UNIVERSITAT DE BARCELONA

CRAI
Centre de Recursos per a l'Aprenentatge i la Investigació

Terms of use for CRAI libraries

UNIVERSITAT DE BARCELONA

Terms of use for CRAI libraries approved by the Libraries Commission by delegation of the Governing Council on 15 July 2022

TERMS OF USE FOR CRAI LIBRARIES

Users accessing CRAI library facilities must observe the terms of use of the library service and the general rules established in the *regulations on the operation and use of CRAI libraries*. They must also observe any other applicable regulations laid down by the competent bodies at the University of Barcelona. Users who fail to comply with these requirements will be subject to restrictions on library use and may be subject to additional disciplinary measures.

Library users must:

- Take good care of the equipment, facilities and spaces provided for each type of activity and use them exclusively for the designated purpose.

- Make good use of bibliographic collection and information resources that form part of the University's collective heritage.

- Observe the stipulated regulation and loan periods in order to respect the rights of other users.

- Comply with current legislation on intellectual property, and licenses for use pertaining to the available resources.

- Behave in a manner that does not disturb the activities of other users or infringe on their rights in any other way:

  - Silence must be maintained except in specific areas designated for group study.
  - Do not keep unused seats occupied.
  - Food and drink are not permitted except in designated areas.
  - The content of bags and folders must be shown to CRAI library staff if requested.

- Users must treat library staff respectfully and follow their instructions regarding the use of facilities, equipment and services.
- Valid identification must be provided to CRAI library staff if requested.
- Users are fully responsible for their personal belongings.
- Personal mobility devices are not permitted on library premises, unless folded and explicitly permitted.

- Make correct use of computers:

  - Computers are provided solely for academic study, consultation of study and reference materials, and completion of training courses.
  - Use of computers may be restricted to one hour per user at the discretion of the CRAI library staff.
  - Users should avoid saving files locally as these will be wiped at the end of the session.

- Make correct use of group study areas and computer rooms:

  - Users are responsible for their correct use, for returning borrowed materials to the library counter, and for leaving facilities in good condition.
  - For security reasons, study rooms and other facilities must not be locked while in use.
  - When CRAI library facilities are reserved for training or other activities, access will be restricted to registered students. In such cases, prior notice shall be given.