AUTHENTICATION FOR ONLINE SERVICES

UB ID
(for access to electronic resources, the Virtual Campus, the inter-library loan system, UB email and Món UB)
- Alphanumeric code (in the enrolment certificate)
- Password

Local ID
(for access to My account, PUC, My space (ReCercador+), computers, Wi-Fi area)
- Add .alumnes to the end of the part of your e-mail address that comes before the @ (e.g., if your e-mail address is jmartf006@alumnes.ub.edu, your local ID is jmartf006.alumnes).
- Password

Eduroam for UB members visiting another institution
- Add .alumnes to the end of the part of your e-mail address that comes before the @ (e.g., if your e-mail address is jmartf006@alumnes.ub.edu, your local ID is jmartf006.alumnes)
- Password

Opening hours
Monday to Friday, from 8.30 a.m. to 8.30 p.m.

Address: Av. de Joan XXIII, 27-31, 08028 Barcelona
bibfarinfo@ub.edu

Telephone: 934 021 884 Fax: 934 035 980
Metro: Line 3 (Palau Reial)
Bus: 7, 33, 60, 63, 67, 75, 78,113, H6, L12, L14, L79, L97
Tram: Pius XII station
Loan
Document loans allow you to consult CRAI books outside the university premises during a specific period of time. Present your UB card or another identity document to use this service. Conditions and loan periods vary according to each document and user. The books use the following label system:

- **White label**: a loan of up to or exceeding 20 days, depending on the user
- **Green label**: recommended bibliography for degree courses, 10-day loan
- **Red label**: weekend loan
- **Yellow label**: not on loan.

You can take out and return documents at any loan desk of any CRAI Library, regardless of their library of origin.

**My account** is a personal space where you can reserve and renew loan items.

**Library consortium loans (PUC)**
PUC is a free service entitling users of libraries in the Consortium of Academic Libraries of Catalonia (CSUC) to request and borrow items from other libraries in the Consortium.

**Inter-library loans**
This pay-to-use service allows to find and provide documents—or document copies—which are not in CRAI UB.

**Laptop loans**
The library offers a number of laptops for use on the premises. The loan period for each laptop is 4 hours. This period can also be extended.

**Group work rooms**
The library has two group work rooms, each with a computer. Reserve a group work room through My account.

**Wi-Fi and Eduroam**
The Wi-Fi service offers internet access to all UB members. The users of other institutions in Eduroam can also make use of it.

**Copy and reproduction services**
The library has one scanner and two black and white photocopiers. The documents have to be sent from the computers in the library.

**User training**
Training sessions are organized for users of library services and resources. There are also specific sessions for some subjects.

**Citations and reference management**
We provide information and examples of how to cite documents in a bibliography. Mendeley is a reference and citation manager which has the advanced characteristics of a social network and includes commercial databases, the institutional repository and the CRAI catalogue.

**Virtual Campus**
This is a virtual platform for teaching support. In CRAI libraries we can help you learn to use it.

**Information and support**
Staff can help to answer a wide range of queries about services and information resources.

- Requests for bibliographic information
- Support for teaching
- Support for research
- Guidance and advice on copyright, intellectual property and open access
- Services for users with special requirements

**User Support Service (S@U)**
http://crai.ub.edu/en/crai-services/sau

The online User Support Service (S@U) provides answers to questions about the CRAI Libraries, their services and resources. The S@U can also be used to lodge complaints, make suggestions and express an opinion about the service.

**INFORMATION RESOURCES**
http://crai.ub.edu/en/information-resources

**Catalogue**
Consult the catalogue to find books, journals, videos and any other material in the CRAI libraries.

**Recercador+**
Recercador+ provides access to a range of electronic resources, such as databases, library portals and e-books. It also has a single search interface from which you can consult several of these resources simultaneously.

**Accessing UB electronic resources**
http://crai.ub.edu/en/crai-services/resources-online/proxy

The E-Resources Access Service (SIRE) provides access to electronic information resources that are subscribed to by the UB's CRAI. It is aimed at teaching and research staff, UB students and administrative and service staff.