

Get to know the Pharmacy and Food Science CRAI Library. Diagonal Knowledge Campus

Academic year 2021-22





What's the aim of this session?

To present the CRAI Pharmacy and Food Science – Diagonal Knowledge Campus Library and its services

https://crai.ub.edu/en/about-crai/libraries/pharmacy

To present the general services and resources offered by the Learning and Research Resources Centre (CRAI)

crai.ub.edu/en





What will we talk about?

- □ Where are we? When we're open
- □ <u>Library map</u>
- ☐ Equipment and facilities
- ☐ The collection: books, journals, etc.
- □ Start using CRAI
- □ Cercabib
- ☐ How to borrow books? UB Card
- □ <u>Document loans Service</u>
- □ Study rooms and laptop loans
- What do I have on loan? My account

- ☐ <u>Library consortium loans (PUC)</u>
- ☐ <u>Interlibrary loans</u>
- □ Access to online resources
- Virtual Campus
- ☐ <u>Information resources</u>
- Usernames and passwords
- □ S@U, User Support Service
- □ User training
- Collections
- Wi-Fi and access to Faculty computers
- ☐ Follows us on social networks and in virtual exhibitions
- And if you still have questions...





Where are we? When we're open

CRAI Pharmacy and Food Science – Diagonal Knowledge Campus Library



□ Address:

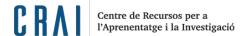
Av. Joan XXIII, 27-31 934 021 884 bibfarinfo@ub.edu

Addresses of other libraries

□ Opening hours:

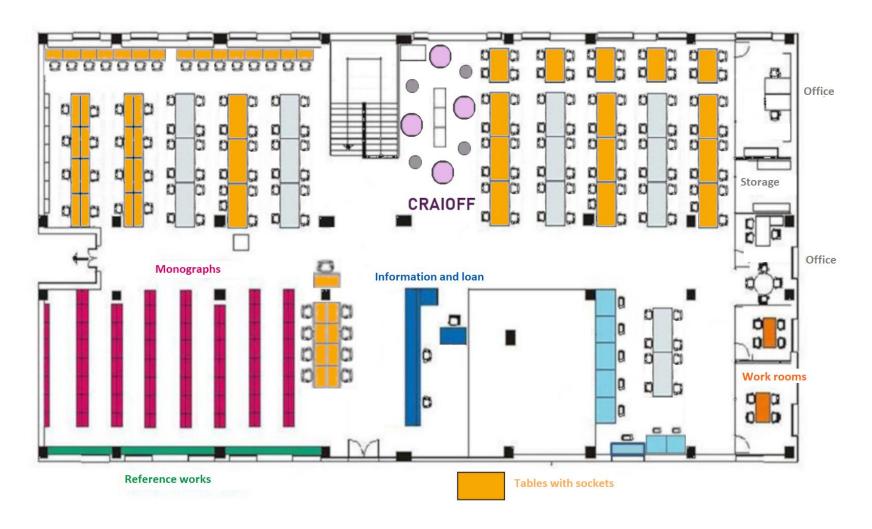
Monday-Friday from 08:30 am - 8:30 pm.

- Special opening hours in exam periods and at weekends
- <u>Library service regulations</u>
- □ CRAI service charter



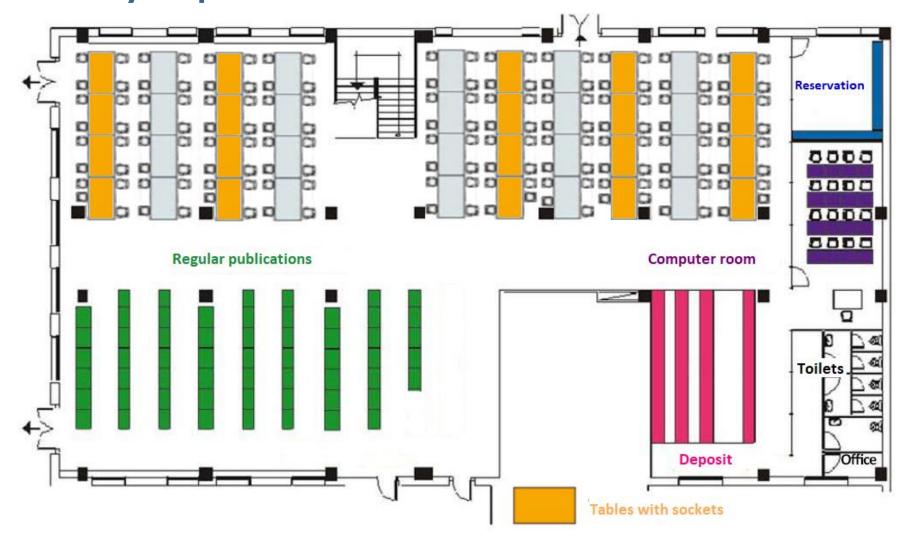


Library map: Ground floor





Library map: -1 floor







Equipment and facilities

- ☐ Computer room with 17 computers
- 9 computers, one of them has ClaroRead software
- ☐ 2 rooms for group work
- 8 laptops for loan
- ☐ Wi-Fi area
- □ 335 single-user reading desks
- Newspaper archive
- 1 scanner (b/w) for investigation purpose only





The collection: books, journals, etc.

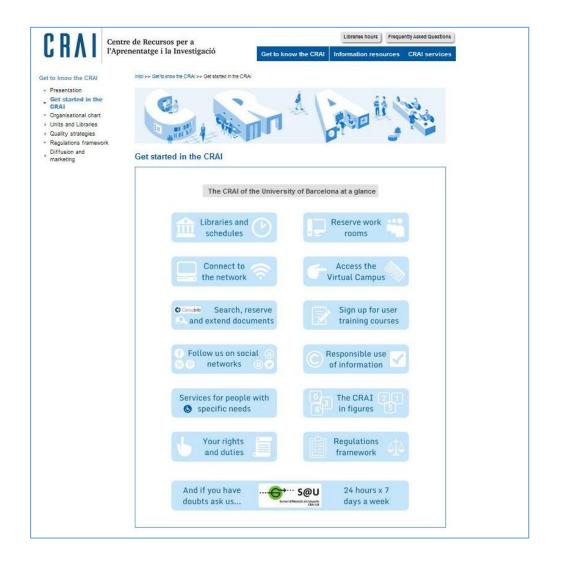
- The CRAI Pharmacy and Food Science Diagonal Knowledge Campus Library contains research and specialized collections for the following studies: Pharmacy, Food science and Technology, and Human Nutrition and Dietetics.
- The overall collection comprises monographs, printed journals, electronic resources, doctoral theses and audiovisual materials.
- Books, theses and audiovisual material are organized using the Universal Decimal Classification (UDC) classification method. Journals are classified alphabetically.
- The Library also houses a series of special collections: <u>Pharmacy and pharmacopoeias</u>, and <u>Botany</u>, among others.
- You can use this <u>form</u> to send your proposals for book purchases.





Start using CRAI

https://crai.ub.edu/en/about-crai/get-started-in-the-crai





Cercabib

https://crai.ub.edu/en



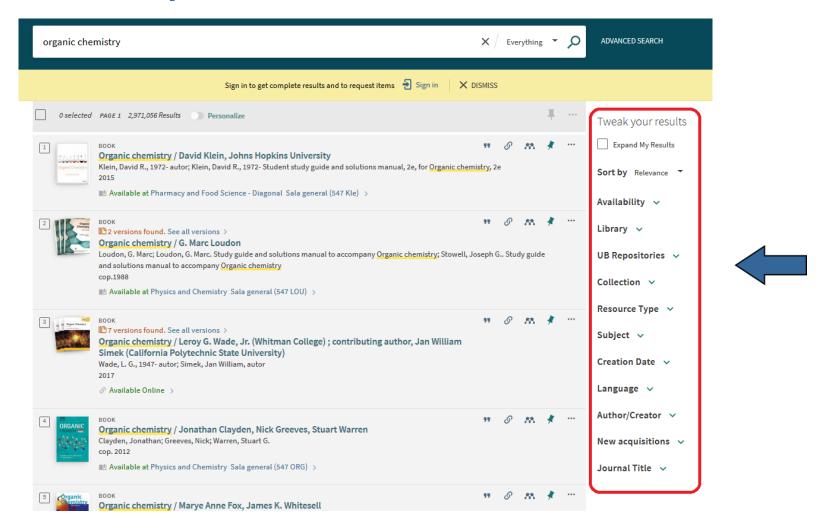








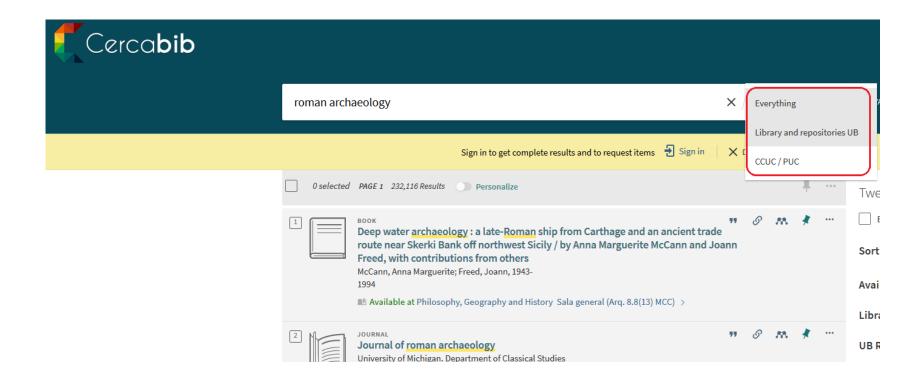
Cercabib: quick search







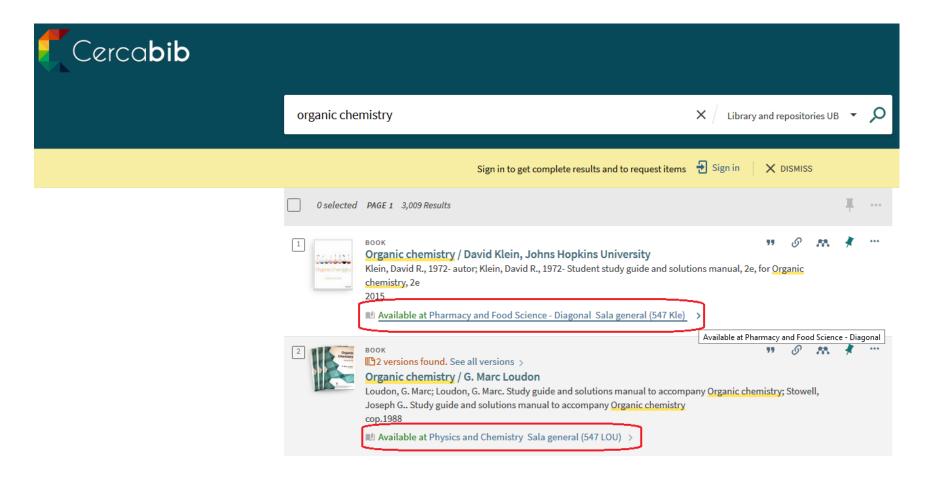
Where do I find it? (I)







Where do I find it? (II)

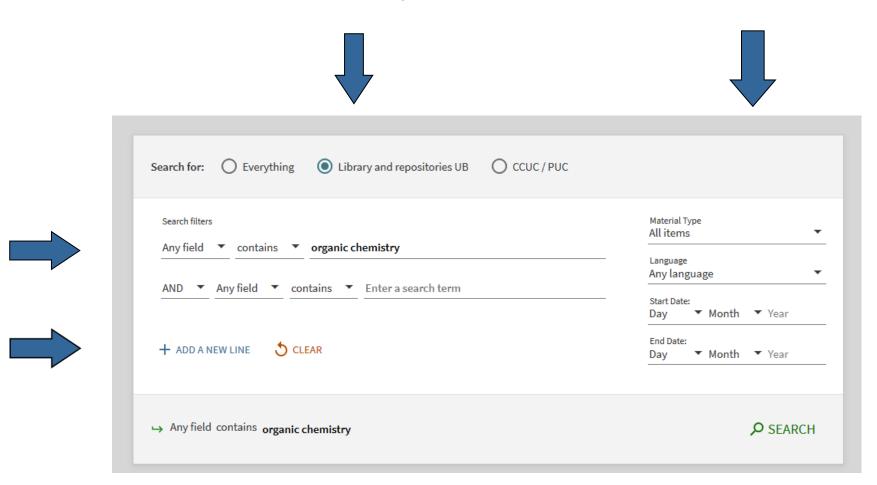






Cercabib: advanced search

Combine search fields and/or refine your search.

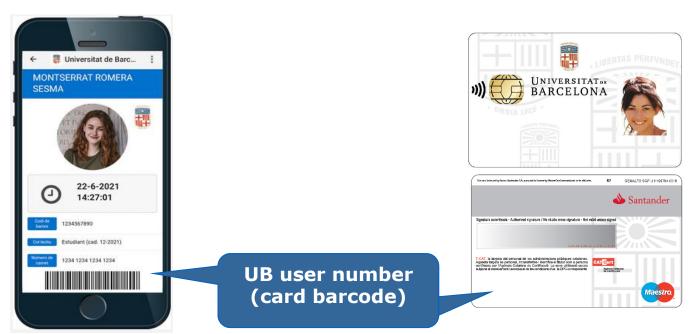






How do I take books out? UB Card

- You need a UB Card
- 2. Validate it in any library
- You can then take items out on loan
- 4. The University of Barcelona offers two types of card: the digital card integrated into the SocUB app and the physical university smart card.







Document loans (I)
https://crai.ub.edu/en/crai-services/loans/loansUB

Document loans allow you to consult CRAI resources off library premises for a specified period of time.

You must have a **UB Card** or **ID** that provides you are entitled to take out loans.

Loan service regulations

- □ Documents that cannot be taken out on loan:
 - Journals and works of reference (encyclopedias, dictionaries, etc.). If digital versions are available online you can consult them off UB premises.
 - Rare books and manuscripts.
 - Books with a red dot or the label "Not for loan".
- ☐ Recommended reading list:
 - Loan for up to 10 days.





Document loans (II)

https://crai.ub.edu/en/crai-services/loans/loansUB

By logging into My Account, you can consult the catalog, renew loans, reserve items and check your reading record.

You can request and return documents from other CRAI Libraries at any CRAI loan desk. You can also return documents in the return boxes available at: Bellvitge Campus, Clínic Campus, Economic and Business - Research, Law, Mundet Campus, Philology and Philosophy, Geography and History. The return boxes are accessible on the days and hours of opening of the respective faculties, with the only exception of Law, which is always available.

Aimed at:

- ▶ Members of the UB community (teaching staff, researchers, students, administrative and service staff, and Alumni Premium UB members)
- External users from institutions and organizations that have an agreement with the UB for this purpose.
- Terms, conditions and loan periods

The conditions and length of a standard document loan vary according to the type of user:

- UB teaching and research staff (PDI): 40 items for up to 60 days.
- ▶ Postgraduate students and administrative and service staff (PAS): 20 items for up to 30 days.
- Bachelor's degree, postgraduate and university extension students: 10 items for up to 21 days.
- ▶ Health professionals at university hospitals, UB teaching and research staff (PDI) affiliated to centres with specific collaboration agreements with the UB or that belong to the UB Group and researchers at affiliated or associated research institutes, research institutes in which the UB participates, and research institutes with specific collaboration agreements with the UB or that are members of the UB Group: 15 items for up to 21 days.
- Students enrolled at centres that have a specific agreement with the UB or are part of the UB Group: 5 items for up to 10 days.

The length of other loan types is the same for all users:

- Recommended bibliography: 10 days.
- Recommended bibliography for weekends: 3 days.
- Audiovisuals: 21 days.





Document loans (III)

https://crai.ub.edu/en/crai-services/loans/loansUB

Renewals

You can renew loans as often as you need, as long as the item in question has not been reserved by another user. You can renew documents at the loan desk, by telephone, or via My account on the CRAI website.

Penalties

If you do not return books in time, you will be barred from using the service for 1-6 days, depending on the item and the number of days overdue:

Normal loan and audiovisual material: **1 day**

Recommended reading list: **4 days**Weekend recommended reading list: **6 days**

Reservations

You can reserve a maximum of 8 items, through **My account** or from the loan desks.

History

You can see the **list of the items** you have taken out on loan during your time at the UB in the *Loans* section in *My account*.





Loan from other UB libraries

If you need an item from another **UB library** you can:

- a) go to the library where the item is held and take it out on loan,
- b) ask the loans desk in your library to transfer the item from its home library. You will receive it in 2 to 3 days, or
- c) request the item from My account.

CRAI libraries

- Bellvitge Campus
- Biology
- Clínic Campus
- Earth Sciences
- Economics and Business
- Fine Arts
- Information and Audiovisual Media
- Law
- Mathematics and Computer Science
- Mundet Campus
- Pavelló de la República
- Pharmacy and Food Sciences
- Philology
- Philosophy, Geography and History
- · Physics and Chemistry
- Rare Book and Manuscript





Using study room loans

https://crai.ub.edu/en/crai-services/loans/ub-equipment

This loan service is designed to make it easier to use CRAI Library work rooms for group work. You can reserve documents from the Cercabib using the option in My account.

Rules of use the study rooms

Laptop loans

https://crai.ub.edu/en/crai-services/loans/ub-equipment

Laptops run on Windows OS
Request and return laptops at the loans desk
Read, complete and sign the loan agreement form
Service not available to users currently under a late returns penalty
Laptops loans available for up to 4 hours
No reservations
Laptops can only be used on Library premises
Regulations





What do I have on loan? My account



This service allows you to access your CRAI user registration.

Once identified, you can view and renew your loans, reserve documents or get lists bibliographic records, among other services.







Library consortium loans (PUC)

https://crai.ub.edu/en/crai-services/loans/loans-puc

The PUC is a **free** loan service through which users can request and borrow items from another Library in the Consortium of University Services of Catalonia (CSUC).

How to request an item:

- a) In person, at the Library that holds the item: **PUC** *in situ*.
- b) Online, using the **PUC web portal**.

Where to return items:

- a) To any CRAI Library.
- b) To any of the libraries linked to the institution that holds the item.

























PUC online

https://crai.ub.edu/en/crai-services/loans/loans-puc

- ☐ Requirements:
 - You must be **registered** in your institution's library user database.
 - You MUST NOT have any **overdue** loans at your institution.
 - You MUST NOT be **blocked** from using your library account by your institution.
- □ Access University Union Catalogue of Catalonia (CCUC): https://ccuc.csuc.cat
- ☐ Check availability and request the **item**. Choose where you would like to pick it up.
- When your item arrives at the chosen library you will receive email notification.
- ☐ You can **return the item** to any of the libraries at your university or at the institution that owns the item.





PUC loan conditions

Users	Items	Renewals	Loan period
Bachelor's degree students, authorized Alumni UB			
Postgraduate, third-cycle, master's degree and doctoral students	10	6	21
University teaching and research staff (PDI)			
University administrative and service staff (PAS)			





Interlibrary loans

https://crai.ub.edu/en/crai-services/loans/inter-library-loans

The interlibrary loan service enables users to locate and obtain the original or a copy of any item that is not held by the CRAI and is not available from other Catalan universities through the <u>PUC</u>. It also centralizes the loan of CRAI collection items to other institutions. This is a <u>paid service</u>.





Access to online resources

https://crai.ub.edu/en/crai-services/resources-online/proxy

Use the E-Resources Access Service (SIRE) to consult the electronic information resources to which the CRAI subscribes from a computer or device within or outside the UB network.

To access SIRE, you will need the **UB username** and **password** that you use to access UB intranets (PDI, PAS or MónUB).

Watch the <u>video</u>



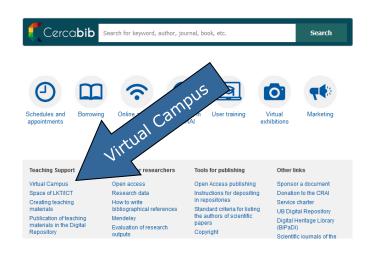


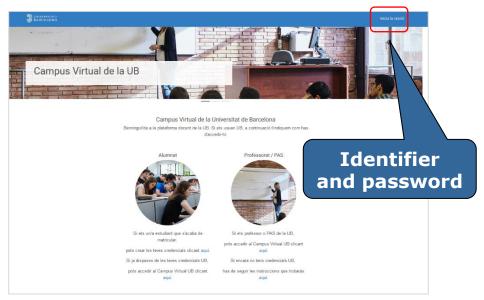
Campus Virtual

https://campusvirtual.ub.edu



It is the work tool with which you access your subjects and visualize the recommended bibliography, teaching materials and activities.



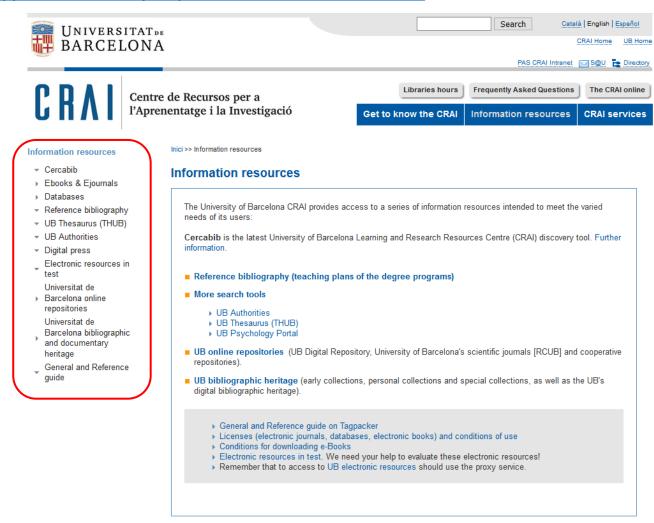






Information resources

https://crai.ub.edu/en/information-resources

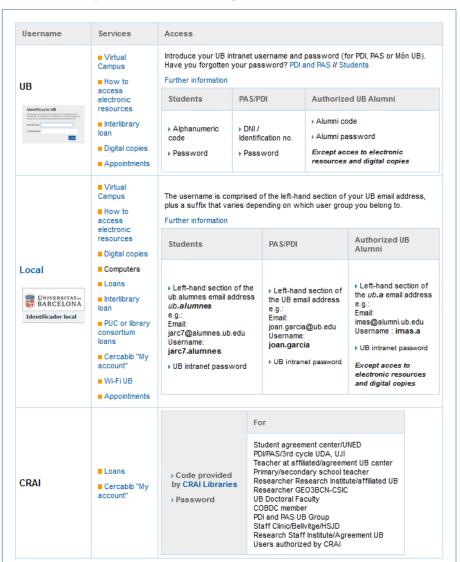




Usernames and passwords

https://crai.ub.edu/en/crai-services/resources-online/authentication

Usernames and passwords for accessing services and resources online



Watch the video





S@U, User Support Service

https://crai.ub.edu/en/crai-services/sau

A 24x7 online information and reference service manned by specialized librarians, who can answer any doubts you have about the CRAI libraries and the full range of services and resources.

S@U is also the channel for delivering your complaints, suggestions and messages of thanks!







User training

https://crai.ub.edu/en/crai-services/user-training

Advanced training courses are available to users who wish to improve their knowledge and search skills; for example, courses on specialized databases or the Mendeley reference manager.

Information about scheduled training courses is available on the CRAI Web, and personalized courses can be arranged on request.

Independent learning resources are also available on the CRAI web.





Collections

https://crai.ub.edu/en/about-crai/libraries

Each CRAI Library has this section in this web.

It is a selection of information resources related to the subject areas of teaching and research at the University. You will find databases, books and electronic journals, text

books, etc.







Wi-Fi and access to Faculty computers

https://crai.ub.edu/en/crai-services/resources-online/wifi-eduroam

The University's Wi-Fi service enables you to connect to the Internet without a physical connection to the network. To use UB Wi-Fi, configure your laptop and log on using your local username.

The University of Barcelona is actively involved in the Eduroam project, which promotes a unique e-mobility environment giving users access to the Internet at all participating organizations. Consult the <u>Eduroam configuration guide</u>.

User group	Ending	Email address	Local username
PAS / PDI		joan.pere.garcia@ub.edu cherrera@ub.edu	joan.pere.garcia cherrera
Students	.alumnes	jherg07@alumnes.ub.ed u	jherg07.alumnes
Alumni UB	.a	pperez@alumni.ub.edu	pperez.a





Follow us on social networks!

https://crai.ub.edu/ca/coneix-el-crai/difusio-marqueting/blogs-i-xarxes-socials



Instagram

https://www.instagram.com/craifcca/



Facebook

https://www.facebook.com/craiubfcca/



Twitter

https://twitter.com/craiubfcca

And virtual exhibitions:

http://crai.ub.edu/en/coneix-el-crai/difusio-marqueting/exposicions-virtuals





And if you still have questions...

Ask the CRAI staff

Library staff can answer the majority of your questions

Look out the CRAI home page

S@U, User Support Service



Online information service for any questions about CRAI Libraries and the full range of resources and services. S@U is staffed by specialized librarians and is available 24 hours a day, seven days a week.

Or call us on

934 021 884

