For more detailed information on our services and resources, including aspects such as access to specialized databases, our training courses, CRAI library opening hours and S@U (our online user information service), please visit our website:

crai.ub.edu
How do I find the item I want?

1. Search for the item in the CRAI catalogue: http://cataleg.ub.edu/*eng

2. Make a note of its call number

3. Once you have the item’s call number, you will need to locate it on the library shelves.
   On which floor will I find it?
   It depends on how the call number starts. For instance, the call number 946.71 Vil corresponds to the top floor.

   This table shows the distribution of collections in our library:

   **Top floor**
   Call numbers starting with 9
   - Geography
   - History
   - Map collection

   **Ground floor**
   Call numbers starting with 0 to 8
   - Social sciences
   - Anthropology
   - Dictionaries and encyclopedias

   **Basement**
   Call numbers starting with Arq, BA or F
   - Archaeology
   - Art history
   - Philosophy
   - Journal section
   - Media library

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How can I borrow documents from the library?

You will need to show a valid UB card at the loan desk located on the ground floor.

You can reserve items and renew loans via the My account option on the CRAI website, by telephone or at the loan desk.

Documents from other CRAI Libraries and Consortium of University Services of Catalonia (CSUC) libraries can be requested and returned at any CRAI loan desk.

You can also arrange to use:
- Study rooms
- Laptops

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How can I use the internet at the library?

Use your local ID.

This is formed by adding .alumnes to the first part of your UB email address:

Email address: jarc7@alumnes.ub.edu

Local ID: jarc7.alumnes

Password: your Món UB password.