



Right to information – Additional information

1. Who is responsible for processing your data?

Your personal data are processed under the authority of the General Secretary's Office of the University of Barcelona, with the postal address Gran Via de les Corts Catalanes, 585, 08007 Barcelona and the email address secretaria.general@ub.edu.

2. What are the contact details of the data protection officer?

The University of Barcelona's data protection officer can be contacted at the email address protecciodedades@ub.edu or the postal address Travessera de les Corts, 131-159, Pavelló Rosa, 08028 Barcelona.

3. Why do we process your personal data?

If you register with us as authors or reviewers, your data will be processed to allow us to organize the completion of the different functions associated with the journal(s) in question. If you register as subscribed readers, your data will be processed to allow us to send you information about the journal(s) to which you have subscribed.

4. How long do we store your personal data?

In the case of personal data processed to organize the completion of your functions with the RCUB Portal journal for which you have registered, once you are no longer an author or reviewer your data will be blocked, which means that they will be stored in such a way that they can no longer be used and will only be made available if requested by the public administration, courts or tribunals with regard to possible responsibilities deriving from the processing. Once these responsibilities are no longer subject to legal recourse, your data will be erased.

In the case of personal data processed to send you information about a journal to which you have subscribed as a reader, if you choose to revoke your consent the data will be erased.

5. What is the legitimate basis for processing your data?

The basis for processing personal data for the purposes of organizing the completion of functions with journals in the RCUB Portal, when you register as authors or reviewers, or for sending you information about journals if you register as subscribed readers, is your prior, informed consent, which you may choose to revoke at any time.

6. Who will your data be disclosed to?

The University and those responsible for processing the data, where applicable. Your data will not be disclosed to third parties unless there is a legal obligation to do so. In such cases, only the pertinent data will be sent.

7. What are your rights?



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You have the right to receive confirmation as to whether the UB is processing your personal data. You also have the right to access your data, to request the rectification of incorrect data, and to request erasure of your data.

In certain circumstances, provided for in Article 18 of the GDPR, you may request the restriction of processing of your data. If the request is deemed to be legally sound, we will only store your data for the exercise or defence of legal rights or for the purpose of processing complaints.

By virtue of the right to request data portability, you have a right to receive a copy of your personal data in a structured, commonly used, machine-readable format. You may also request that the UB transfer your data to another data controller.

8. How can you exercise your rights?

By writing to the General Secretary's Office at the postal address Secretaria General de la Universitat de Barcelona, Gran Via de les Corts Catalanes, 585, 08007 Barcelona or at the email address secretaria.general@ub.edu, attaching a copy of your DNI, NIE, passport or identity document.

9. What complaints procedures are open to you?

If you feel that your rights have not been given appropriate consideration you may contact the UB's Data Protection Officer. You may also lodge a complaint with the Catalan Data Protection Authority.