UNIVERSITAT DE BARCELONA

CRAI Centre de Recursos per a l'Aprenentatge i la Investigació

Get to know the Mathematics and Computer Science CRAI Library

Academic year 2018-19

What's the aim of this session?

To present the CRAI Mathematics and Computer Science Library and its services

http://crai.ub.edu/en/about-crai/libraries/mathematics

To present the general services and resources offered by the Learning and Research Resources Centre (CRAI)

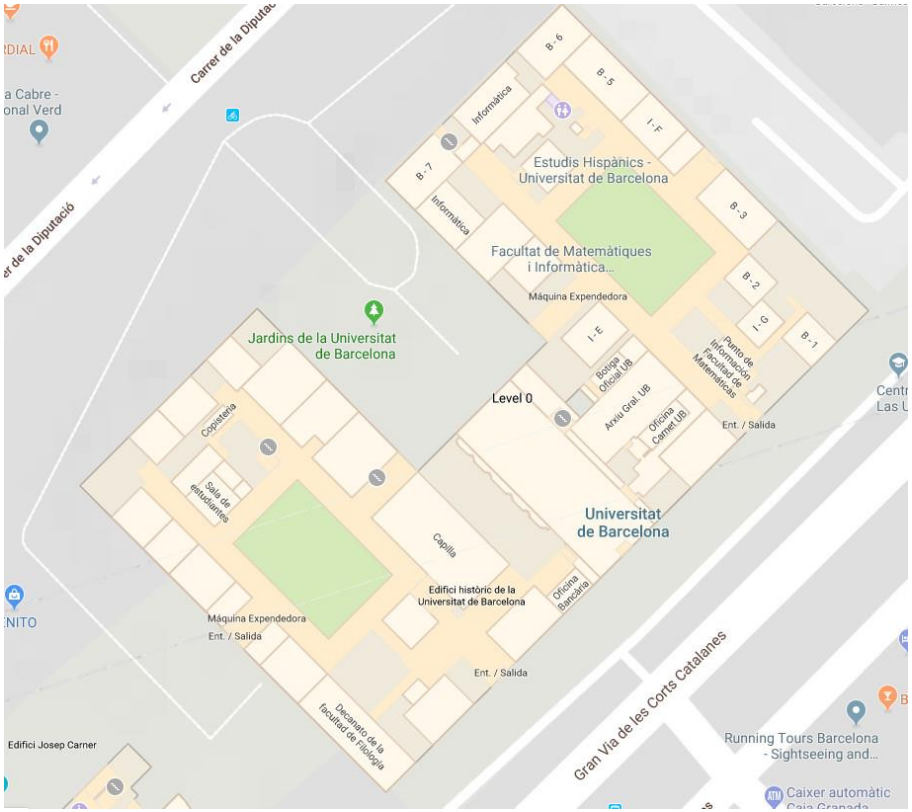
crai.ub.edu/en

What will we be talking about?

- Where are we? When we're open
- Library map
- Equipment and facilities
- The collection: books, journals, etc.
- Start using CRAI
- Cercabib
- How do I take books out? UB Card
- Document loans
- Study rooms and laptop loans
- Checking your library record: My account
- Library consortium loans (PUC)
- Interlibrary loans
- Access to online resources
- Virtual Campus
- Information resources
- Usernames and passwords
- S@U, User Support Service
- Instructiona librarian: user training
- Guided searches
- Wi-Fi and access to Faculty computers
- Follows us on social networks and in virtual exhibitions
- And if you still have questions...

Where are we? When we're open

Mathematics and Computer Science **CRAI Library**



- Address

  C/ Gran Via de les Corts Catalanes, 585

  Tel. 93 4021662

  bibmat@ub.edu

  Addresses of other libraries

- Opening hours:

  Monday-Friday from 8 to 20 h.

- Special opening hours in exam periods and at weekends
- Library service regulations
- CRAI service charter

Library map

Power supply tables

1. Entrance / Exit

2. PCs: Library resources

3. Reference and Loan Desk

4. Library staff

5. Ancient books and journals

6. Ancient books and journals

7. Toilet

8 i 11. Journals

9. PCs: Library resources

10. Last journals received

13. Reference books and theses

12 i 14. Study rooms

15. New acquisitions

Equipment and facilities

- 7 computers
- 8 laptops for loan (with dual boot GNU/Linux (Kubuntu) and Windows)
- 10 laptops for classroom loan (with dual boot GNU/Linux (Kubuntu) and Windows) **only and exclusively for authorised subjects**
- 109 single-user reading desks
- Wi-Fi area
- Journal room and archive

The collection: books, journals, etc.

- The Mathematics and Computer Science CRAI Library contains research and specialized collections for the following studies: Mathematics, Computer Sciences, and Statistics.

- The overall collection comprises monographs, printed journals, electronic resources, statistical publications, doctoral theses and audiovisual materials.

- Books, theses and audiovisual material are organized using the American Mathematical Society and the Association for Computing Machinery subject classification. Journals are classified alphabetically.

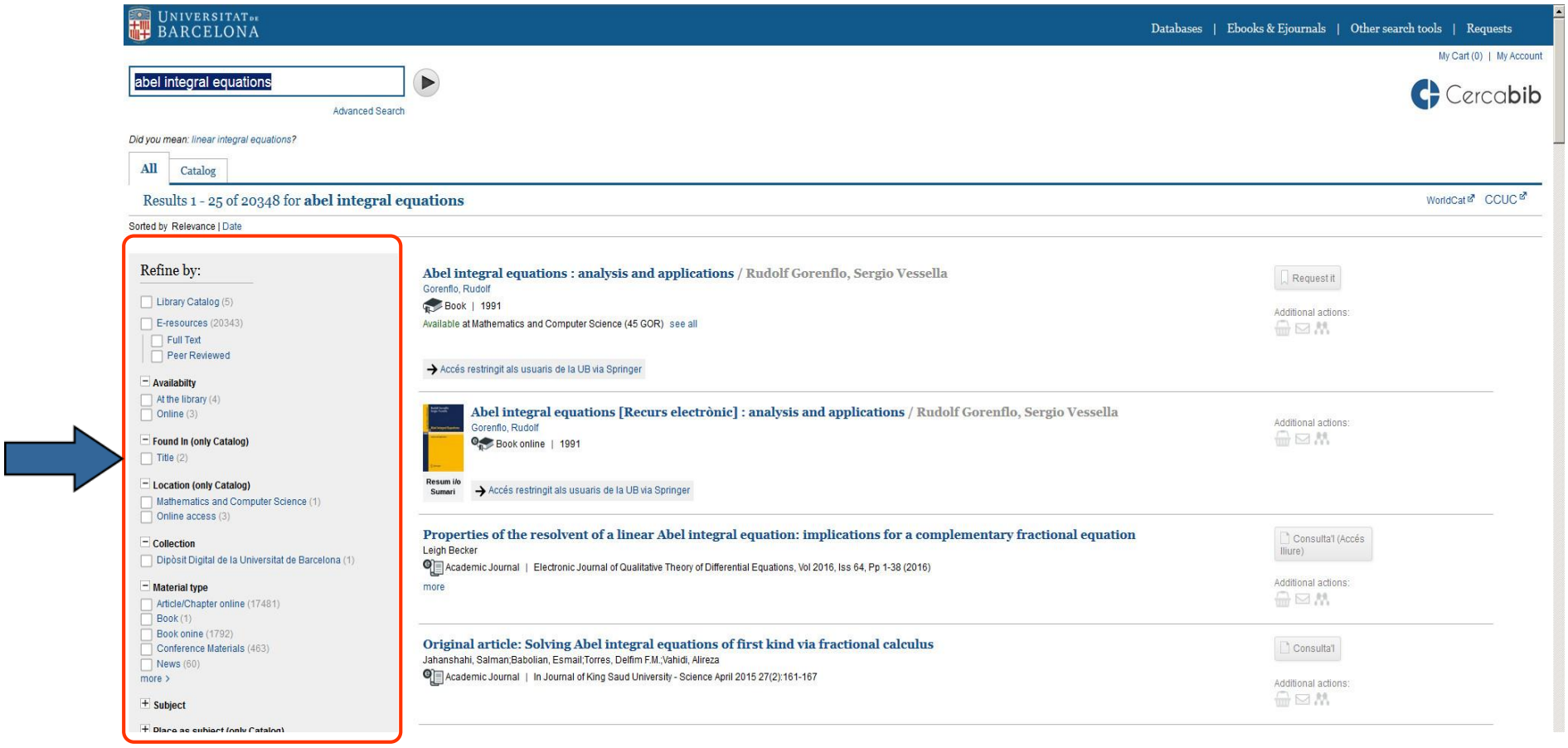
- You can fill in this form to send us your proposals for book purchases.

Start using CRAI [cat]

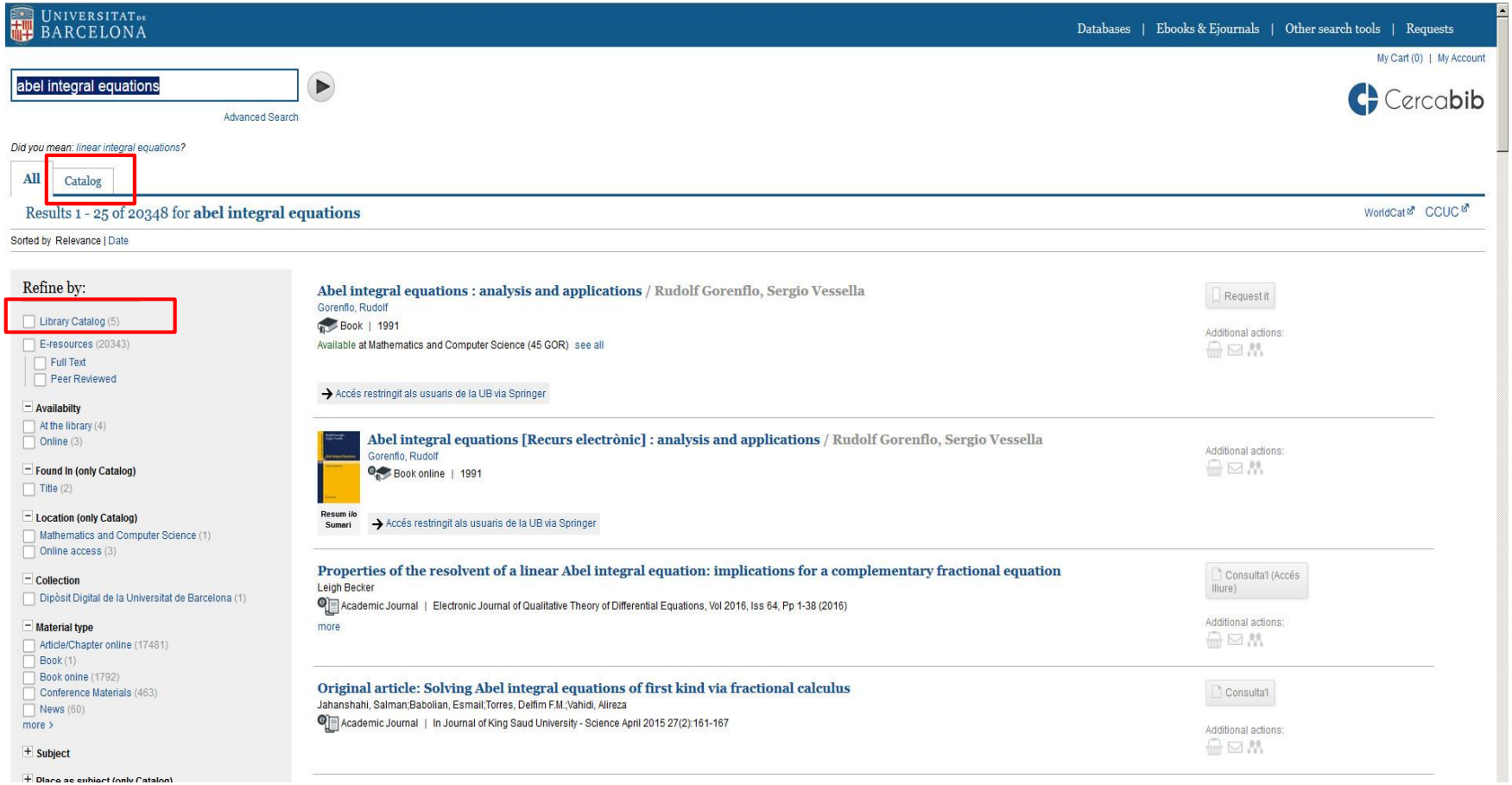
Cercabib

CRAI
Centre de Recursos per a l'Aprenentatge i la Investigació
Libraries hours
Frequently Asked Questions
Get to know the CRAI
Information resources
CRAI services
Cercabib
Troba llibres-e, articles de revistes, tesis, TFG, TFM, audiovisuals, bases de dades, revistes, llibres, col·leccions patrimonials, materials docents i molt més!!!
Cercabib: Eina única de recuperació d'informació
S@U
Servei d'Atenció als Usuaris CRAI UB
Notícies
Jornada 20 anys del Taller de Restauració de la Universitat de Barcelona 07/05/2018
Cercabib: Eina única de recuperació d'informació al CRAI de la UB 02/05/2018
Inscriviu-vos a la IV Viquimaratò d'Informació i Comunicació! 02/05/2018
Gràcies per participar a Recicla Cultura 2018 27/04/2018
veure més...
Cercabib
Search for keyword, author, journal, book, etc.
Search
Ebooks and Ejournals
Database
More search tools
About Cercabib
New acquisitions
Suggest a purchase
My account
Opening hours
Borrowing
Online access
Get started in the CRAI
Virtual exhibitions
Marketing
Tweets by @crai_ub
CRAI UniBarcelona Retweeted
crai_rcub @CRAI_RCUB
13/06/2018: 2a jornada RCUB. Bones pràctiques aplicables a les
Teaching Support
Support for researchers
Tools for publishing
Other links

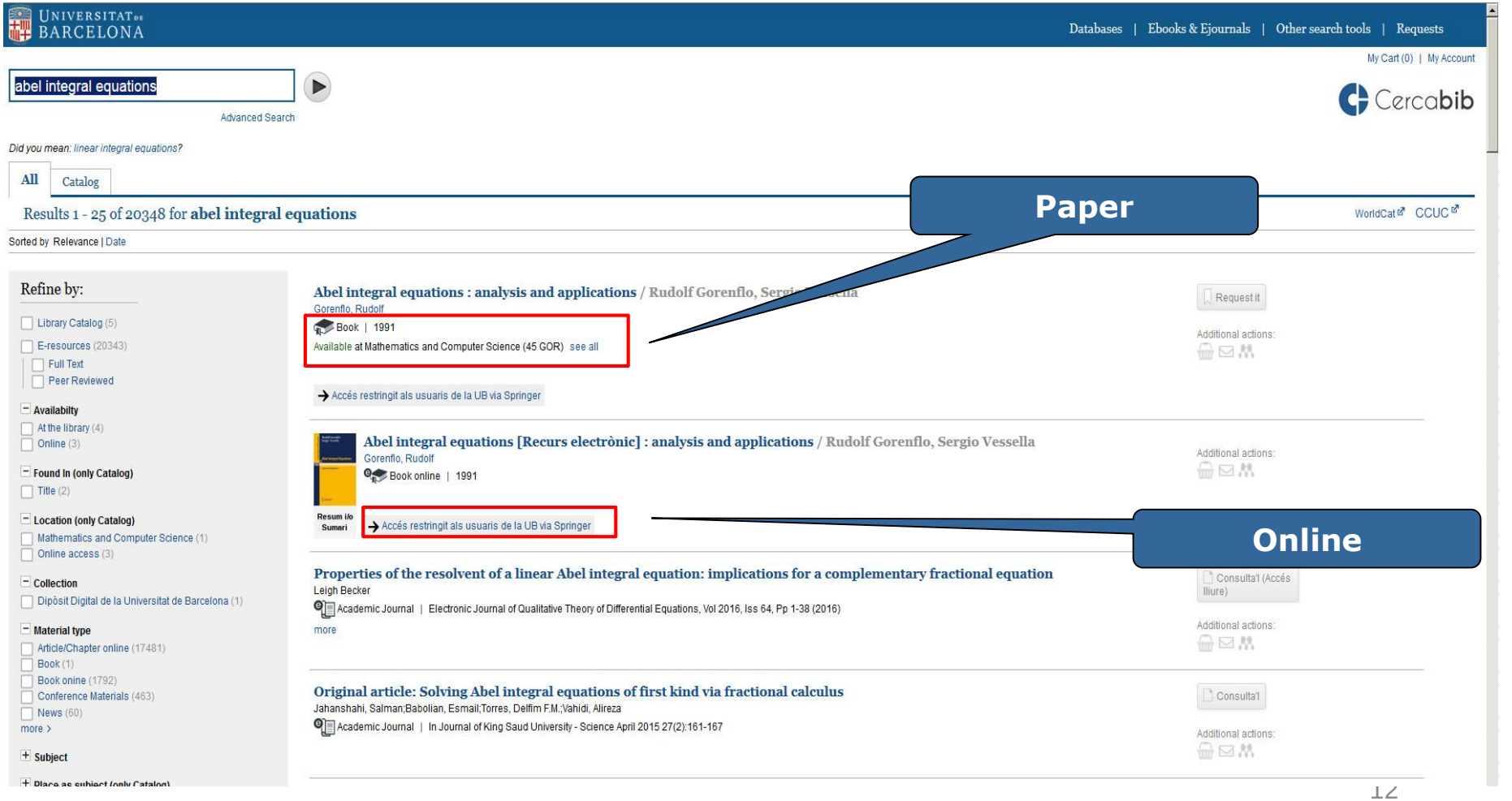
Cercabib: quick search



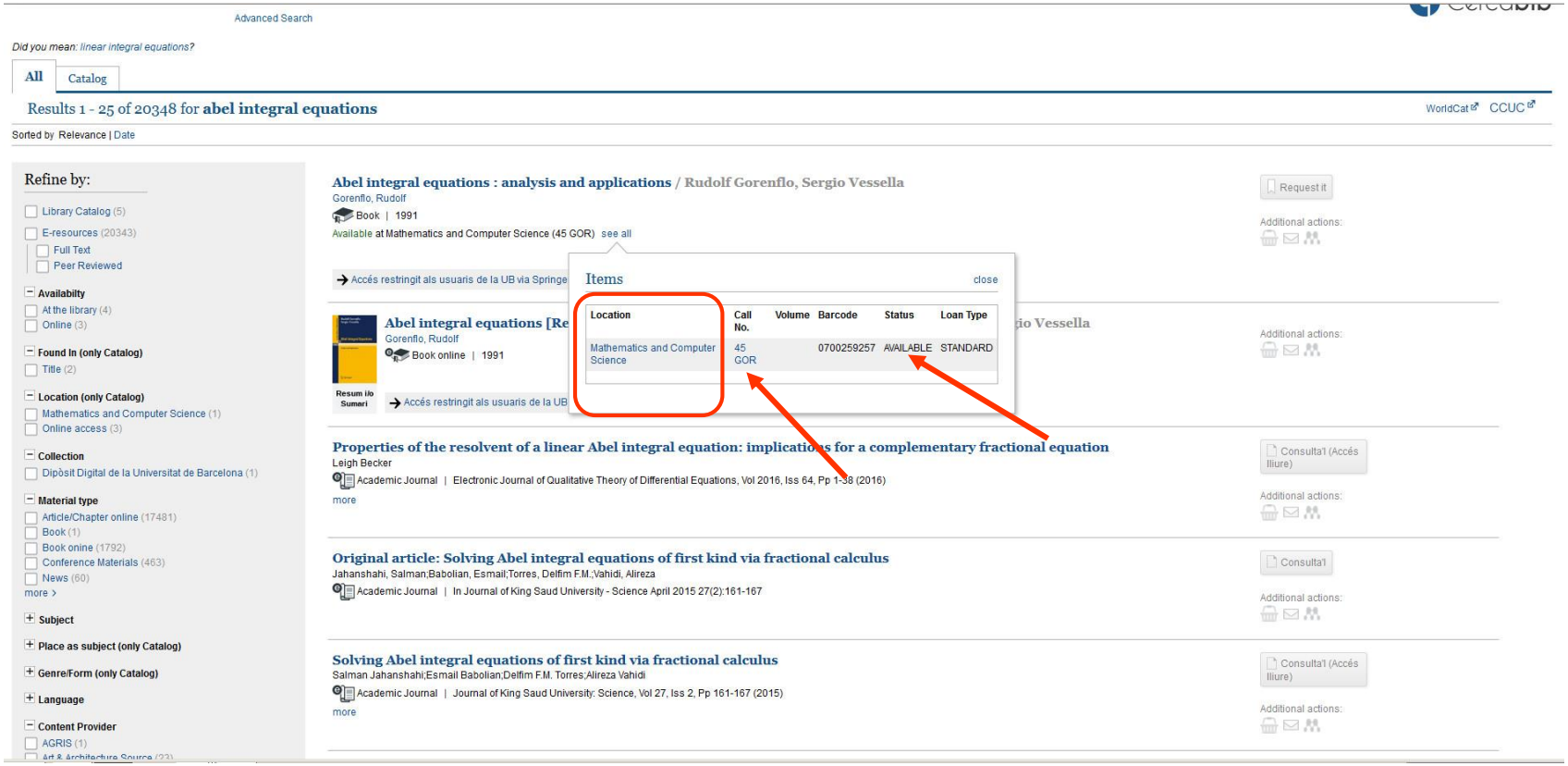
Where do I find it? (I)



Where do I find it? (II)

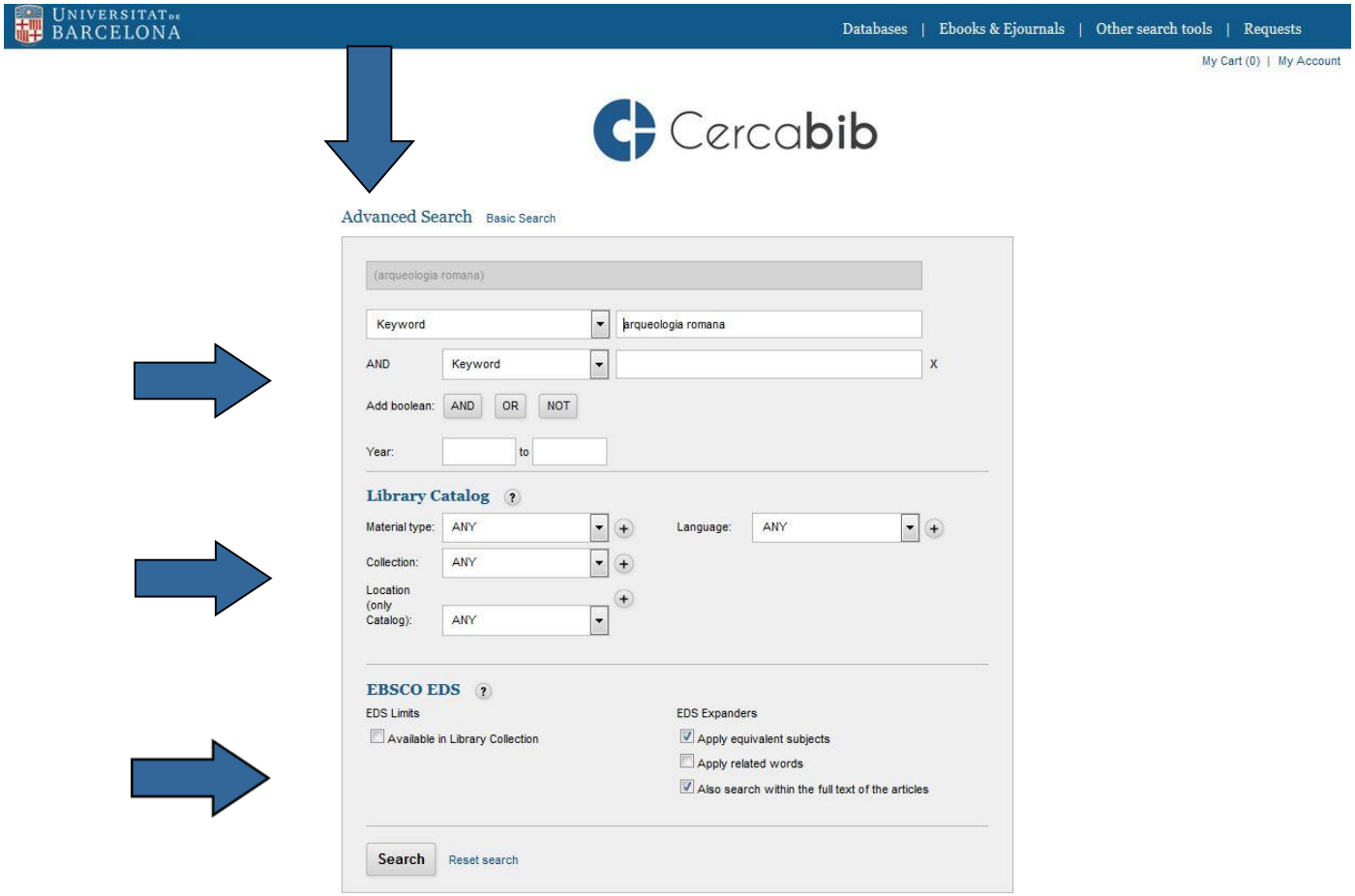


Where do I find it? (III)



Cercabib: advanced search

Combine search fields and/or refine your search.



How do I take books out? UB Card

1. You need a UB Card

2. Validate it in any library before use it for the first time

UB user number (card barcode)

Document loan

Document loan allow you to consult CRAI resources off library premises for a specified period of time.

You must have a **UB Card** or **ID** that provides you are entitled to take out loans.

Loan service regulations.

- Documents that cannot be taken out on loan:
  - Journals and works of reference (encyclopedias, dictionaries, etc.). If digital versions are available online you can consult them off UB premises.
  - Rare books and manuscripts.
  - Books with a red dot or the label "Not for loan".
- Key Readings list:
  - Loan for up to 10 days.
  - These items can only be reserved at the loan desks in CRAI libraries.

Users	Documents	Normal loan period
UB teaching and research staff (PDI): current, retired and emeritus staff of the UB, of affiliated with venia docendi, of the School of Modern Languages (EIM), the Hispanic Studies unit and Language Services (SL), guest and visiting teaching and research staff, departmental researchers and members of UB research groups, and researchers affiliated to the Jaume Almera Institute of Earth Sciences	40	60
Postgraduate students and administrative and service staff (PAS): PhD students, postdoctoral fellows with teaching responsibilities, university master's degree, inter-university master's degree and UB-specific master's degree students, and current or retired PAS	20	30
Bachelor's degree, postgraduate and university extension students: bachelor's degree students at the UB or affiliated centres, interuniversity students, national or international mobility students, IL3 students taking courses, and students enrolled in UB-specific postgraduate courses, university extension courses and University of Experience courses	10	20
Health professionals at university hospitals (Hospital Clínic, Hospital de Bellvitge, Hospital de Sant Joan de Déu), UB teaching and research staff (PDI) affiliated to centres with specific collaboration agreements with the UB or that belong to the UB Group (including teaching staff of Institute of Education Sciences with UB contracts and research fellows from the Jaume Almera Institute of Earth Sciences) and researchers at affiliated or associated research institutes, research institutes in which the UB participates, and research institutes with specific collaboration agreements with the UB or that are members of the UB Group	15	20

Audiovisual material: 7 days

Key Readings list: 10 days
Weekend Key Readings list (from Friday to Monday): 3 days

Renewals

You can renew loans as often as you need, as long as the item in question has not been reserved by another user. You can renew documents at the **loan desk**, by **telephone**, or via **My account on the CRAI website**. Watch the video

Reservations

You can reserve a maximum of **8** items, through **My account** or from the loan desks. Watch the video

Penalties

If you do not return books in time, you will be barred from using the service **for 1-6 days, depending on the item and the number of days overdue**:

Normal loan and audiovisual material: **1 day**
Key reading list: **4 days**
Weekend Key reading list: **6 days**

History

Activate the **Record function** in in **My account** to keep a **list of the items** you have taken out on loan during your time at the UB.

Loan from other UB libraries

If you need an item from **another UB library** you can:

a) **go to the library where the item is held** and take it out on loan, or

b) ask the loans desk in your library **to transfer the item** from its home library. You will receive it in 2 to 3 days.

CRAI libraries

- Fine Arts
- Information Sciences
- Biology
- Bellvitge Campus
- Clínic Campus
- Mundet Campus
- Earth Sciences
- Law
- Economics and Business
- Pharmacy and Food Sciences
- Philosophy, Geography and History
- Physics and Chemistry
- Philology
- Mathematics and Computer Science
- Pavelló de la República
- Rare Book and Manuscript

Study room loans

Even thought there aren't study rooms within the library you can use those within other libraries. This loan service is designed to make it easier to use CRAI library work rooms for individual or group work. You can reserve documents from the Cercabib using the option in My account. Watch the video

How to use the study rooms

Laptop loans

- You can choose to use either Windows or Kubuntu
- Request and return laptops at the loans desk
- Read, complete and sign the loan agreement form
- Service not available to users currently under a late returns penalty
- Laptops loans available for up to 4 hours
- No reservations
- Laptops can only be used on library premises
- Regulations

Laptops for Classroom Loan to students enrolled in authorised subjects from the Computer Science degree.

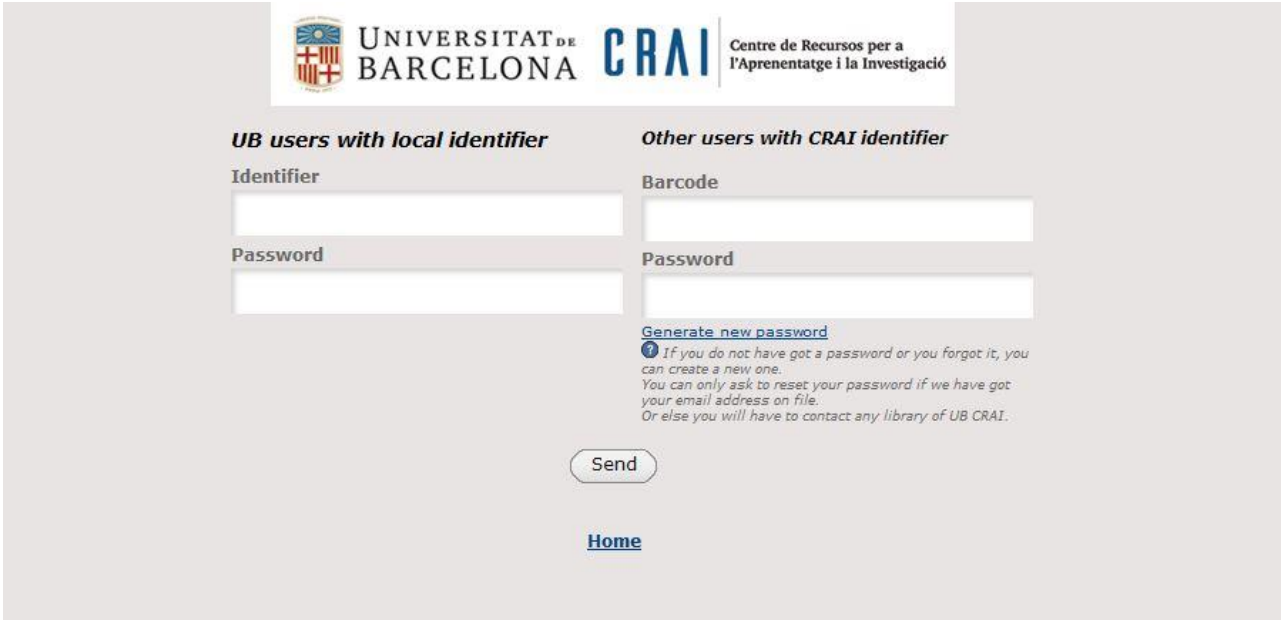
- Laptops with dual boot GNU/Linux –Kubuntu- and Windows.
- Laptops are borrowed and must be returned to the loan desk at the library.
- You need to read, fill in and sign properly the loan contract form.
- Sanctioned users are banned from this service.
- The loan period covers the time length of the class, always during the school period.
- These laptops don't allow reservations.
- The Faculty determine which subjects from the Computer Science degree qualifies for this special loan.
- Regulations

Checking your library record: My account

Checking your library record: My account (II)

This service enables you to access your CRAI **user record**.

Once you have logged on, you can view and renew your loans, reserve new items, create lists of records, etc.



Library consortium loans (PUC)

The PUC is a **free** loan service through which users can request and borrow items from another library in the Consortium of University Services of Catalonia (CSUC).

How to request an item:

a) In person, at the library that holds the item: **PUC in situ**.
b) Online, using the **PUC web portal**. Watch the video

Where to return items:

a) To any CRAI library.
b) To any of the libraries linked to the institution that holds the item.

Web

- Requirements:

  - You must be **registered** in your institution's library user database.

  - You MUST NOT have any **overdue** loans at your institution.

  - You MUST NOT be **blocked** from using your library account by your institution.

- Access University Union Catalog of Catalonia (CBUC): puc.cbuc.cat/
- Check availability and request the **item**. Choose where you would like to pick it up.
- When your item arrives at the chosen library you will receive **email notification**.
- You can **return the item** to any of the libraries at your university or at the institution that owns the item.

PUC loan conditions

Users	Items	Renewals	Loan period: printed docs.	Loan period: audiov. material
Bachelor's degree students, first- or second-cycle pre-EHEA students, authorized Alumni UB	4	4	10	5
Postgraduate, third-cycle, master's degree and doctoral students	8	4	20	5
University teaching and research staff (PDI) and registered users of the National Library of Catalonia	8	4	20	5
University administrative and service staff (PAS) and staff of the National Library of Catalonia	8	4	20	5
Other authorized users	4	4	10	5

Interlibrary loan

The inter-library loan service enables users to locate and obtain the original or a copy of any item that is not held by the CRAI and is not available from other Catalan universities through the PUC. It also centralizes the loan of CRAI collection items to other institutions. This is a paid service.

Access online resources

Use the E-Resources Access Service (SIRE) to consult the electronic information resources to which the CRAI subscribes from a computer or device within or outside the UB network.

To access SIRE, you will need the **UB username** and **password** that you use to access UB intranets (PDI, PAS or MónUB).

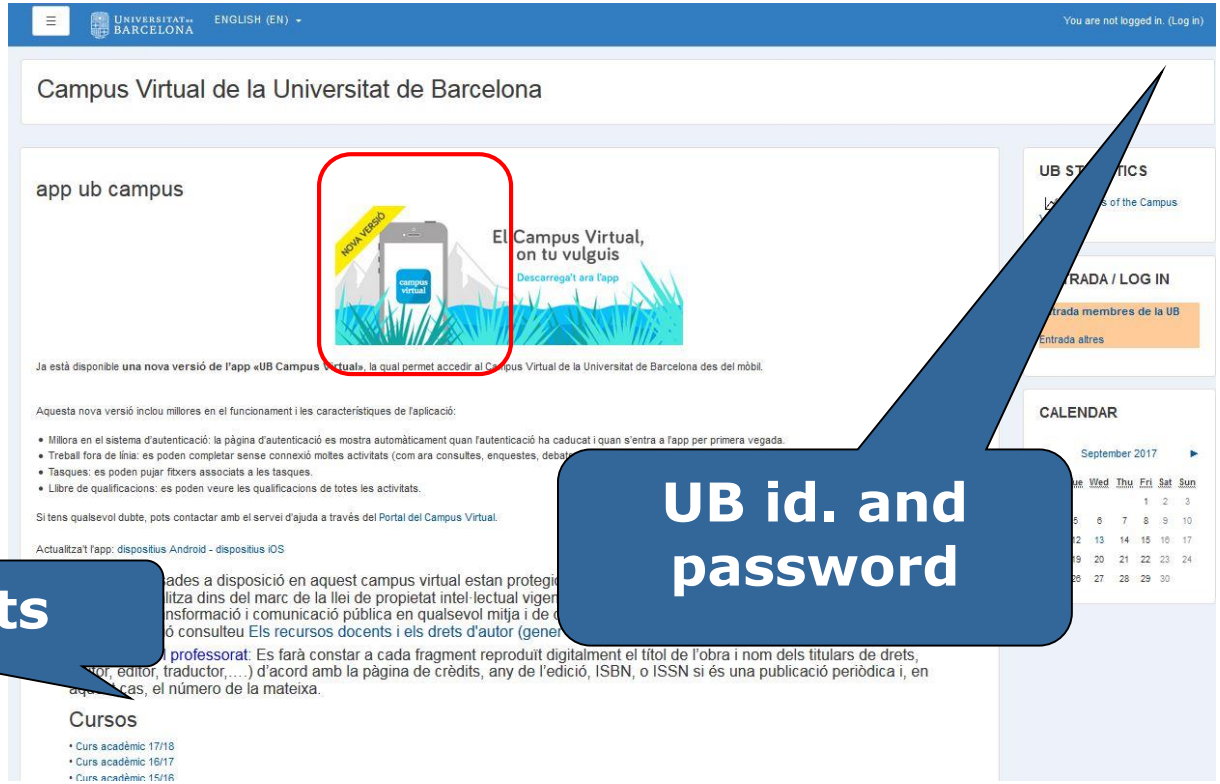
Watch the video

Virtual Campus (I)

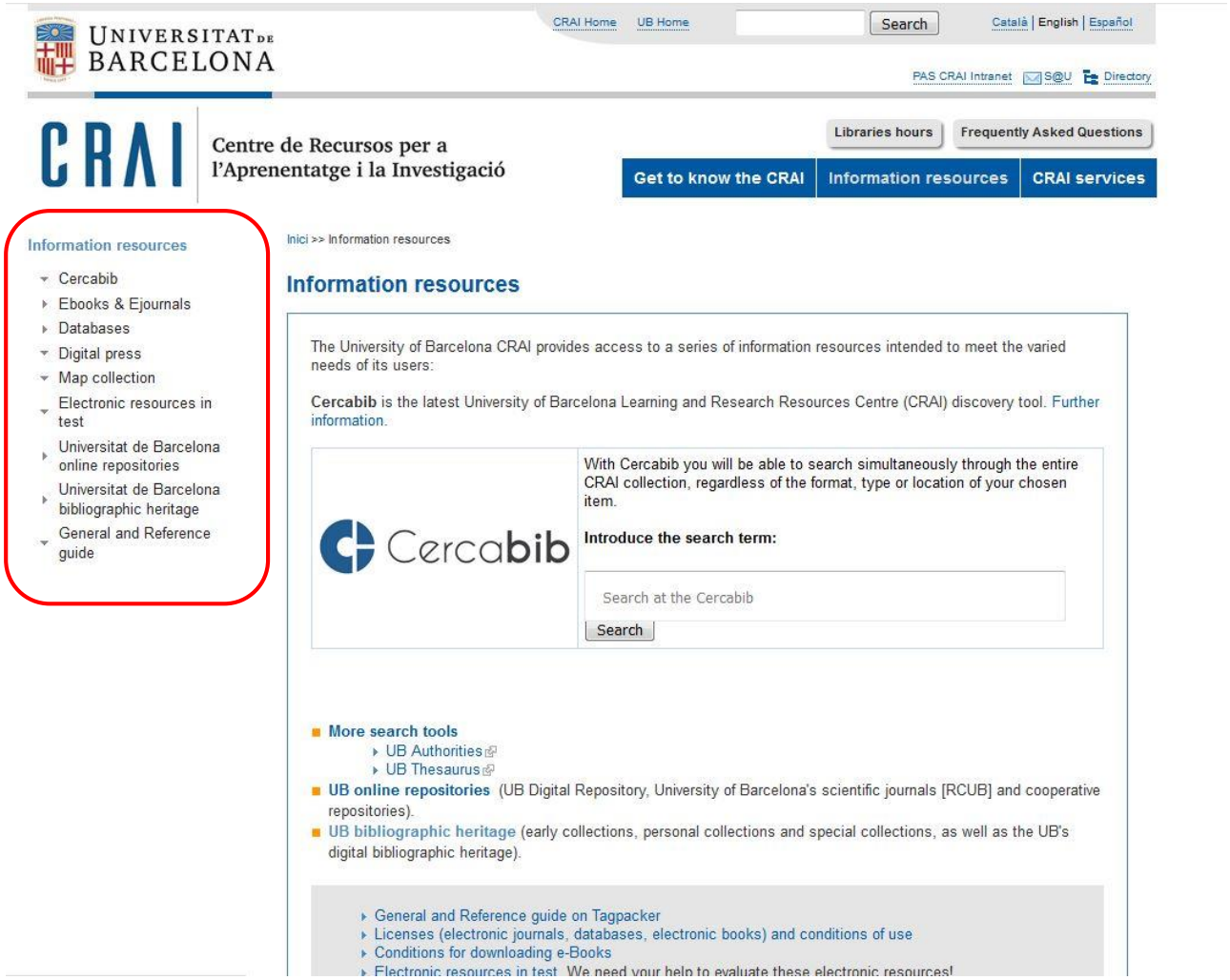
Virtual Campus

Virtual Campus (II)

The online tool for accessing your subjects and consulting recommended reading lists, teaching materials and activities.



Information resources



Usernames and passwords

Service	Username	Password
▪ Computer access ▪ UB Wi-Fi ▪ Accessing electronic resources (SIRE) ▪ Check Library Record Library "My account" (Cercabib: reservations, renewals, free copies, record of loans, etc.) ▪ Catalan university library loan (PUC)	From the UB email address: For the address: mgarm008@alumnes.ub.edu The username is: mgarm008.alumnes	Món UB password
▪ Virtual Campus ▪ UB email ▪ Món UB ▪ Accessing electronic resources (SIRE) ▪ Inter Library Loan	Món UB id. (4 characters: see your enrolment confirmation)	Món UB password
▪ Eduroam Wi-Fi ▪ Virtual Desktops / Licensed software	From the UB email address: For the address: mgarm008@alumnes.ub.edu The username is: mgarm008.alumnes@ub.edu	Món UB password

Usernames and passwords

Software	Virtual Desktops
Microsoft Imagine	B:KC Barcelona Knowledge Campus Aules virtuals UB
Download software licensed under the Microsoft Imagine Premium program.	Access to a virtual computer room such as those found in the faculty to work with proprietary software among other tools.

http://www.ub.edu/informaticapersonal/programari/

S@U, User Support Service

A 24x7 online information and reference service manned by specialized librarians, who can answer any doubts you have about the CRAI libraries and the full range of services and resources.

S@U is also the channel for delivering your complaints, suggestions and acknowledgements!

S@U
Servei d'Atenció als Usuaris
CRAI UB

Instructional library

Advanced training courses are available to users who wish to improve their knowledge and search skills; for example, courses on specialized databases or the Mendeley reference manager.

Information about scheduled training courses is available on the CRAI Web, and personalized courses can be arranged on request.

Independent learning resources are also available on the CRAI web.

Guided searches [cat]

A series of short articles comprising a selection of open academic information resources related to the academic and research topics of the Faculty.
Their substance has been chosen based on the usability related to help to improve the search for high-value information.
You will find the entries in the CRAI's Mathematics and Computing Blog under the hashtag : **Cerques Guiades**.

Wi-Fi and access to Faculty computers

The University's Wi-Fi service enables you to connect to the Internet without a physical connection to the network. To use UB Wi-Fi, configure your laptop and log on using your local username.

The University of Barcelona is actively involved in the Eduroam project, which promotes a unique e-mobility environment giving users access to the Internet at all participating organizations. Consult the Eduroam configuration guide

User group	Ending	Email address	Local username
PAS / PDI		joan.pere.garcia@ub.edu cherrera@ub.edu	joan.pere.garcia cherrera
Students	.alumnes	jherg07@alumnes.ub.edu	jherg07.alumnes
Alumni UB	.a	pperez@alumni.ub.edu	pperez.a

Follow us on social networks!

Blog de la Biblioteca de Matemàtiques i Informàtica [cat]
https://blocmat.ub.edu/

Twitter
@BibmatUB

Check our virtual exhibitions

And if you still have questions...

Ask the CRAI staff

Library staff can answer the majority of your questions

CRAI home page

The section "Frequently asked questions"
provides answers to a number of common queries

S@U, User Support Service

S@U Servei d'Atenció als Usuaris CRAI UB

Online information service for any questions about CRAI Libraries and the full range of resources and services. S@U is staffed by specialized librarians and is available 24 hours a day, seven days a week.

Or call us on
934 021 662

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Thank you!

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