

**CRAI**

Centre de Recursos per a  
l'Aprenentatge i la Investigació  
UNIVERSITAT DE BARCELONA

# Mendeley

Gestor bibliogràfic

Primers passos

1

# Entrar a Mendeley.com

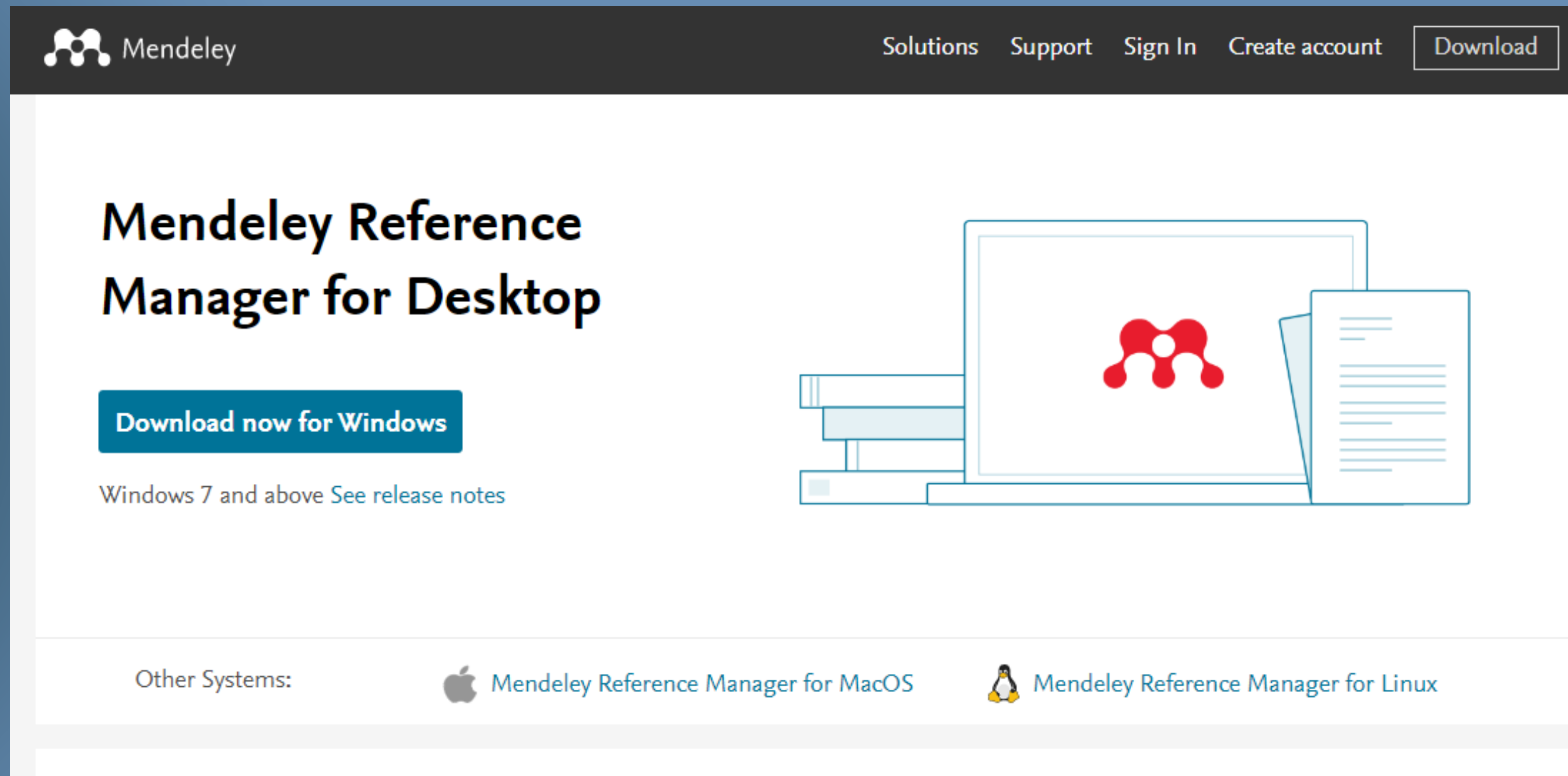


The screenshot shows the Mendeley website homepage. At the top left is the Mendeley logo and name. To the right are navigation links: Solutions, Support, Sign In, Create account, and a Download button. The main content area features a dark blue background with a starry pattern. It includes the text 'I  DISCOVERY' and the tagline 'Mendeley brings your research to life, so you can make an impact on tomorrow'. Below this is a search bar with the placeholder text 'Search for articles' and a 'Search' button. Underneath the search bar are 'Popular searches' for COVID-19, Bioenergy, and Obesity. At the bottom center is a red button that says 'Create a free account'.

Crear-hi un compte

(es pot fer amb l'adreça de correu personal)

# Instalar el programa



The screenshot shows the Mendeley website's download page for the desktop application. The header includes the Mendeley logo and navigation links for Solutions, Support, Sign In, Create account, and a Download button. The main content area features the title 'Mendeley Reference Manager for Desktop' and a prominent 'Download now for Windows' button. Below the button, it specifies 'Windows 7 and above' and provides a link to 'See release notes'. To the right, there is an illustration of a laptop displaying the Mendeley logo on its screen, with a stack of books and a document next to it. At the bottom, under 'Other Systems:', there are links for 'Mendeley Reference Manager for MacOS' (with an Apple logo) and 'Mendeley Reference Manager for Linux' (with a Linux penguin logo).

Mendeley



Solutions Support Sign In Create account Download

## Mendeley Reference Manager for Desktop

[Download now for Windows](#)

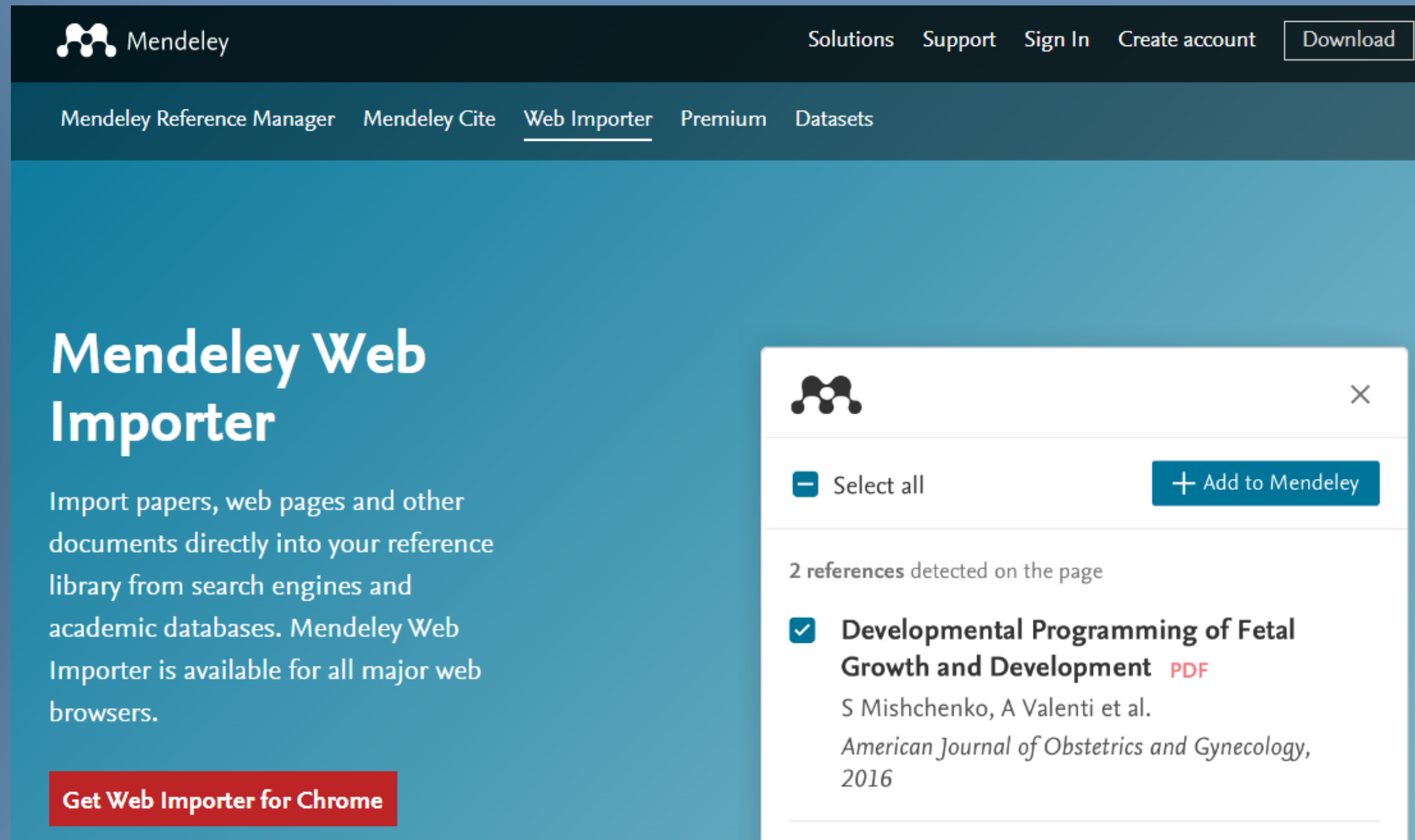
Windows 7 and above [See release notes](#)

Other Systems:

 [Mendeley Reference Manager for MacOS](#)  [Mendeley Reference Manager for Linux](#)

Instalar el Reference Manager for Desktop

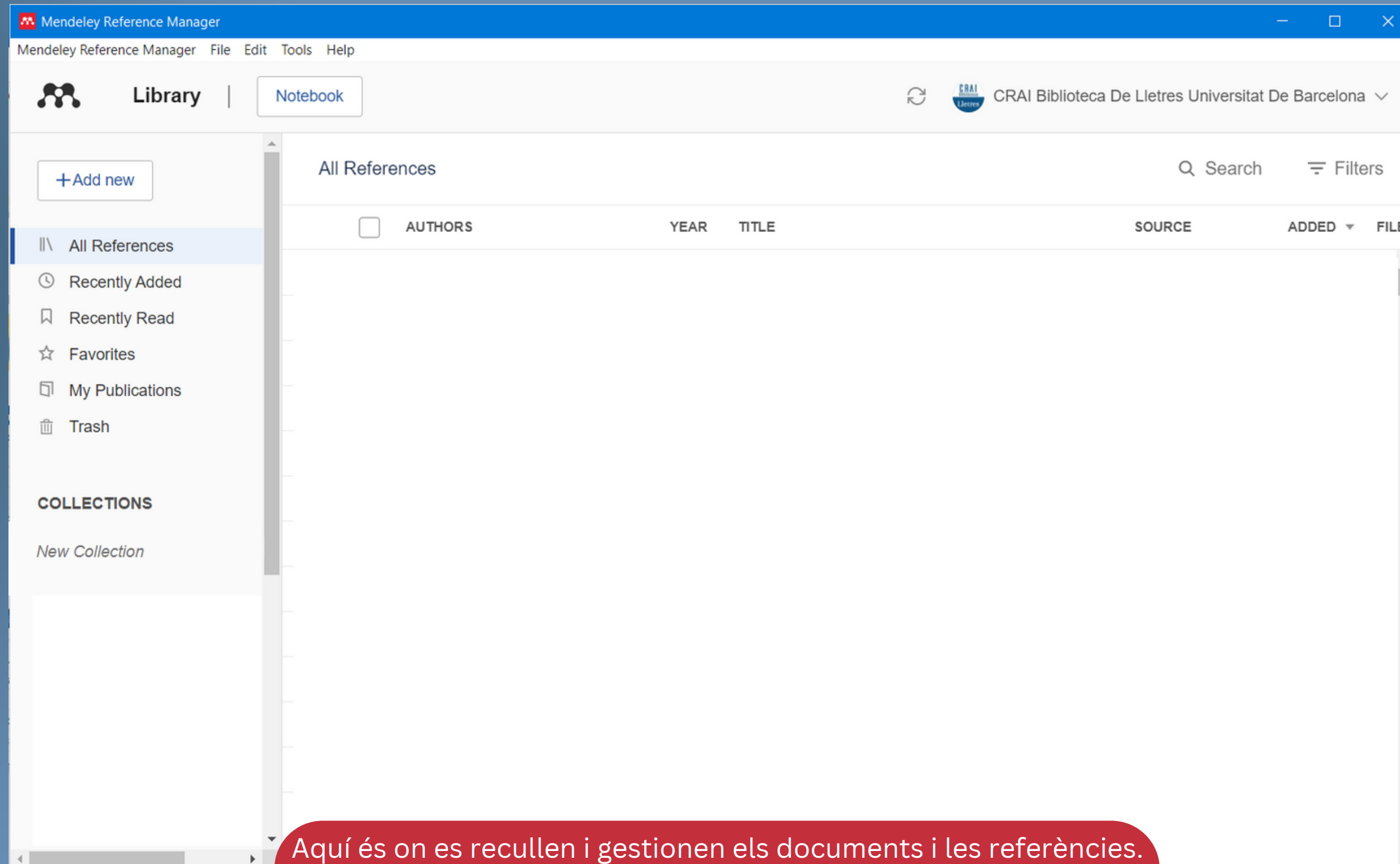
# Instal·lar el Mendeley Web Importer



The screenshot displays the Mendeley Web Importer interface. At the top, the Mendeley logo is on the left, and navigation links for Solutions, Support, Sign In, Create account, and a Download button are on the right. Below this is a dark teal navigation bar with links for Mendeley Reference Manager, Mendeley Cite, Web Importer (underlined), Premium, and Datasets. The main content area has a teal background. On the left, the heading "Mendeley Web Importer" is followed by a paragraph explaining its function: "Import papers, web pages and other documents directly into your reference library from search engines and academic databases. Mendeley Web Importer is available for all major web browsers." A red button labeled "Get Web Importer for Chrome" is positioned below the text. On the right, a white pop-up window is open, showing the Mendeley logo and a close button. It contains a "Select all" button and an "Add to Mendeley" button. Below these, it states "2 references detected on the page" and lists one reference with a checked checkbox: "Developmental Programming of Fetal Growth and Development PDF" by S Mishchenko, A Valenti et al., published in the American Journal of Obstetrics and Gynecology in 2016.

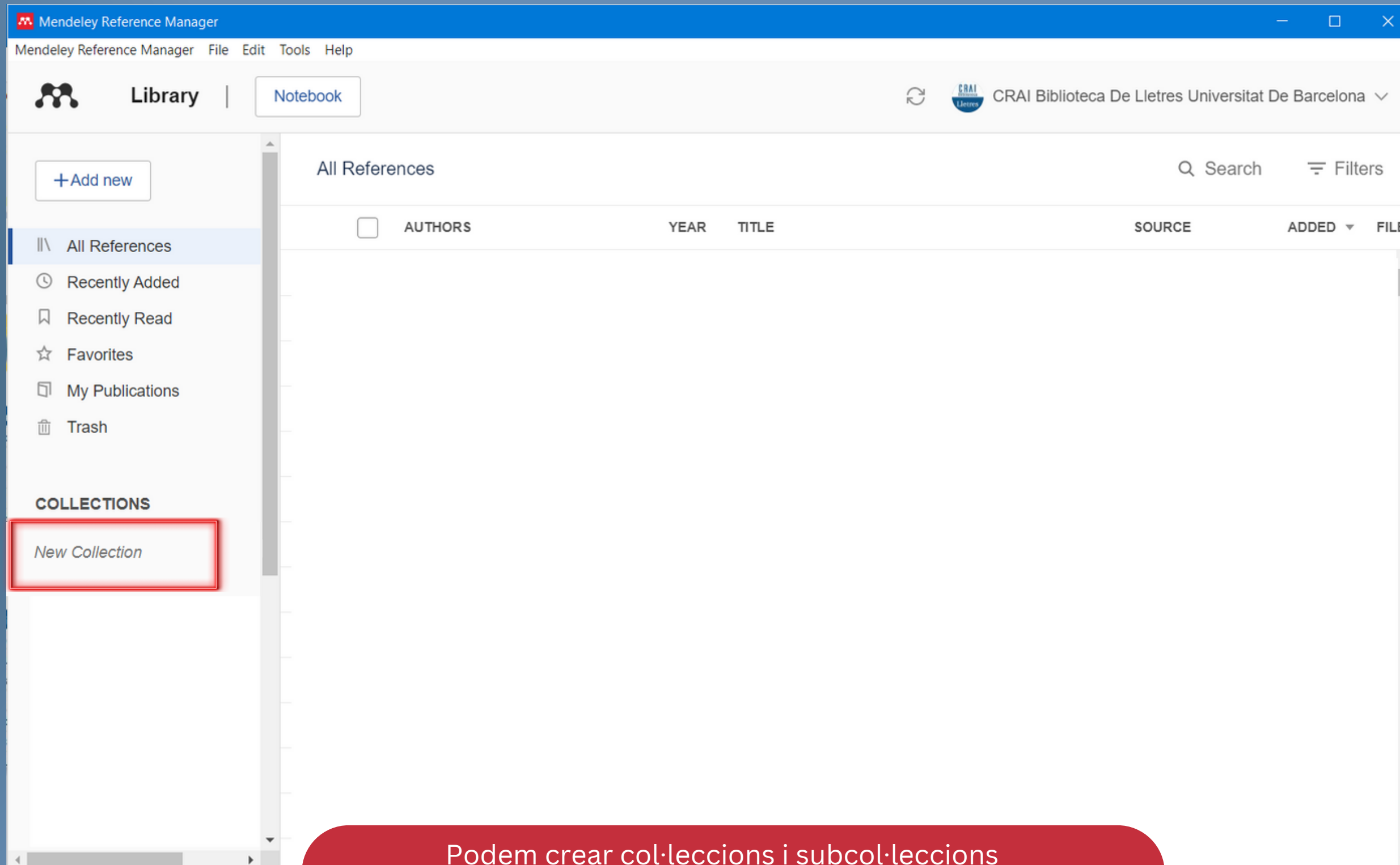
Amb el *Web Importer* podem capturar referències des del navegador

# Obrir el *Reference Manager* per veure el gestor



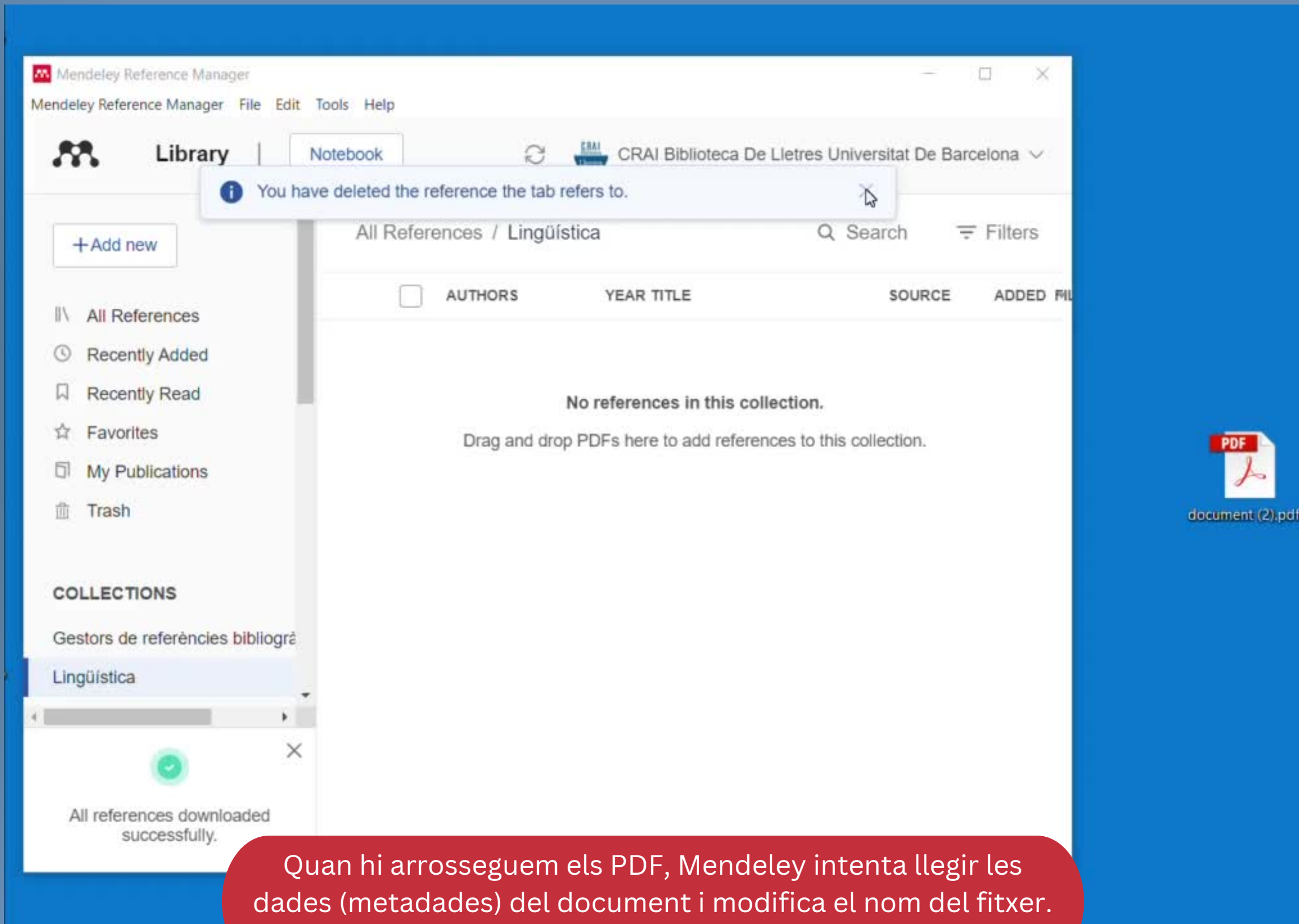
Aquí és on es recullen i gestionen els documents i les referències.  
Se sincronitza automàticament amb la biblioteca al núvol

# Organitzar la biblioteca personal



Podem crear col·leccions i subcol·leccions  
per organitzar el contingut

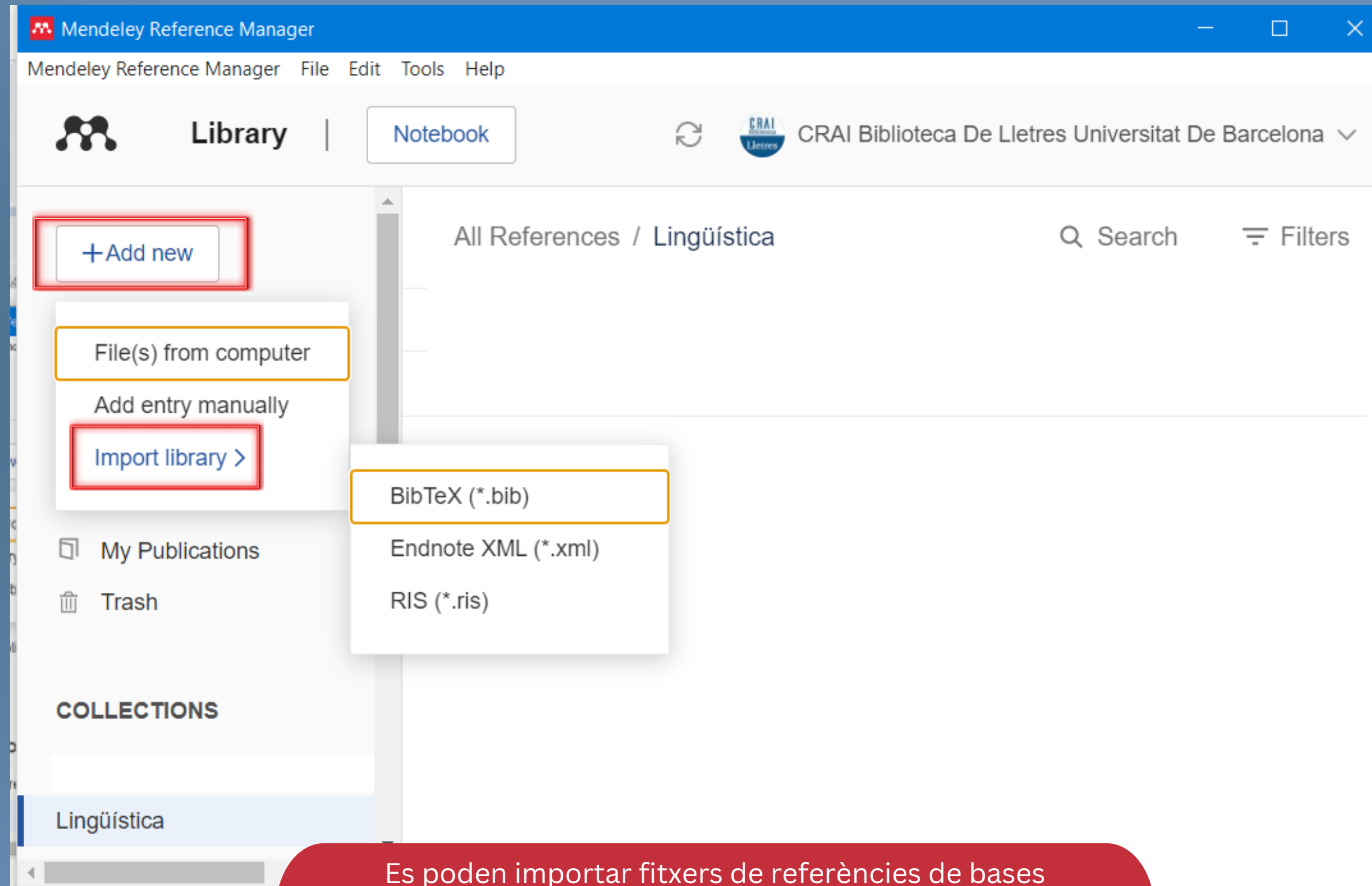
# Afegir directament els documents PDF



The screenshot displays the Mendeley Reference Manager application window. The title bar reads "Mendeley Reference Manager". The menu bar includes "File", "Edit", "Tools", and "Help". The main interface shows a "Library" tab selected, with a sub-tab "Notebook" and a dropdown menu for "CRAI Biblioteca De Lletres Universitat De Barcelona". A notification bubble at the top states: "You have deleted the reference the tab refers to." The main area is titled "All References / Lingüística" and contains a table with columns: "AUTHORS", "YEAR", "TITLE", "SOURCE", and "ADDED FILE". The table is currently empty, with the message "No references in this collection." and "Drag and drop PDFs here to add references to this collection." A PDF icon labeled "document (2).pdf" is visible on the right side of the interface. A status bar at the bottom left shows a green checkmark and the text "All references downloaded successfully."

Quan hi arrosseguem els PDF, Mendeley intenta llegir les dades (metadades) del document i modifica el nom del fitxer. Podrem llegir i anotar el PDF

# Afegir fitxers de referències



Es poden importar fitxers de referències de bases de dades, catàlegs o d'altres gestors bibliogràfics (format *BibTex*, *XML*, *RIS*)



# Afegir referències manualment

The screenshot displays the Mendeley Reference Manager interface. The main window title is "Mendeley Reference Manager". The menu bar includes "File", "Edit", "Tools", and "Help". The interface shows a "Library" view with a "Notebook" tab. The left sidebar contains a "+ Add new" button, which is highlighted with a red box. A dropdown menu is open below it, with "Add entry manually" also highlighted by a red box. Other options in the menu include "File(s) from computer" (highlighted with a yellow box) and "Import library >". Below the sidebar, there are sections for "My Publications", "Trash", and "COLLECTIONS" (Gestors de referències bibliogrà, Lingüística, Noves referències). A notification at the bottom left states "All references downloaded successfully." The main area is titled "Add entry manually" and contains a search box for "Identifiers (ArXivID, DOI or PMID)", a "Reference Type" dropdown menu set to "Journal Article", a "Title" text field, and an "Authors" text field with the instruction "Please enter author names as 'last name, first name' (e.g. 'Smith, Jane')." At the bottom of the dialog are "Add entry" and "Cancel" buttons. A table on the right side of the dialog shows a list of references with columns for "SOURCE", "ADDED", and "FILE".

Es poden afegir referències manualment des del botó: *+ Add new*

# Afegir els PDF als registres que no en tinguin

The screenshot shows a reference management application window. The main area displays a list of references under the heading "All References / Gestors de referències bibliogràfiques". The table below shows the list:

	AUTHORS	YEAR	TITLE
☆ <input type="checkbox"/>	Ivey C, Crum J	2018	Choosing the right citation management tool: Enc
★ <input type="checkbox"/>	Lubke J, Britt V, Paulus T, Atkins D	2017	Hacking the Literature Review
☆ <input type="checkbox"/>	Varón Castañeda C	2017	Gestores bibliográficos: recomendaciones para s
☆ <input type="checkbox"/>	Hicks, Alison; Sinkinson C	2016	Examining Mendeley :
● ☆ <input checked="" type="checkbox"/>	Rodríguez-Gairín J, Somoza-Fernández M	2017	Creación de estilos bibliográficos con CSL

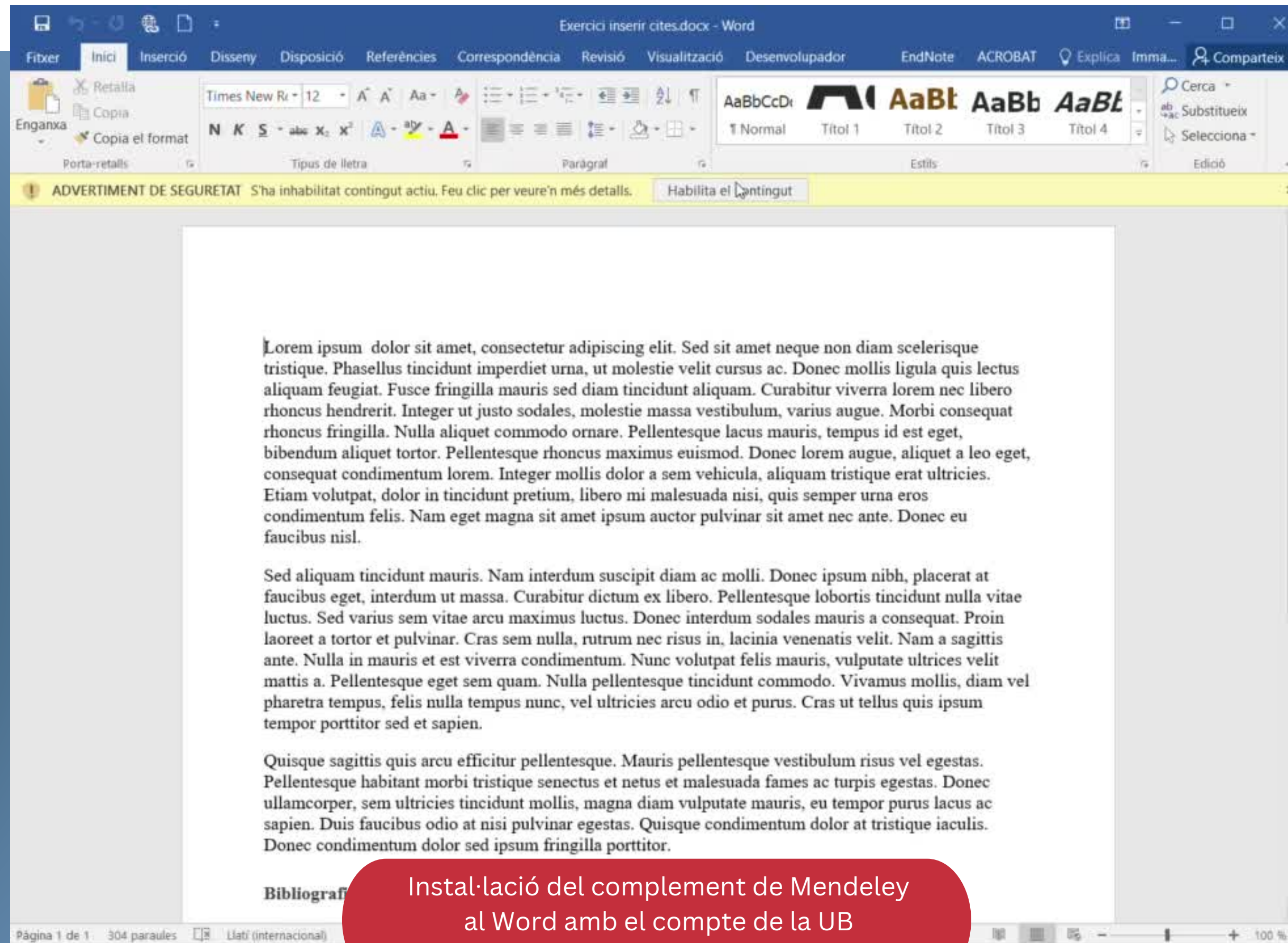
The selected reference is shown in detail on the right side of the window. The title is "Creación de estilos bibliográficos con CSL" and the authors are "Rodríguez-Gairín J, Somoza-Fernández M". The journal is "El Profesional de la Información, (2017), 1211-1218, 26(6)". The abstract states: "The open source language CSL ( citation style language ) is used to describe citation and bibliographic reference formats. In this article it helps define the format used by the journal El profesional de la información ( EPI ). In addition to other characteristics, the basic labels that have been used to fit the journal requirements are described." The "FILES" section is highlighted with a red box, indicating where a PDF file can be attached. The "URLS" section shows the URL: "https://recyt.fecyt.es/index.php/EPI/article/view/epi...".

1 reference selected

Organize ▼ Mark as ▼ Export ▼ Delete

Permet adjuntar fitxers a les referències que ja tenim a la biblioteca

# Citar la bibliografia amb MS Word



[Mira'l a YouTube](#)

Instal·lació del complement de Mendeley  
al Word amb el compte de la UB  
per citar la bibliografia

# Més informació:

[crai.ub.edu/gestors-bibliografics](https://crai.ub.edu/gestors-bibliografics)

[mendeley.com/guides](https://mendeley.com/guides)

