Audiovisuals: 7 days

Recommended bibliography: 10 days

Recommended bibliography for weekends: 3 days

Renewals

You can renew all loan items as many times as you wish, except for items that have been requested by another user and items that are overdue. You can renew books online (through [My account](#)), by telephone, or at the loans desk. [Watch the video](#)

Reserves

You can make up to 8 reserves, either online from [My account](#) or at the loans desk. [Watch the video](#)

Up to 8 reserves

Penalties

Users who fail to return loan items by the required date will have their accounts suspended temporarily. The length of the penalty depends on the type of loan item and the number of overdue days:

- Normal loan / audiovisual: **1 day**
- Recommended bibliography: **4 days**
- Recommended bibliography for weekends: **6 days**

Reading History

You can activate My Reading History from your personal account ([My account](#)).

Once this option is activated, you will be able to see your borrowing activity. [Guide](#)

PUC and loans from other institutions

<http://crai.ub.edu/en/crai-services/loans/loans-puc>

PUC is a free service enabling users at member institutions to request and borrow materials from other libraries in the Consortium of University Services of Catalonia (CSUC). [PUC conditions](#).

Users can request documents:

- **In situ:** Authorized UB users can borrow items directly from any of the libraries in the CSUC. They must use their UB Card to identify themselves and can then take out documents on loan. Two documents can be taken out on loan at the same time for a 10-day period.
- **Online:** Authorized UB users can request documents from other institutions in the CSUC directly through the University Union Catalog of Catalonia (CCUC).

To use this service, users must

- Be registered in the database of users of the CRAI loan service
- Have no overdue items
- Not be temporarily blocked from using the loans service as a penalization for a late return or other problem.

Users can return their documents

- At any UB library
- At any library of the institution to which the document belongs



PUC conditions

Users	Items	Renewals	Loan period: printed documents	Loan period: audiovisual material
Bachelor's degree students, first- or second-cycle pre-EHEA students	4	4	10	5
Postgraduate, third-cycle, master's degree and doctoral students	8	4	20	5
University teaching and research staff (PDI) and registered users of the National Library of Catalonia	8	4	20	5
University administrative and service staff (PAS) and staff of the National Library of Catalonia	8	4	20	5
Other authorized users	4	4	10	5

Loan of UB equipment: Laptops

<http://crai.ub.edu/en/crai-services/loans/ub-equipment>

Information Sciences CRAI Library provides **15 laptops** for users to access digital information and the UB's Wi-Fi.

To access this service users need:

- To sign a contract
- Their UB Card
- Not to have penalties for non-return of loan items by the required date.



Users can sign the contract and ask for the laptops at **library loan desk**.

Loan of UB equipment: Study rooms

<http://crai.ub.edu/en/crai-services/loans/ub-equipment>

This loan service is designed to make it easier to use CRAI library work rooms for individual or group work. You can reserve documents from the Catalog using the option in

[My account](#).

Watch the [video](#)

[How to use the study rooms.](#)



Interlibrary loan

<http://crai.ub.edu/en/crai-services/loans/inter-library-loans>

The interlibrary loan service can be used to locate and obtain the original or a copy of any kind of document that cannot be found at the CRAI and that is not available at other Catalan universities through the [PUC](#). It also centralizes the loan of UB items to other institutions.

This is a **paid service**.

Free photocopies

<http://crai.ub.edu/en/crai-services/loans/copies-documents>

This service provides a free copy of articles (in printed or digital format) from journals subscribed to by the UB that are not held at the CRAI Library you generally use and cannot be accessed online.

For example, you may be studying Information Sciences but require an article from a journal held in the Philology Library.

The service is aimed at:

- UB teaching and research staff
- Doctoral students and university master's degree students.
- Administrative and service staff

Photocopies, prints and scans

Users can make their own copies of documents at CRAI Libraries. There are two photocopiers/printers (black/white) and two scanners. Documents can be printed from any computer in the library.

To print a document: **File > Print**

Select **OCE 2070** or **OCE 1055**



You need a card that you can buy at the vending machine.

1 card + 10 copies = 1'50 €

You can add any quantity to the card to get the number of copies that you want (0,09 €/2 copies).

Each PC is identified with a number. To find your documents, you have to select the PC number at the photocopiers/printers.

S@U, User Support Service

<http://crai.ub.edu/en/crai-services/sau>

S@U, User Support Service is a virtual information service that fields enquiries about CRAI libraries and their services and resources. Remember that you can also consult the [FAQs](#), as your question may already have been answered.

The S@U can also be used to make complaints and suggestions or to express thanks.

This service is available 24 hours a day, 7 days a week.





CRAI 2.0

Follow us and keep up to date with our news!



Facebook

<https://www.facebook.com/UBbiblio>



Twitter @BibBiblio



Issuu <http://issuu.com/bib76> (library publications)



E-mail bid@ub.edu (suggestions, questions, subscribe to weekly newsletter ...)

Suggest **the purchase of** new books:
<http://www.bib.ub.edu/fileadmin/desiderates/pasdesi.htm>



Bibliografia Recomanada liD, 2on semestre 16-17
Biblioteca de Biblioteconomia.
CRAI. Universitat de Barcelona



Bibliografia Recomanada CAV, 2on semestre 16-17
Biblioteca de Biblioteconomia.
CRAI. Universitat de Barcelona
Monografies de la Bibliografia Recomanada del Grau de Comunicació Audiovisual.



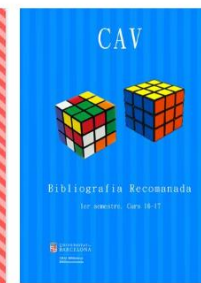
Film research: l'experiència de la cerca
Biblioteca de Biblioteconomia.
CRAI. Universitat de Barcelona
Amb motiu de la Diada de Sant Jordi 2017, el CRAI Biblioteca de Biblioteconomia i Documentació...



Biblioteques a ritme de recerca
Biblioteca de Biblioteconomia.
CRAI. Universitat de Barcelona
Guia de lectura amb motiu del Seminari de l'Aula Rubió i Balaguer del curs 2016/2017 titulat...



Bibliografia Recomanada liD, 2on semestre 16-17
Biblioteca de Biblioteconomia.
CRAI. Universitat de Barcelona



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