The Basics of Wix

English Language Portfolio

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1. Type [www.wix.com](http://www.wix.com) on your browser and click on either Sign Up or Start Now.

2. Create a New account using your email address.
3. Type in your username and a password for your site. These will be the data you will need to access your site every time you need to edit it.

4. Once logged on, click on “Start Creating a Website”.
5. Choose a template: this is for you to make your design decisions easier, as you will never ever start from scratch using Wix, but mind you can always change the appearance of your template and so, it does not really matter if you are not choosing the most ideal template for your purposes.

There is the possibility of taking a Blank Template, which you can customize letting your imagination run wild. Actually, for our purposes, perhaps this is the wisest option, as it’s simple, yet effective.
6. There is also a wide range of pre-made templates to choose from. Take the templates menu as an Ikea catalogue with endless possibilities (yes, I put IKEA as an example, so what). The only ones that I would avoid choosing (for their simplicity and/or their contents by default) are the ones under the “Photography” main menu, the Facebook ones and the One-pager under “Personal”. Whatever your choice is, you just need to make sure that you are going for a FREE template. Click on “Edit” on the template of your choice and get started with your own design.
7. Once inside, it is highly recommended that you take a quick tour on Wix by clicking on “Quick Start” at the bottom right.

I especially recommend you go through the following (short and extremely useful) tours:
- Welcome tour/Get to know the editor
- Change my background
- Upload a photo or image
- Organize site pages
- Add and customize text
- Add a video
- Add a button and link it
- Find my site address
- Set a specific page as my homepage
- Publish my site live online
8. If you feel brave enough, you don’t need to go through these tours, just start browsing the dropdown menus on the left (Pages, Design, Add, Settings – no need to use the App Market), navigate through your pages using the dropdown menu “Pages”, make changes and set rules to align contents using the gridlines and rulers and, if doubts, you can always click on the question mark to get further information of the widget/site/add-on you are on (see question mark in blue). Also, remember you should always preview your site before saving changes (click “Preview”), save repeatedly so as not to lose the changes made by clicking “Save” and to go live, just click “Publish”.