

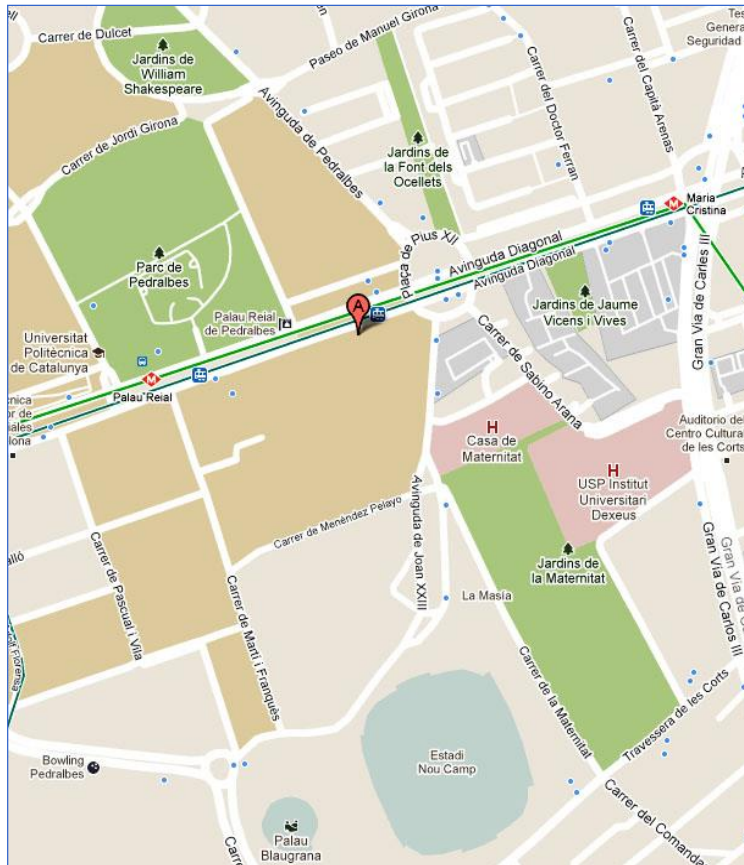


Getting to know the Biology CRAI Library

Academic year 2017-18

Where are we? When are we open?

Biology CRAI Library



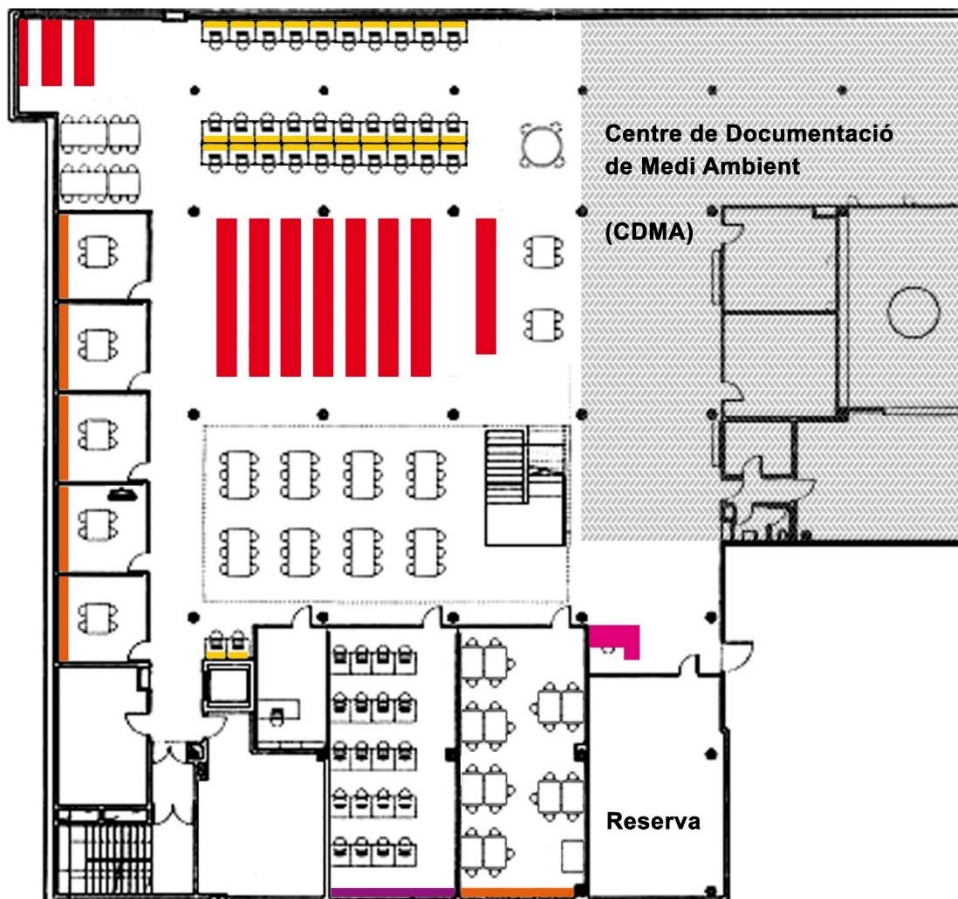
- ❑ Address:
Diagonal 643 – 08028 Barcelona
934 021 567
craibiologia@ub.edu
- ❑ Opening hours:
Monday to Friday, 8 a.m. – 8 p.m.
- ❑ [Special opening hours in exam periods and at weekends](#)
- ❑ [Library service regulations](#)
- ❑ [CRAI service charter](#)






Library map – Floor S1



- Monographs
- Herbarium
- Audiovisuals
- Computer room
- Information and loans desk
- Reprographics

Library map – Floor S2



-  Serials collection
-  Rooms and tables for group work
-  Individual desks
-  Computer room
-  Information desk




The collection

Library materials	Location
Monographs Multimedia Herbarium	Floor S1
Paper journals (non-online serials only) AEC collection (European Association of Coleopterology)	Floor S2
Theses and dissertations Special collections Repository collection Reserve collection	Loans desk
Electronic journals Electronic books Databases UB scientific production, etc.	CRAI website

Getting started with CRAI!

<http://crai.ub.edu/coneix-el-crai/inicia-t-en-el-crai>

Coneix el CRAI: molt més del que t'imagines



Le utilització d'alguns recursos i serveis requereix una identificació amb un codi.

Quins codis s'utilitzen per autenticar-se en els serveis i recursos en línia?

Com buscar documents (llibres, revistes, DVD, etc.) al Catàleg de les biblioteques del CRAI?

Més informació.

Com reservar sales de treball?

i Préstec

Com reservar documents? Més informació.


Com renovar préstecs?

PUC o préstec consorciat?

i Accés als recursos

Com accedir als recursos electrònics: revistes, llibres i bases de dades?

i Teniu dubtes?



S@U
Servei d'Atenció als Usuaris
CRAI UB

Username and passwords

<http://crai.ub.edu/en/crai-services/resources-online/authentication>

Service	Username	Password
<ul style="list-style-type: none"> Computer access UB Wi-Fi (network settings) <i>My account</i> (Catalogue: reservations, renewals, free photocopies, reading history, etc.) Catalan university library loan (PUC) 	<p>Build it from your UB email address.</p> <p>Example:</p> <p>For the email: mgarm008@alumnes.ub.edu the username would be: mgarm008.alumnes</p>	Món UB password
<ul style="list-style-type: none"> Virtual Campus UB email Món UB Electronic resources (SIRE) Interlibrary loans 	<p>Món UB ID</p> <p>(alphanumeric code, as indicated on the certificate of enrolment)</p>	Món UB password
<ul style="list-style-type: none"> Eduroam Wi-Fi (network settings) 	<p>Build it from your UB email address.</p> <p>Example:</p> <p>For the email: mgarm008@alumnes.ub.edu the username would be: mgarm008.alumnes@ub.edu</p>	Món UB password

- Watch this [video tutorial](#).
- [Further information](#) on the UB Wi-Fi and Eduroam networks.

Catalogue

http://cataleg.ub.edu/*eng

Access to the
catalogue

The screenshot shows the CRAI website interface. At the top, there is a search bar and navigation links for 'Català', 'English', and 'Español'. Below this, the CRAI logo and name 'Centre de Recursos per a l'Aprenentatge i la Investigació' are displayed. A navigation menu includes 'Libraries hours', 'Frequently Asked Questions', and 'CRAI online'. A secondary menu has 'Get to know the CRAI', 'Information resources', and 'CRAI services'. The main content area features a map of Europe with a blue box for 'Marques d'impressors' and a search bar with a red box around the 'Search' button. Below the search bar are icons for 'Opening hours', 'Borrowing', 'Online access', 'Get started in the CRAI', 'Virtual exhibitions', and 'Marketing'. The footer contains sections for 'Teaching Support', 'Support for researchers', 'Tools for publishing', and 'Other links'. A 'Notícies' section on the right lists recent news items.

My account

https://cataleg.ub.edu/patroninfo*eng

Access **My account** to reserve documents and group work spaces. You can also renew the return deadline on your borrowed books.

Renewals

The return deadline for borrowed books can be renewed as many times as needed, provided no reservations have been made for them by other users. Renewals can be made at the loans desk, by telephone, or via *My account*. [Video tutorial](#).

Reservations

You can reserve up to 8 items altogether, whichever UB library they are located in. Reservations can be made via *My account*, at the loans desk, or by telephone. [Video tutorial](#).

Reading history

Click the **Reading history** button on *My account* to keep track of your borrowed books throughout your entire stay at the UB. [Help](#).

The screenshot displays the CRAI website interface. At the top, there is a search bar and language options (Català, English, Español). Below this, the CRAI logo and name are prominently displayed, along with navigation links for 'Libraries hours', 'Frequently Asked Questions', and 'CRAI online'. A central banner features a map of Europe with a focus on Italy, titled 'Marques d'impressors'. Below the banner is a search bar with the text 'Search at the catalog' and a 'Search' button. To the right of the search bar, there are links for 'Ancient book CCUC University Union Catalogue of Catalonia' and 'Suggest a purchase New acquisitions'. The bottom section of the page is divided into several columns of links and services, including 'Teaching Support', 'Support for researchers', 'Tools for publishing', and 'Other links'. There are also social media icons for Twitter and Facebook, and a 'Tweets by @crai_ub' section.



Loan service

Users	Items	Loan period *
UB teaching and research staff (PDI): current, retired and emeritus staff of the UB, of affiliated academic institutions with <i>venia docendi</i> , of the School of Modern Languages (EIM), the Hispanic Studies Unit and Language Services (SL), guest and visiting teaching and research staff, departmental researchers and members of UB research groups, and CSIC researchers of the Jaume Almera Institute of Earth Sciences	40	60
UB postgraduate students and administrative and service staff (PAS): PhD students, postgraduate fellows with teaching responsibilities, university master's degree, inter-university master's degree and UB-specific master's degree students, and current or retired PAS	20	30
Bachelor's degree, postgraduate and university extension students: bachelor's degree students at the UB or affiliated centres, interuniversity students, national and international mobility students, IL3 students taking UB courses, and students enrolled in UB-specific postgraduate courses, university extension courses and University of Experience courses	10	20
Health professionals at university hospitals (Clínic, Bellvitge, Sant Joan de Déu), PDI members of centres with agreements with the UB and of the UB Group including Institute of Education Sciences (ICE) teaching staff with UB contracts, research fellows of the Jaume Almera Institute of Earth Sciences and the staff of any research institute that is associated, attached, partnered or agreed with, or is a member of the UB Group	15	20

* Audiovisual material: 7 days

* Recommended reading list: 10 days

* Recommended weekend reading list (from Friday to Monday): 3 days

[Loan service regulations](#)

[Further information](#)

Library consortium loan service (PUC)

<http://crai.ub.edu/en/crai-services/loans/loans-puc>

The PUC is a **free** loan service which allows users from any member library to request and borrow items from any other member library of the [Consortium of University Services of Catalonia \(CSUC\)](#).

How to request an item:

- In person, at the library that holds the item: **PUC in situ**.
- Online, using the PUC web portal. [Video tutorial](#).

Where to return items:

- At any UB CRAI Library.
- At any of the libraries belonging to the institution that holds the item.

UB
Universitat Autònoma de Barcelona



Universitat de Lleida



Universitat Oberta de Catalunya



UNIVERSITAT ROVIRA I VIRGILI



UNIVERSITAT DE VIC
UNIVERSITAT CENTRAL
DE CATALUNYA



BC Biblioteca
de Catalunya

PUC via the web

<http://puc.cbuc.cat>

❑ Requirements:

- You MUST be **registered** in your institution's library user database.
- You MUST **NOT** have any **overdue loans** at your institution.
- Your library account MUST **NOT be blocked** by your institution.

1. **Access** the University Union Catalogue of Catalonia (CCUC):
<http://puc.cbuc.cat/>
2. Check the catalogue. Select and **request the item**, if available. Type in your username and password when prompted. Choose the UB library where you want to pick up the item.
3. You will get an **email alert** when the item arrives at the library you choose.
4. You can **return** the item either to any UB library or to any of the lending institution's libraries.

PUC loan conditions

Users	Items	Renewals	Loan period: printed documents	Loan period: audiovisuals
Bachelor's degree students, first- or second-cycle pre- EHEA students	4	4	10	5
Postgraduate, third-cycle, master's degree and doctoral students	8	4	20	5
University teaching and research staff (PDI), and registered users of the National Library of Catalonia	8	4	20	5
University administrative and service staff (PAS), and staff of the National Library of Catalonia	8	4	20	5
Other authorized users	4	4	10	5



Reserving study rooms

<http://crai.ub.edu/en/crai-services/loans/ub-equipment>

- The Biology CRAI Library has 5 rooms and 5 desks available for work groups of 5-6 people each. Reservations can be made through the catalogue by selecting the [My account](#) option.
- [Video tutorial](#).
- [Instructions on the use of study rooms](#).

Borrowing laptops

<http://crai.ub.edu/en/crai-services/loans/ub-equipment>

- Go to the loans desk for laptop requests and returns.
- No reservations are permitted.
- Read, fill out, and sign the loan agreement form.
- Loan period: up to 4 hours (renewable at loans desk).
- Service not available to any users under a late return penalty.
- Borrowed laptops can only be used on library premises.
- [Regulations](#)



Interlibrary loans

<http://crai.ub.edu/en/crai-services/loans/inter-library-loans>

The interlibrary loan service enables users to locate and obtain copies of items which are neither held by CRAI nor available from another Catalan university through PUC.

The UB CRAI also operates as a loan centre, offering its own collection to third-party institutions. Please check the service [fees](#).

Information resources

<http://crai.uib.edu/en/information-resources>

The screenshot shows the CRAI website interface. At the top left is the University of Barcelona logo and name. A search bar is located at the top right. Below the logo, the CRAI logo and name are displayed, along with navigation links for 'Libraries hours', 'Frequently Asked Questions', and 'CRAI online'. A horizontal menu contains 'Get to know the CRAI', 'Information resources', and 'CRAI services'. The 'Information resources' section is highlighted with a red circle. The main content area includes a heading 'Information resources' and a paragraph explaining the university's access to various information resources. Two search tool sections are featured: 'catàleg de les biblioteques' and 're cercador +', each with a search input field and a 'Cerca' button. Below these are sections for 'UB online repositories' and 'UB bibliographic heritage', followed by a list of links for general and reference guides, licenses, and conditions of use.



Access to online resources

<http://crai.ub.edu/en/crai-services/resources-online/proxy>

The E-Resources Access Service (SIRE) allows UB users to access electronic information resources to which CRAI subscribes from any computer or device, regardless of whether it is located within or outside the UB network.

When accessing SIRE, you will be prompted to enter your **UB username** and **password** to log in. These are the same ID codes you use to access the UB intranets (PDI, PAS or MónUB).

[Video tutorial](#)

Virtual Campus

<https://campusvirtual2.ub.edu>

This online tool provides users with access to the contents of subjects they are enrolled in: syllabus, recommended reading lists, teaching materials, as well as the tasks and activities assigned.



The screenshot shows the CRAI website interface. At the top, there is a search bar and navigation links for 'Català', 'English', and 'Español'. Below the search bar, there are links for 'CRAI Home' and 'UB Home'. The main header includes the CRAI logo and the text 'Centre de Recursos per a l'Aprenentatge i la Investigació'. There are also links for 'Libraries hours', 'Frequently Asked Questions', and 'CRAI online'. A navigation bar contains 'Get to know the CRAI', 'Information resources', and 'CRAI services'. The main content area features a map of Europe with a blue box labeled 'Marques d'impressors' and a 'Nova visualització de la Base de dades Marques d'impressors del CRAI Biblioteca de Reserva' announcement. Below the map is a search bar with the text 'Search at the catalog' and a 'Search' button. To the right of the search bar are links for 'Ancient book', 'CCUC University Union', 'Catalogue of Catalonia', 'Suggest a purchase', and 'New acquisitions'. Below the search bar are icons for 'Opening hours', 'Borrowing', 'Online access', 'Get started in the CRAI', 'Virtual exhibitions', and 'Marketing'. The 'Teaching Support' section is highlighted with a red box and includes links for 'Virtual Campus', 'Space of LECTURE', and 'Creating teaching materials'. Other sections include 'Support for researchers', 'Tools for publishing', and 'Other links'. On the right side, there are news items, a 'Tweets by @crai_ub' section, and a 'BORN REVINDICAT' exhibition announcement.

Information and user training

Information

Information and loans desk

934 021 567

craibiologia@ub.edu

[Frequently asked questions](#)

[S@U: User Support Service](#)



User training

[Training sessions](#)

User training courses are designed to provide information about CRAI, its libraries, and its services and information resources, which are available to the entire university community.

[Self-learning materials: guides and tutorials](#)



Thank you!



Has it been useful?
Help us to improve it
bit.ly/2s05WCQ