Get to know the Pharmacy and Food Science CRAI Library. Diagonal Knowledge Campus

Academic year 2021-22
What's the aim of this session?

To present the CRAI Pharmacy and Food Science – Diagonal Knowledge Campus Library and its services

https://crai.ub.edu/en/about-crai/libraries/pharmacy

To present the general services and resources offered by the Learning and Research Resources Centre (CRAI)

crai.ub.edu/en
What will we talk about?

- Where are we? When we're open
- Library map
- Equipment and facilities
- The collection: books, journals, etc.
- Start using CRAI
- Cercabib
- How to borrow books? UB Card
- Document loans Service
- Study rooms and laptop loans
- What do I have on loan? My account
- Library consortium loans (PUC)
- Interlibrary loans
- Access to online resources
- Virtual Campus
- Information resources
- Usernames and passwords
- S@U, User Support Service
- User training
- Collections
- Wi-Fi and access to Faculty computers
- Follows us on social networks and in virtual exhibitions
- And if you still have questions...
Where are we? When we're open

CRAI Pharmacy and Food Science – Diagonal Knowledge Campus Library

- **Address:**
  - Av. Joan XXIII, 27-31
  - 934 021 884
  - bibfarinfo@ub.edu
- **Addresses of other libraries**

- **Opening hours:**
  - Monday-Friday from 08:30 am - 8:30 pm.
- **Special opening hours in exam periods and at weekends**
- **Library service regulations**
- **CRAI service charter**
Library map: Ground floor
Library map: -1 floor
Equipment and facilities

- Computer room with 17 computers
- 9 computers, one of them has ClaroRead software
- 2 rooms for group work
- 8 laptops for loan
- Wi-Fi area
- 335 single-user reading desks
- Newspaper archive
- 1 scanner (b/w) for investigation purpose only
The collection: books, journals, etc.

- The CRAI Pharmacy and Food Science – Diagonal Knowledge Campus Library contains research and specialized collections for the following studies: Pharmacy, Food science and Technology, and Human Nutrition and Dietetics.

- The overall collection comprises monographs, printed journals, electronic resources, doctoral theses and audiovisual materials.

- Books, theses and audiovisual material are organized using the Universal Decimal Classification (UDC) classification method. Journals are classified alphabetically.

- The Library also houses a series of special collections: Pharmacy and pharmacopoeias, and Botany, among others.

- You can use this form to send your proposals for book purchases.
Start using CRAI
Cercabib
https://crai.ub.edu/en

Video
Cercabib: quick search

organic chemistry

Tweak your results:
- Expand My Results
- Sort by:
  - Relevance
- Availability
- Library
- UB Repositories
- Collection
- Resource Type
- Subject
- Creation Date
- Language
- Author/Creator
- New acquisitions
- Journal Title
Where do I find it? (I)
Where do I find it? (II)
Cercabib: advanced search

Combine search fields and/or refine your search.

Search for:
- Everything
- Library and repositories UB
- CCUC / PUC

Search filters
- Any field
  - contains
  - organic chemistry

AND
- Any field
  - contains
  - Enter a search term

[ADD A NEW LINE] [CLEAR] [SEARCH]

- Any field contains organic chemistry
How do I take books out? UB Card

1. You need a UB Card
2. Validate it in any library
3. You can then take items out on loan
4. The University of Barcelona offers two types of card: the digital card — integrated into the SocUB app — and the physical university smart card.

UB user number (card barcode)
Document loans (I)
https://crai.ub.edu/en/crai-services/loans/loansUB

Document loans allow you to consult CRAI resources off library premises for a specified period of time.

You must have a **UB Card** or **ID** that provides you are entitled to take out loans.

**Loan service regulations**

- Documents that cannot be taken out on loan:
  - Journals and works of reference (encyclopedias, dictionaries, etc.). If digital versions are available online you can consult them off UB premises.
  - Rare books and manuscripts.
  - Books with a red dot or the label "Not for loan".

- Recommended reading list:
  - Loan for up to 10 days.
Document loans (II)
https://crai.ub.edu/en/crai-services/loans/loansUB

By logging into My Account, you can consult the catalog, renew loans, reserve items and check your reading record.

You can request and return documents from other CRAI Libraries at any CRAI loan desk. You can also return documents in the return boxes available at: Bellvitge Campus, Clinic Campus, Economic and Business - Research, Law, Muntet Campus, Philology and Philosophy, Geography and History. The return boxes are accessible on the days and hours of opening of the respective faculties, with the only exception of Law, which is always available.

Aimed at:

- Members of the UB community (teaching staff, researchers, students, administrative and service staff, and Alumni Premium UB members)
- External users from institutions and organizations that have an agreement with the UB for this purpose.

Terms, conditions and loan periods

The conditions and length of a standard document loan vary according to the type of user:

- UB teaching and research staff (PDI): 40 items for up to 60 days.
- Postgraduate students and administrative and service staff (PAS): 20 items for up to 30 days.
- Bachelor’s degree, postgraduate and university extension students: 10 items for up to 21 days.
- Health professionals at university hospitals. UB teaching and research staff (PDI) affiliated to centres with specific collaboration agreements with the UB or that belong to the UB Group and researchers at affiliated or associated research institutes, research institutes in which the UB participates, and research institutes with specific collaboration agreements with the UB or that are members of the UB Group: 15 items for up to 21 days.
- Students enrolled at centres that have a specific agreement with the UB or are part of the UB Group: 5 items for up to 10 days.

The length of other loan types is the same for all users:

- Recommended bibliography: 10 days.
- Recommended bibliography for weekends: 3 days.
- Audiovisuals: 21 days.
**Document loans (III)**
https://crai.ub.edu/en/crai-services/loans/loansUB

**Renewals**
You can renew loans as often as you need, as long as the item in question has not been reserved by another user. You can renew documents at the loan desk, by telephone, or via My account on the CRAI website.

**Penalties**
If you do not return books in time, you will be barred from using the service for 1-6 days, depending on the item and the number of days overdue:
- Normal loan and audiovisual material: 1 day
- Recommended reading list: 4 days
- Weekend recommended reading list: 6 days

**Reservations**
You can reserve a maximum of 8 items, through My account or from the loan desks.

**History**
You can see the list of the items you have taken out on loan during your time at the UB in the Loans section in My account.
Loan from other UB libraries

If you need an item from another UB library you can:

*a)* go to the library where the item is held and take it out on loan,

*b)* ask the loans desk in your library to transfer the item from its home library. You will receive it in 2 to 3 days, or

*c)* request the item from *My account*. 
Using study room loans
https://crai.ub.edu/en/crai-services/loans/ub-equipment

This loan service is designed to make it easier to use CRAI Library work rooms for group work. You can reserve documents from the Cercabib using the option in My account.

Rules of use the study rooms

Laptop loans
https://crai.ub.edu/en/crai-services/loans/ub-equipment

- Laptops run on Windows OS
- Request and return laptops at the loans desk
- Read, complete and sign the loan agreement form
- Service not available to users currently under a late returns penalty
- Laptops loans available for up to 4 hours
- No reservations
- Laptops can only be used on Library premises
- Regulations
What do I have on loan? **My account**

This service allows you to access your CRAI user registration.

Once identified, you can view and renew your loans, reserve documents or get lists of bibliographic records, among other services.
**Library consortium loans (PUC)**
https://crai.ub.edu/en/crai-services/loans/loans-puc

The PUC is a **free** loan service through which users can request and borrow items from another Library in the Consortium of University Services of Catalonia (CSUC).

**How to request an item:**

a) In person, at the Library that holds the item: **PUC in situ**.

b) Online, using the PUC web portal.

**Where to return items:**

a) To any CRAI Library.

b) To any of the libraries linked to the institution that holds the item.
PUC online
https://crai.ub.edu/en/crai-services/loans/loans-puc

- Requirements:
  - You must be **registered** in your institution's library user database.
  - You MUST NOT have any **overdue** loans at your institution.
  - You MUST NOT be **blocked** from using your library account by your institution.


- Check availability and request the **item**. Choose where you would like to pick it up.

- When your item arrives at the chosen library you will receive **email notification**.

- You can **return the item** to any of the libraries at your university or at the institution that owns the item.
# PUC loan conditions

<table>
<thead>
<tr>
<th>Users</th>
<th>Items</th>
<th>Renewals</th>
<th>Loan period</th>
</tr>
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<tbody>
<tr>
<td>Bachelor’s degree students, authorized Alumni UB</td>
<td></td>
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<tr>
<td>Postgraduate, third-cycle, master’s degree and doctoral students</td>
<td>10</td>
<td>6</td>
<td>21</td>
</tr>
<tr>
<td>University teaching and research staff (PDI)</td>
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<tr>
<td>University administrative and service staff (PAS)</td>
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Interlibrary loans
https://crai.ub.edu/en/crai-services/loans/inter-library-loans

The interlibrary loan service enables users to locate and obtain the original or a copy of any item that is not held by the CRAI and is not available from other Catalan universities through the PUC. It also centralizes the loan of CRAI collection items to other institutions. This is a paid service.
Access to online resources
https://crai.ub.edu/en/crai-services/resources-online/proxy

Use the E-Resources Access Service (SIRE) to consult the electronic information resources to which the CRAI subscribes from a computer or device within or outside the UB network.

To access SIRE, you will need the **UB username** and **password** that you use to access UB intranets (PDI, PAS or MónUB).

Watch the [video](#)
Campus Virtual
https://campusvirtual.ub.edu

It is the work tool with which you access your subjects and visualize the recommended bibliography, teaching materials and activities.
Information resources

https://crai.ub.edu/en/information-resources

The University of Barcelona CRAI provides access to a series of information resources intended to meet the varied needs of its users:

- Cercabib is the latest University of Barcelona Learning and Research Resources Centre (CRAI) discovery tool. Further information:

  - Reference bibliography (teaching plans of the degree programs)
  - More search tools
    - UB Authorities
    - UB Thesaurus (TH-UB)
    - UB Psychology Portal
  - UB online repositories (UB Digital Repository, University of Barcelona's scientific journals [RCUB] and cooperative repositories).
  - UB bibliographic heritage (early collections, personal collections and special collections, as well as the UB's digital bibliographic heritage).

- General and Reference guide on Tappacker
- Licenses (electronic journals, databases, electronic books) and conditions of use
- Conditions for downloading e-Books
- Electronic resources in test. We need your help to evaluate these electronic resources!
- Remember that to access to UB electronic resources should use the proxy service.
# Usernames and passwords

https://crai.ub.edu/en/crai-services/resources-online/authentication

## Usernames and passwords for accessing services and resources online

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<tr>
<th>Username</th>
<th>Services</th>
<th>Access</th>
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</thead>
<tbody>
<tr>
<td>UB</td>
<td>Virtual Campus</td>
<td>Introduce your UB intranet username and password (for POI, PAS or Mòn UB). Have you forgotten your password? POI and PAS // Students</td>
</tr>
<tr>
<td></td>
<td>How to access electronic resources</td>
<td>Further information</td>
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<tr>
<td></td>
<td>ILL (Interlibrary loan)</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>How to access electronic resources</td>
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<td></td>
<td>Digital copies</td>
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<td></td>
<td>Appointments</td>
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<tr>
<td>Local</td>
<td>Virtual Campus</td>
<td>The username is comprised of the left-hand section of your UB email address, plus a suffix that varies depending on which user group you belong to.</td>
</tr>
<tr>
<td></td>
<td>How to access electronic resources</td>
<td>Further information</td>
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<tr>
<td></td>
<td>PUC or library consortium loans</td>
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<td></td>
<td>Cercabib “My account”</td>
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<td></td>
<td>WiFi UB</td>
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<tr>
<td></td>
<td>Appointments</td>
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<tr>
<td>CRAI</td>
<td>Leons</td>
<td>Code provided by CRAI Libraries</td>
</tr>
<tr>
<td></td>
<td>Cercabib “My account”</td>
<td>Password</td>
</tr>
</tbody>
</table>

For:
- Student agreement contratoUNED
- PO/PAS/3rd cycle UOC, UB
- Teacher at affiliated agreement UB center
- Primary/Secondary school teacher
- Researcher
- Researcher contract UB
- Researcher GEO36CIN-CSC
- UB Doctoral Faculty
- CERCA member
- POI and PAS UB Group
- Staff Clinic/BLM/HSJD
- Research Staff Institute/Agreement UB
- Users authorized by CRAI

Watch the video
S@U, User Support Service
https://crai.ub.edu/en/crai-services/sau

A 24x7 online information and reference service manned by specialized librarians, who can answer any doubts you have about the CRAI libraries and the full range of services and resources.

S@U is also the channel for delivering your complaints, suggestions and messages of thanks!
User training
https://crai.ub.edu/en/crai-services/user-training

Advanced training courses are available to users who wish to improve their knowledge and search skills; for example, courses on specialized databases or the Mendeley reference manager.

Information about scheduled training courses is available on the CRAI Web, and personalized courses can be arranged on request.

Independent learning resources are also available on the CRAI web.
Collections
https://crai.ub.edu/en/about-crai/libraries

Each CRAI Library has this section in this web.

It is a selection of information resources related to the subject areas of teaching and research at the University. You will find databases, books and electronic journals, text books, etc.
Wi-Fi and access to Faculty computers
https://crai.ub.edu/en/crai-services/resources-online/wifi-eduroam

The University's Wi-Fi service enables you to connect to the Internet without a physical connection to the network. To use UB Wi-Fi, configure your laptop and log on using your local username.

The University of Barcelona is actively involved in the Eduroam project, which promotes a unique e-mobility environment giving users access to the Internet at all participating organizations. Consult the Eduroam configuration guide.

<table>
<thead>
<tr>
<th>User group</th>
<th>Ending</th>
<th>Email address</th>
<th>Local username</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAS / PDI</td>
<td></td>
<td><a href="mailto:joan.pere.garcia@ub.edu">joan.pere.garcia@ub.edu</a> <a href="mailto:cherrera@ub.edu">cherrera@ub.edu</a></td>
<td>joan.pere.garcia cherrera</td>
</tr>
<tr>
<td>Students</td>
<td>.alumnes</td>
<td><a href="mailto:jherg07@alumnes.ub.edu">jherg07@alumnes.ub.edu</a></td>
<td>jherg07.alumnes</td>
</tr>
<tr>
<td>Alumni UB</td>
<td>.a</td>
<td><a href="mailto:pperez@alumni.ub.edu">pperez@alumni.ub.edu</a></td>
<td>pperez.a</td>
</tr>
</tbody>
</table>
Follow us on social networks!
https://crai.ub.edu/ca/coneix-el-crai/difusio-marqueting/blogs-i-xarxes-socials

Instagram
https://www.instagram.com/craifcca/

Facebook
https://www.facebook.com/craiubfcca/

Twitter
https://twitter.com/craiubfcca

And virtual exhibitions:
And if you still have questions...

Ask the CRAI staff
Library staff can answer the majority of your questions

Look out the CRAI home page

S@U, User Support Service
Online information service for any questions about CRAI Libraries and the full range of resources and services. S@U is staffed by specialized librarians and is available 24 hours a day, seven days a week.

Or call us on
934 021 884
Thank you!

Has it been useful? Help us to improve it
bit.ly/2sO5WCQ