

**CRAI**

Centre de Recursos per a  
l'Aprenentatge i la Investigació  
UNIVERSITAT DE BARCELONA

# Mendeley

Gestor bibliogràfic

Primeros pasos

1

# Ir a Mendeley.com

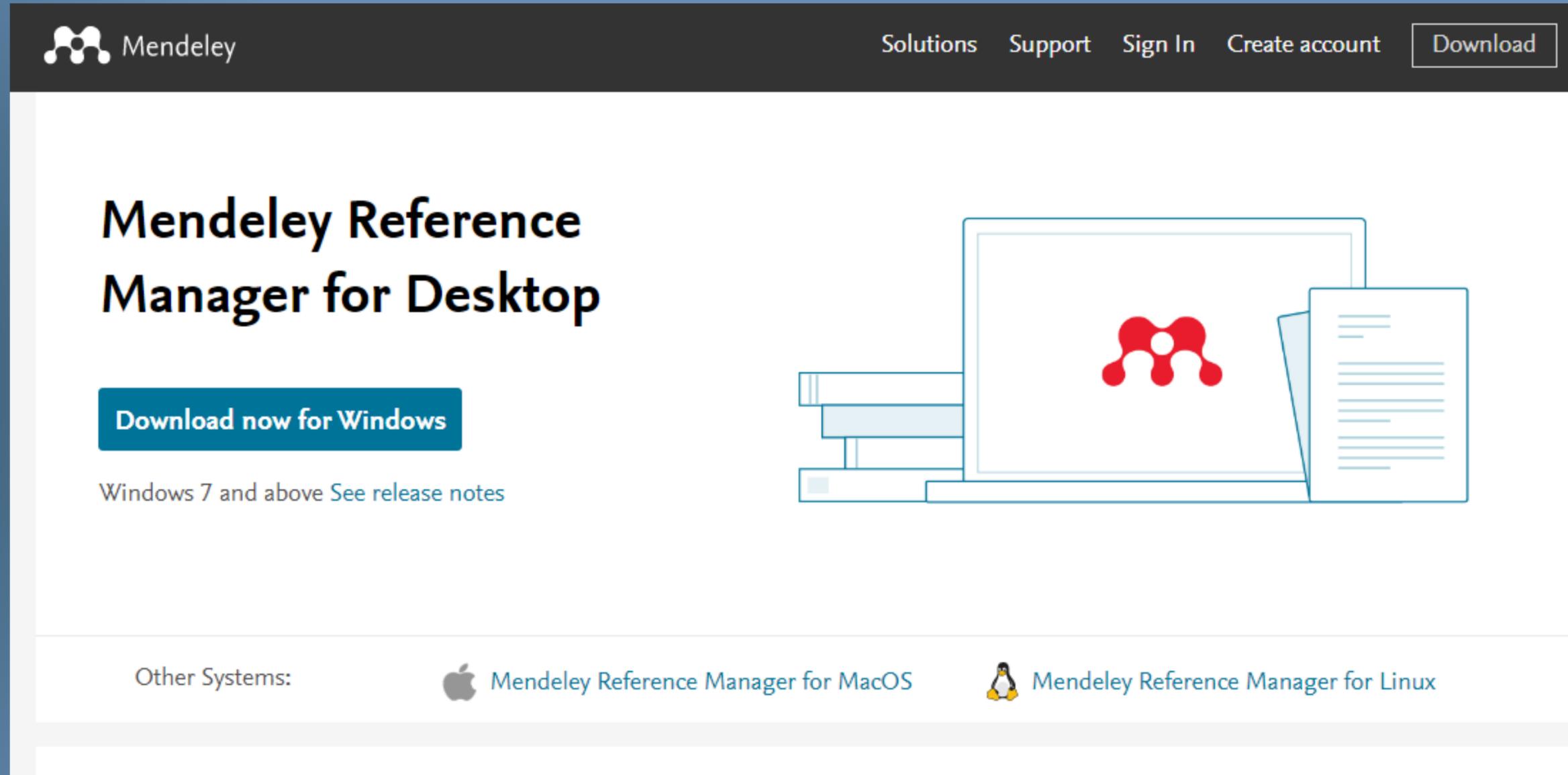


The screenshot shows the Mendeley website homepage. At the top left is the Mendeley logo and name. To the right are navigation links: Solutions, Support, Sign In, Create account, and a Download button. The main content area features a dark background with the text 'I  DISCOVERY'. Below this is the tagline 'Mendeley brings your research to life, so you can make an impact on tomorrow'. A search bar is present with the text 'Search for articles' and a 'Search' button. Below the search bar are 'Popular searches' for COVID-19, Bioenergy, and Obesity. At the bottom of the main content area is a red button that says 'Create a free account'.

Crear una cuenta

(puede hacerse con la dirección de correo personal)

# Instalar el programa



The screenshot shows the Mendeley website's download page for the desktop application. The header includes the Mendeley logo and navigation links for Solutions, Support, Sign In, Create account, and a Download button. The main heading is "Mendeley Reference Manager for Desktop". A prominent blue button says "Download now for Windows". Below it, text specifies "Windows 7 and above" and provides a link to "See release notes". To the right is an illustration of a laptop with the Mendeley logo on the screen, next to a stack of books and a document. At the bottom, under "Other Systems:", there are links for "Mendeley Reference Manager for MacOS" (with an Apple logo) and "Mendeley Reference Manager for Linux" (with a penguin logo).

Mendeley

Solutions Support Sign In Create account Download

## Mendeley Reference Manager for Desktop

[Download now for Windows](#)

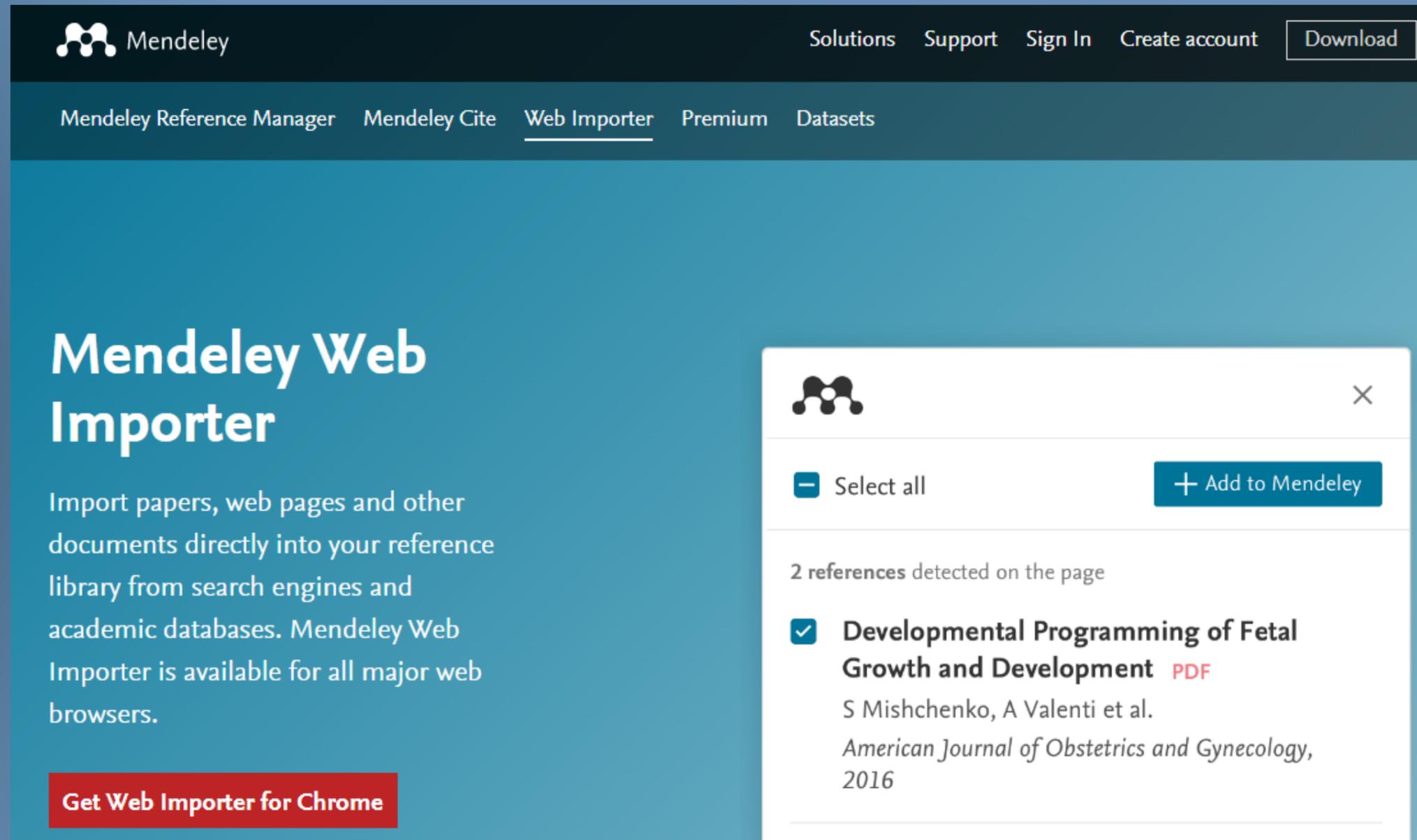
Windows 7 and above [See release notes](#)

Other Systems:

 [Mendeley Reference Manager for MacOS](#)  [Mendeley Reference Manager for Linux](#)

Instalar Reference Manager for Desktop

# Instalar Mendeley Web Importer



The screenshot shows the Mendeley website's 'Web Importer' page. The main heading is 'Mendeley Web Importer'. Below it, a paragraph explains that it imports papers, web pages, and other documents into a reference library. A red button labeled 'Get Web Importer for Chrome' is visible. On the right, a white pop-up window displays a list of detected references. The first reference is checked and includes the title 'Developmental Programming of Fetal Growth and Development', the authors 'S Mishchenko, A Valenti et al.', and the journal 'American Journal of Obstetrics and Gynecology, 2016'. A 'PDF' icon is next to the title. The pop-up also features a 'Select all' button and an 'Add to Mendeley' button.

Mendeley Reference Manager Mendeley Cite Web Importer Premium Datasets

## Mendeley Web Importer

Import papers, web pages and other documents directly into your reference library from search engines and academic databases. Mendeley Web Importer is available for all major web browsers.

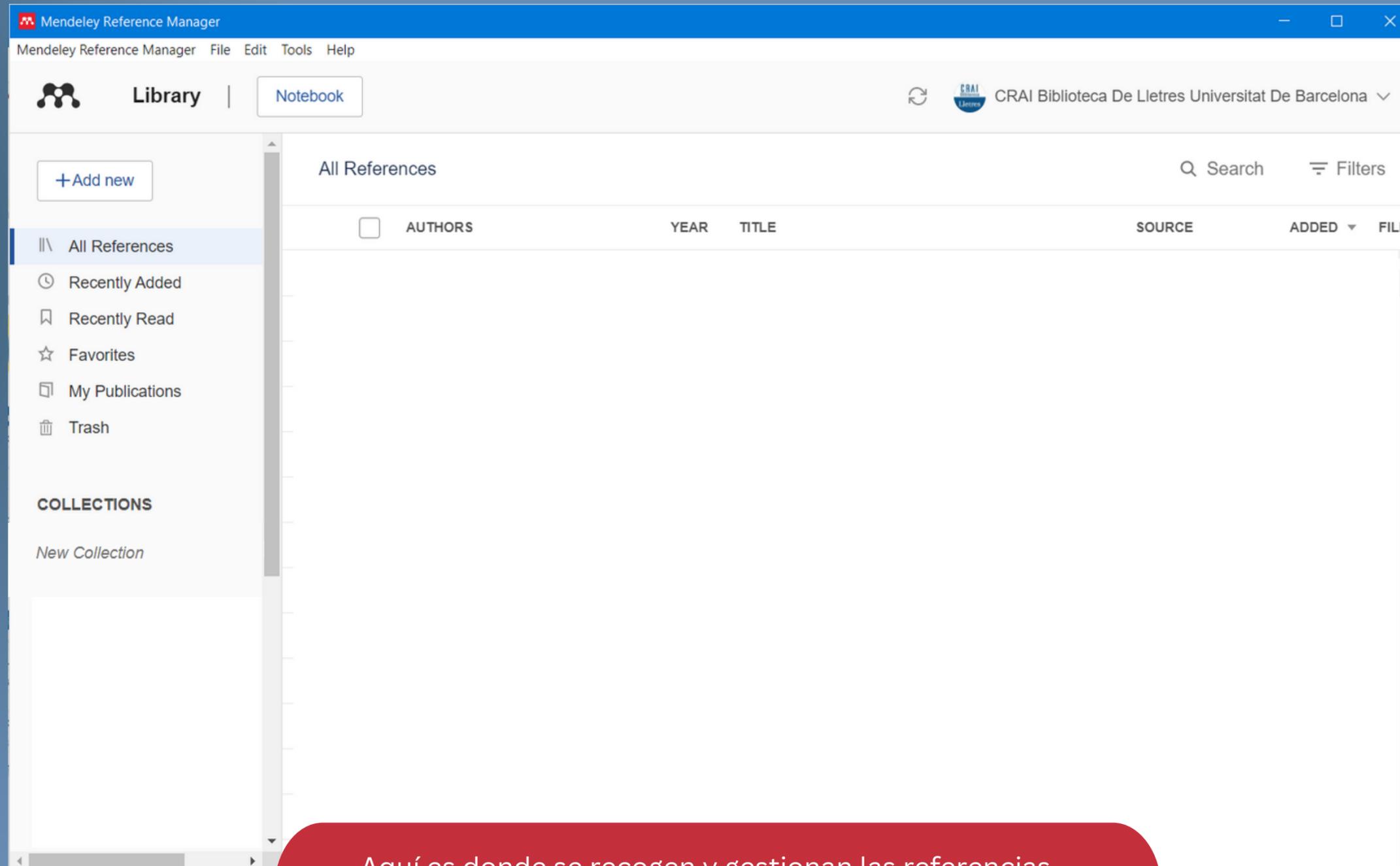
[Get Web Importer for Chrome](#)

Mendeley Web Importer interface showing a list of detected references:

- Developmental Programming of Fetal Growth and Development** PDF
- S Mishchenko, A Valenti et al.
- American Journal of Obstetrics and Gynecology*, 2016

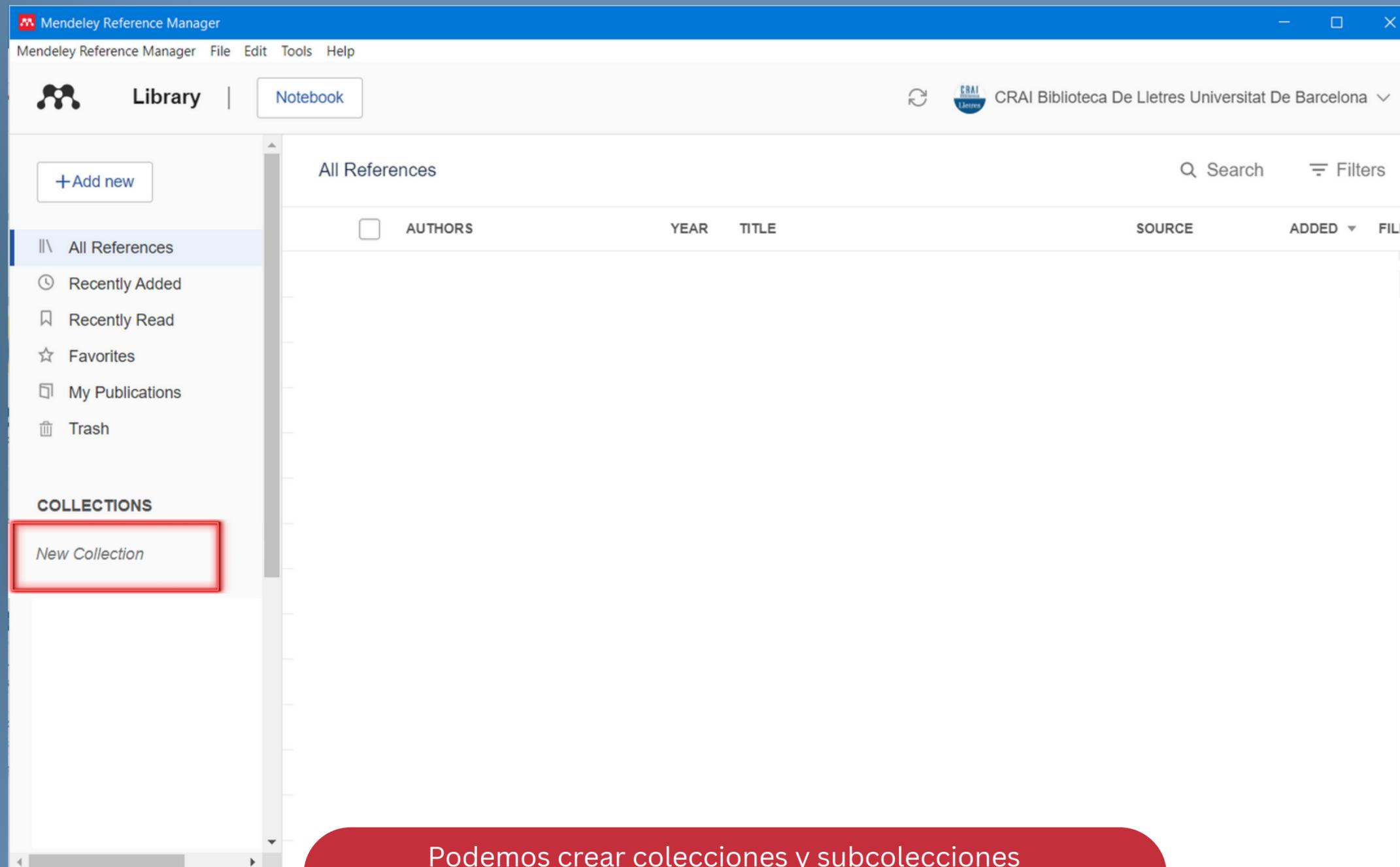
Con el *Web Importer* podremos capturar referencias desde el navegador

# Abrir *Reference Manager* para ver el gestor



Aquí es donde se recogen y gestionan las referencias.  
Se sincroniza automáticamente con la biblioteca en la nube

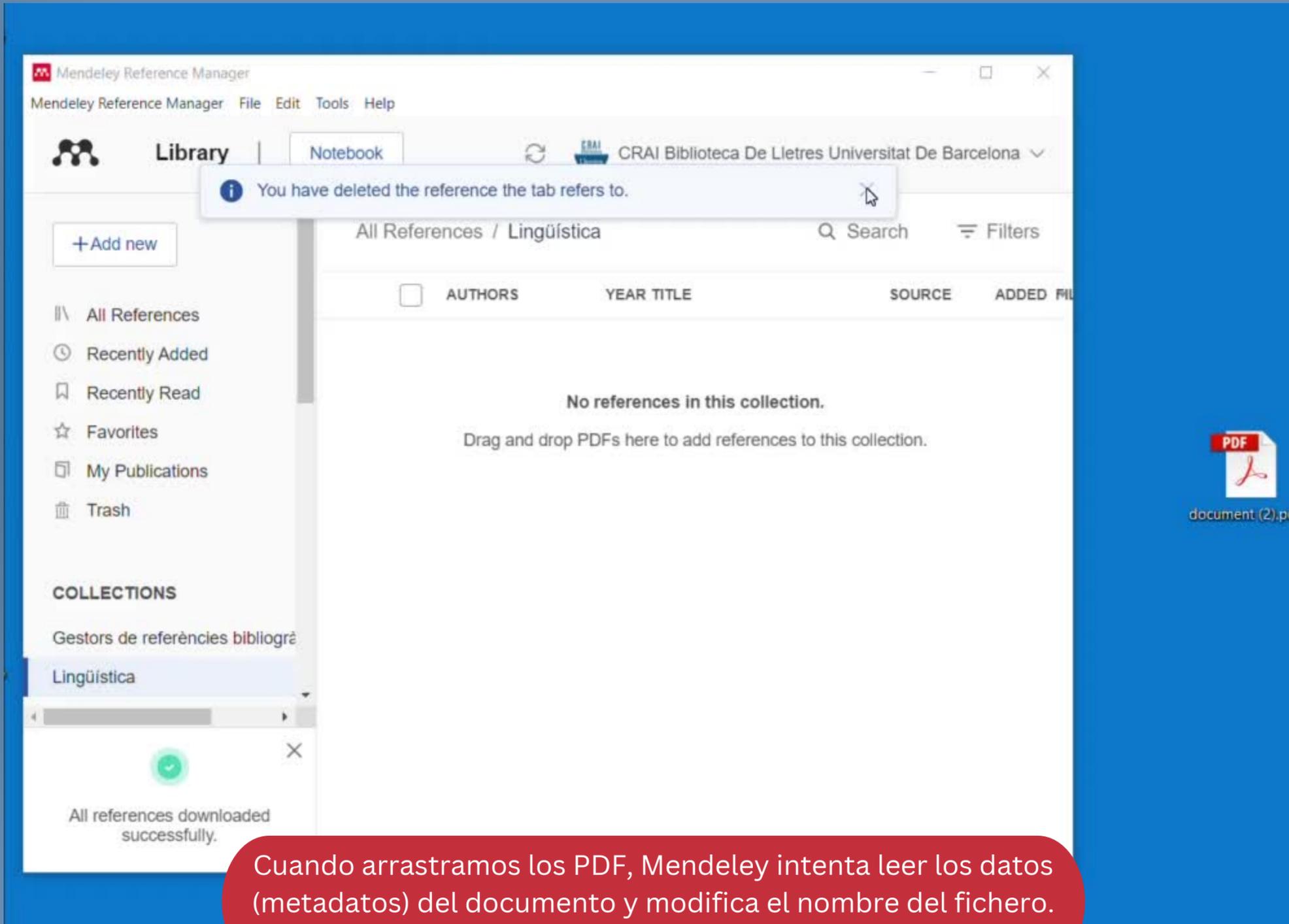
# Organizar la biblioteca personal



Podemos crear colecciones y subcolecciones para organizar el contenido

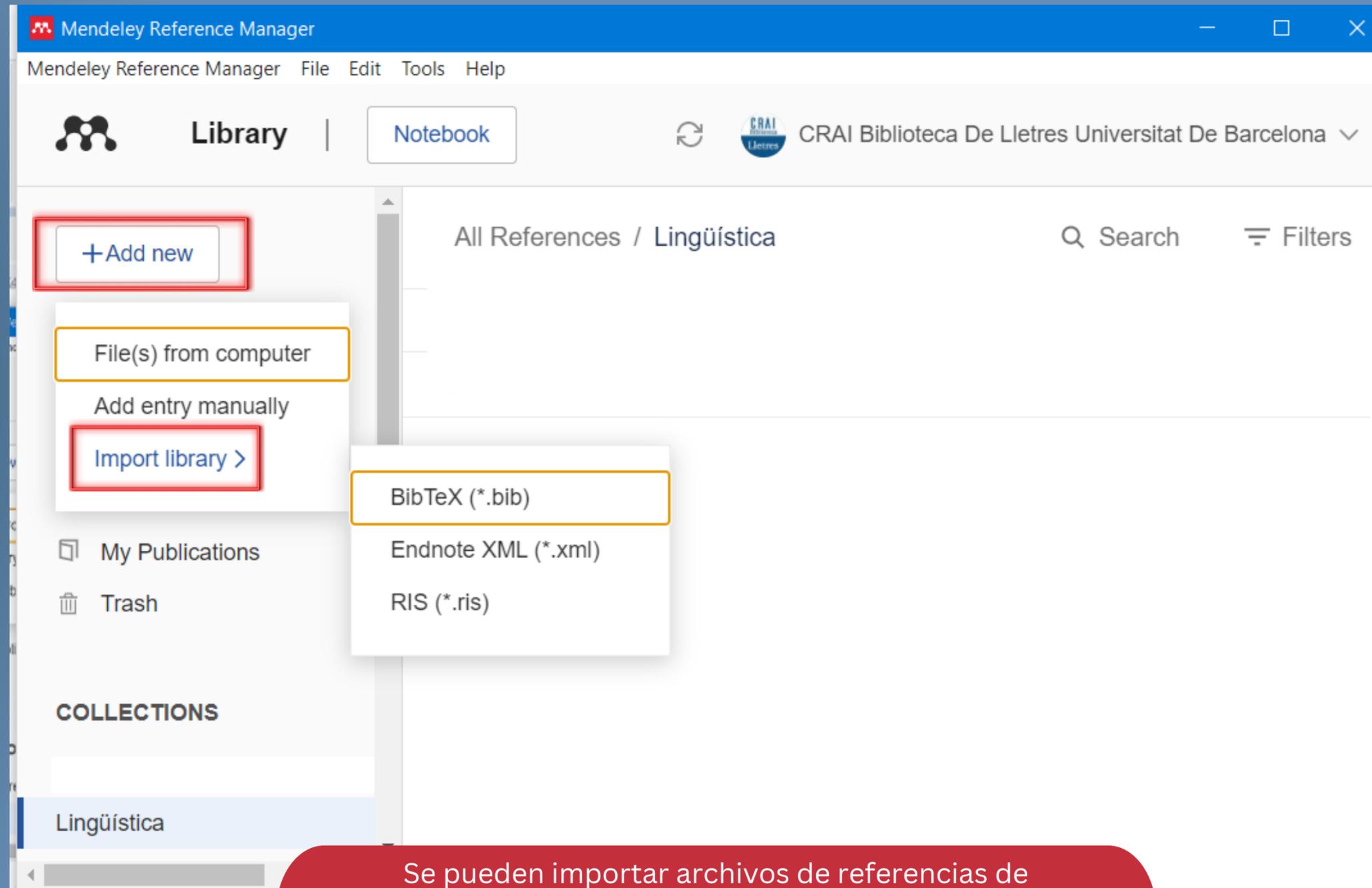
5

# Añadir directamente los documentos PDF



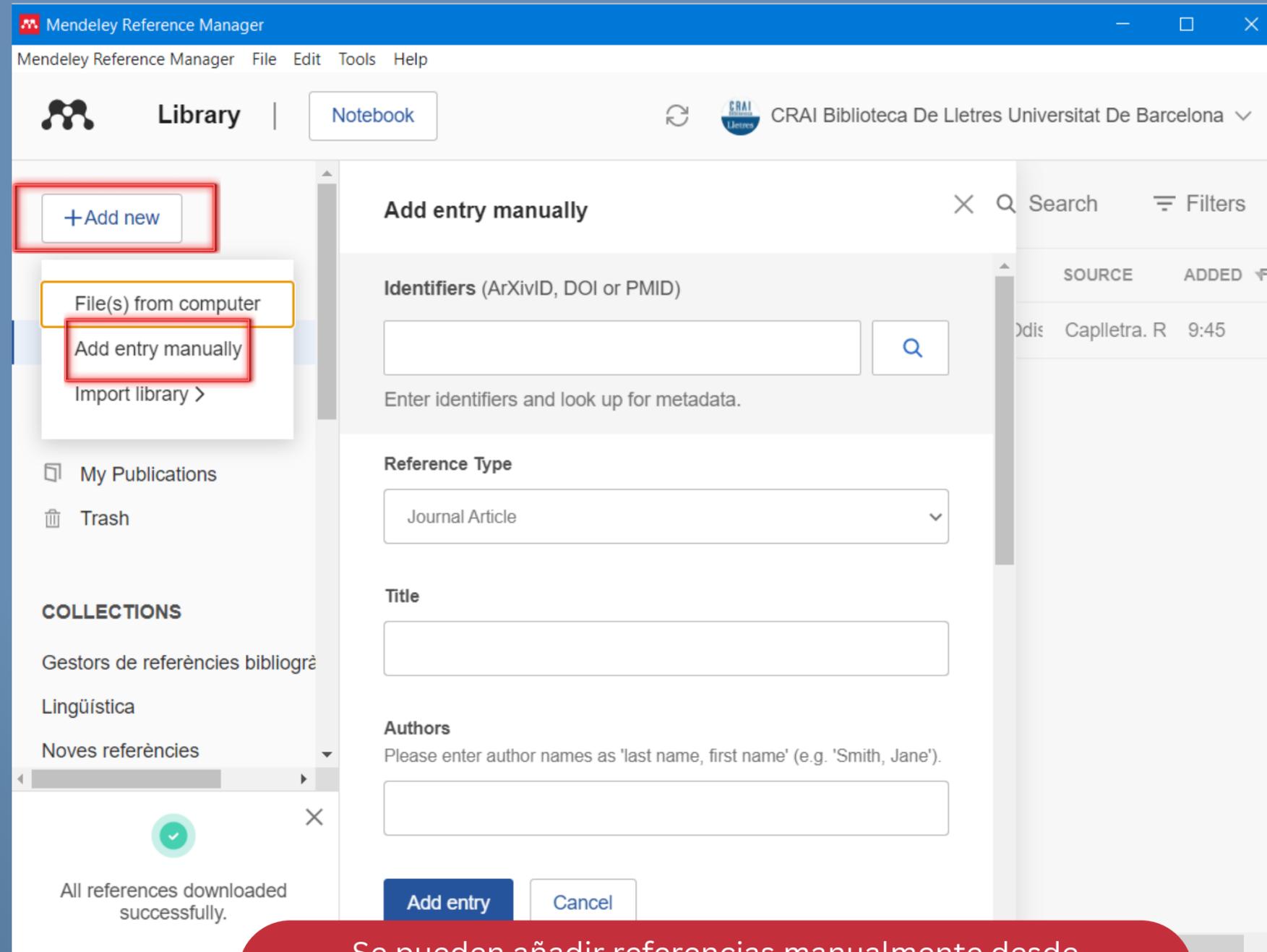
Quando arrastramos los PDF, Mendeley intenta leer los datos (metadatos) del documento y modifica el nombre del fichero. Podremos leer y anotar el PDF

# Añadir archivos de referencias



Se pueden importar archivos de referencias de bases de datos, catálogos o de otros gestores bibliográficos (formato *BibTex*, *XML*, *RIS*)

# Añadir referencias manualmente



The screenshot displays the Mendeley Reference Manager interface. The main window is titled "Mendeley Reference Manager" and shows a "Library" view. A red box highlights the "+ Add new" button in the top-left corner. A dropdown menu is open, showing options: "File(s) from computer", "Add entry manually" (highlighted with a red box), and "Import library >". The "Add entry manually" dialog box is open, showing fields for "Identifiers (ArXivID, DOI or PMID)", "Reference Type" (set to "Journal Article"), "Title", and "Authors". A notification at the bottom left states "All references downloaded successfully."

Se pueden añadir referencias manualmente desde el botón: + *Add new*

# Añadir PDF a los registros que no tengan

The screenshot shows a reference management application window. The main area displays a list of references under the heading "All References / Gestors de referències bibliogràfiques". The table below shows the list:

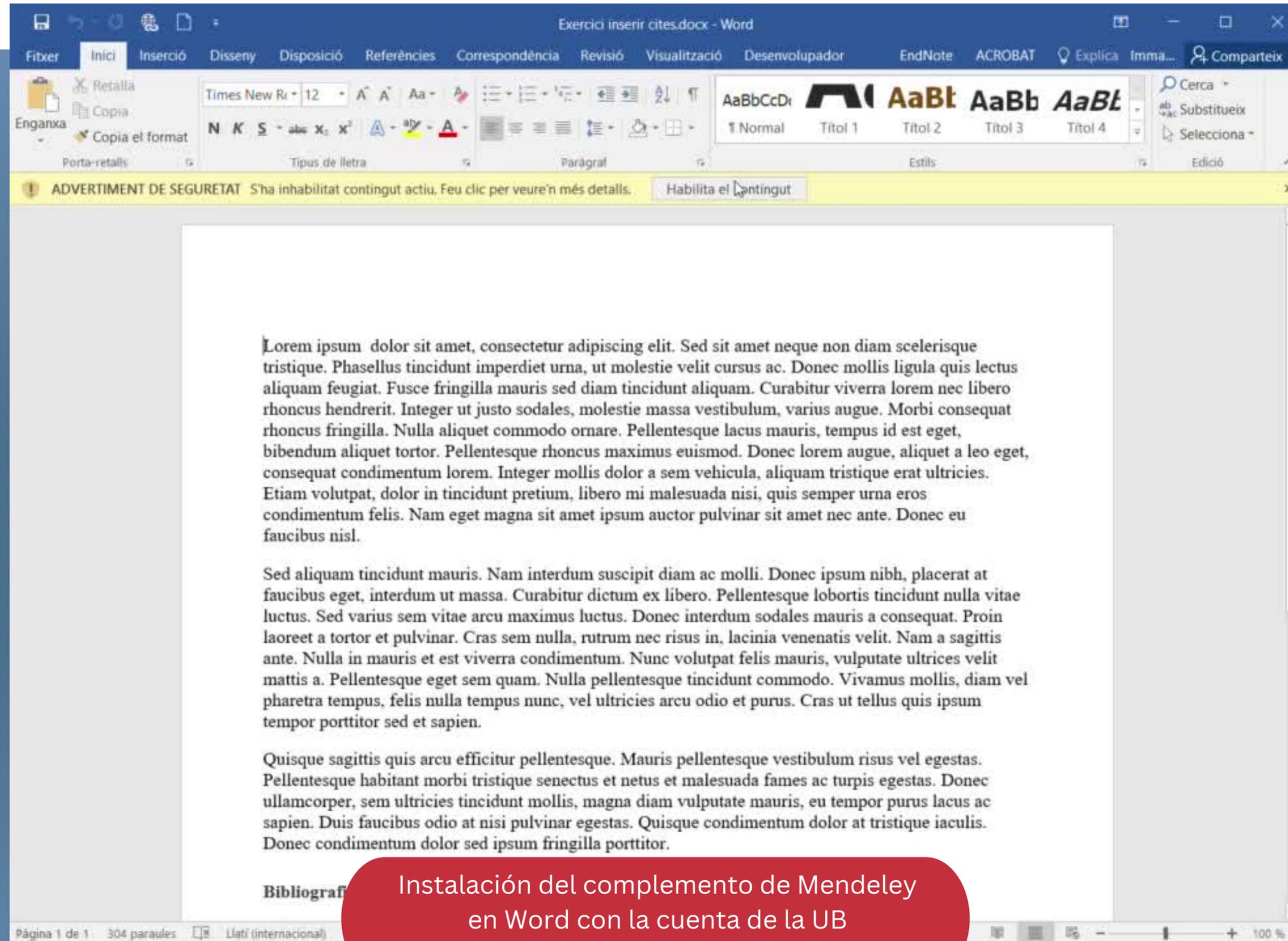
	AUTHORS	YEAR	TITLE
☆ <input type="checkbox"/>	Ivey C, Crum J	2018	Choosing the right citation management tool: Enc
★ <input type="checkbox"/>	Lubke J, Britt V, Paulus T, Atkins D	2017	Hacking the Literature Review
☆ <input type="checkbox"/>	Varón Castañeda C	2017	Gestores bibliográficos: recomendaciones para s
☆ <input type="checkbox"/>	Hicks, Alison; Sinkinson C	2016	Examining Mendeley :
● ☆ <input checked="" type="checkbox"/>	Rodríguez-Gairín J, Somoza-Fernández M	2017	Creación de estilos bibliográficos con CSL

The selected reference is shown in detail on the right side of the window. The title is "Creación de estilos bibliográficos con CSL" and the authors are "Rodríguez-Gairín J, Somoza-Fernández M". The journal information is "El Profesional de la Información, (2017), 1211-1218, 26(6)". The abstract states: "The open source language CSL ( citation style language ) is used to describe citation and bibliographic reference formats. In this article it helps define the format used by the journal El profesional de la información ( EPI ). In addition to other characteristics, the basic labels that have been used to fit the journal requirements are described." The "FILES" section is highlighted with a red box, indicating where a PDF can be attached. The "URLS" section contains the link "https://recyt.fecyt.es/index.php/EPI/article/view/epi...".

At the bottom of the window, there are buttons for "Organize", "Mark as", "Export", and "Delete". The status bar indicates "1 reference selected".

Permite adjuntar archivos a las referencias que ya tenemos en la biblioteca

# Citar la bibliografía con MS Word



[Míralo en YouTube](#)

Instalación del complemento de Mendeley  
en Word con la cuenta de la UB  
para citar la bibliografía

# Más información:

[crai.ub.edu/gestores-bibliograficos](https://crai.ub.edu/gestores-bibliograficos)

[mendeley.com/guides](https://mendeley.com/guides)

